

1.3. Agenda

Shaw Island School District Board of Directors

Agenda

Date: Tuesday, June 18, 2024

Time: 2:30 PM

Location: Shaw Island School, Shaw Island, Washington

Regular Board Meeting and Budget Hearing

1. Opening Items

- 1.1. Call to Order.
- 1.2. Changes or Additions to the Agenda.
- 1.3. Approval of Agenda (Action).

2. Hearing of Individual or Groups on Agenda and Non-Agenda Items

3. Superintendent Report and Discussion

- 3.1. Superintendent Report (Information).

4. Business and Operations

- 4.1. Consent Agenda (Action). The superintendent recommends approval of the following items on the consent agenda:
 - 4.1.1. Minutes from Previous Meetings: May 14, 2024 regular meeting.
 - 4.1.2. May 2024 Payroll.
 - 4.1.3. May 2024 Claims.
 - 4.1.4. May 2024 Budget Status Report.
 - 4.1.5. Approval of 2024-25 Counseling Plan.
 - 4.1.6. Resolution 2024-4 Declaring Property Surplus to the District.
 - 4.1.7. Donations Since Previous Meeting: Teacher Housing Project for \$3,952.
- 4.2. Discussion of Budget Extension for the Capital Projects Fund.
- 4.3. Preliminary 2024-25 Budget Discussion.
- 4.4. Setting the Date for the 2024-25 Budget Hearing and the 2024 Capital Projects Budget Extension.

5. Unfinished Business

- 5.1. Update on Copper in Water
- 5.2. Teacher Housing Project
 - 5.2.1. Update on Teacher Housing.
 - 5.2.2. Approval of Contract for Driveway for Well Access to Greenstone Excavation in the Amount of \$5,715.93.
 - 5.2.3. Approval to Increase Contract with PBW by \$5,000 to Complete Construction Bid Documents.

6. School Board

- 6.1. School Board Director's Reports (Information).

7. Adjournment:

Next meeting: July 16, 2024

4.1.1. Minutes

Shaw Island School District Board of Directors Regular Meeting

Tuesday, May 14, 2024

The open public meeting was held at Shaw Island Elementary School, 44 Hoffman Cove Road, Shaw Island, Washington.

Directors Present: Carol Criss, Shannon Klohr, Shirley Lange, and John Bogert. Director Shannon was not present.

Administration Present: Superintendent Kari McVeigh.

Guest: Teacher Diane Clifton.

Minutes

1. Opening Items:

1.1. Call to Order: The meeting was called to order at 3:12 PM by Chair Criss.

1.2. Changes or Additions to the Agenda: None.

1.3. Approval of Agenda: **Director Bogert moved to approve the agenda as amended; Director Lange seconded the motion; the motion carried unanimously.**

2. Hearing of Individuals or Groups on Agenda and Non-Agenda Items: None.

3. Superintendent Report and Discussion:

3.1. Superintendent McVeigh reported on the following:

- Ms. McVeigh reported that WSSDA (Washington State School Directors' Association) regional meeting had been held on San Juan Island on April 27th. Ms. McVeigh and Directors Criss and Klohr had attended. Ms. McVeigh gave presentation on the District's Teacher Housing Project.
- Ms. McVeigh informed the board that if she was elected to the San Juan County Council, a possible superintendent replacement was Becky Bell, Special Ed Director at San Juan Island School District (SJISD). The District could contract with SJISD for 20% of her time.

4. Business and Operations:

4.1. Consent Agenda: Items under the Consent Agenda are considered by the board to be routine and subject to one motion and vote. **Director Klohr moved to approve the consent agenda; Director Lange seconded the motion; the motion passed unanimously.**

- Minutes from previous meetings (April 16, 2024 Regular Meeting).
- Claims and Payroll: the following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment. In addition, payroll warrants in the amount of \$19,302.45 are also approved.

General Fund 6361:

Warrant numbers 278956 through 278966 and 279394 through 279396

Totaling \$4,346.77

Capital Fund 6367:

Warrant number 278967

Totaling \$325.00

4.1.1. Minutes Cont'd

Payroll (April):
Warrant numbers 106408 through 106416
Totaling \$19,302.45

- April 2024 Budget Status Report.
- Approval of RIF (Reduction in Force) for 1FTE Upper Grade Teacher Abigail Ellingson.
- Donations Since Previous Meeting: Teacher Housing Project \$4,800.

4.2. Preliminary Budget Discussion: Superintendent McVeigh stated that about a \$16,000 deficit was predicted for this year. For the 2024-25 fiscal year, a balanced budget was predicted. Interest from the investment fund and other local funding could pay for a paraeducator four days per week. The music program could continue with funding from the REAP grant.

5. Unfinished Business:

5.1. Teacher Housing Project:

- On May 8th, Project Manager John Bingham, Director Shannon, and local excavators Johnny Hogue and Zach Crosby walked the property to review area where well would be drilled and what was needed for road access.
- There would be a ribbon cutting ceremony at the end of July.
- Approval for construction bids were possible by the end of June. PBW Architects would be producing the documents for bid with a possibility of construction beginning in late summer, early fall. **Director Klohr moved to approve the solicitation of construction bids; Director Lange seconded the motion; the motion carried unanimously.**

6. School Board:

6.1. Approval of Resolution 2024-3 to Change Board Meeting Start Time: Superintendent McVeigh proposed a 2:30 start time for board meetings going forward. **Director Bogert moved to approve Resolution 2024-3 changing regular meeting start times to 2:30; Director Lange seconded the motion; the motion carried unanimously.**

6.2. School Board Directors' Reports: Director Klohr reported that Shaw School Foundation would be hosting an open house at the school Memorial Day weekend.

7. Adjournment: **Chair Criss adjourned the meeting at 3:47 PM.**

Carol Criss, Chair

Kari McVeigh
Superintendent/Secretary to the Board

John Bogert, Director

Shirley Lange, Director

Shannon Klohr, Director

Jon Shannon, Director

4.1.2 Payroll

PyBetch 05/17/2024 11:46:04AM

Payroll Processing Report
San Juan County
5/1/2024 to 5/31/2024 Cycle 1

EARNINGS SECTION				DEDUCTIONS SECTION				LEAVE SECTION			
Type	Hours/Units	Rate	Amount	Plan	Base Wages	Deductions	Benefit/Cont	Exp/Plan	Accrued	Taken	B
Grand Totals											
a	333.33			defcmp	14,545.85	1,075.00		wasakt		0.95	
b	62.50			draw		1,000.00					
c1	527.00		27,268.12	teshc	644.81	39.97	39.97				
c4	14.50		884.42	teshc	613.70	38.05	38.05				
vr	7.00		390.79	teshc	3,750.00	232.50	232.50				
				tesht	18,054.75	1,119.39	1,119.39				
				tesht	4,831.23	299.54	299.54				
				twr	25,232.96	2,558.32					
				teshc	8,308.13	200.00					
				teshc	24.50	5.38					
				teshc	19.00	2.42					
				teshc	38.00	4.83					
				tesht	337.50	42.82					
				tesht	108.00	13.73					
				tesht	644.81	9.35					
				tesht	613.70	8.90					
				tesht	3,750.00	54.38					
				tesht	18,054.75	261.79					
				tesht	4,831.23	70.05					
				tesht	28,586.66						
				tesht		238.00					
				tesht		254.17					
				tesht		406.81					
				tesht		90.04					
				tesht		745.23					
				tesht		434.49					
				tesht		165.42					
Grand Totals			28,586.66			9,370.68	8,028.15		Gross:	28,586.66	
									Net:	19,215.98	

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the Shaw Island School District, and that I am authorized to authenticate and certify to said claim.

Carol Crin _____ Date 5/13/2024

Board Authorization

I, the undersigned, do hereby certify that I concur with the review of the claims as just obligations against the Shaw Island School District. Signed the _____ day of _____.

Director

Director

4.1.3. Claims

apChkLst
05/07/2024 3:43:13PM

Final Check List
San Juan County

Page: 1

Bank : apbank BANNER BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
279633	5/7/2024	bin003 BINGHAM, JOHN W	102	5/1/2024	TEACHER HOUSING	853.05	853.05

Sub total for BANNER BANK: 853.05

4.1.3. Claims

apChkLst

05/07/2024 3:37:05PM

Final Check List
San Juan County

Page: 1

Bank : apbank BANNER BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
279620	5/7/2024	ban155	BANNER BANK	5/1/2024	CREDIT CARD VARIOUS	1,035.41	1,035.41
279621	5/7/2024	gre065	GREATAMERICA FIN SRVS C 36477768	5/1/2024	CONTRACT SERVICES OFFICE	103.32	103.32
279622	5/7/2024	orc830	OPALCO	4/30/2024	UTILITIES	602.26	602.26
279623	5/7/2024	sha004	SHANNON LAND & WATER S 24-038	4/30/2024	MAINTENANCE WATER	823.90	823.90
279624	5/7/2024	wsf440	WASHINGTON STATE FERRI F114300/RK42448	4/30/2024	CONTRACT OFFICE	50.00	50.00
Sub total for BANNER BANK:						2,614.89	

4.1.3. Claims

Final Check List
San Juan County

apChkLst
05/08/2024 9:59:58AM

Bank : apbank BANNER BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
1905082401	5/8/2024	sta888	603-472-277	5/7/2024	2023 USE TAX	61.24	61.24

Sub total for BANNER BANK: 61.24

4.1.3. Claims

Bank : apbank BANNER BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
280130	5/22/2024	cen657	CENTURYLINK				
			300521788	5/6/2024	UTILITIES	97.36	
			300523168	5/6/2024	UTILITIES	61.33	
			300523166	5/6/2024	UTILITIES	52.02	
			300521802	5/6/2024	UTILITIES	50.12	260.83

Sub total for BANNER BANK: 260.83

4.1.4. Budget Summary

Expenditures GF 6361		2022-24 Budget	YTD 5/31/2024	Amount Remaining	Percent Spent	May Notes:
20	Certificated Salaries	221,240.00	163,822	57,418	74.05%	CF: Teacher Housing donations \$5,400
30	Classified Salaries	126,520.00	91,689	34,831	72.47%	
40	Employee Benefits	114,890.00	73,201	41,689	63.71%	
50	Supplies / Materials	7,100.00	5,422	1,678	76.36%	
70	Purchased Services	27,200.00	27,923	-723	102.66%	
70	Purchased Services Capacity	40,000.00	0	40,000	0.00%	
70	Payments to Other Districts	7,000.00	4,584	2,416	65.49%	
70	Utilities	10,000.00	7,989	2,011	79.89%	
80	Travel	16,700.00	10,695	6,005	64.04%	
90	Capital Outlay	200.00	0	200	0.00%	
Totals		570,850	385,325	185,525	67.50%	

Revenues GF 6361		2022-24 Budget	YTD 5/31/2024	Amount Remaining	Percent Received
3100	State-General*	435,600	295,954	139,646	67.94%
4121	Special Ed		9,040	-9,040	
4174	Highly Capable	360	112	248	31.04%
410001	Para Ed		505	-479	
2300	Interest	13,200	16,390	-3,190	124.16%
6100	Federal Grants	22,000	12,246	9,754	55.66%
6109	Federal Funding TK		8,359		
2500	Other	8,000	507,406	-499,406	6342.58%
3600	CAPACITY	40,000	0	40,000	
6113	ESSER recovery	0	4,386	-4,386	
		0	0	0	
Total Revenues		519,160	854,397	-335,237	164.57%

SUMMARY GENERAL FUND

	2022-24 Budget	5/31/2024	YTD	YTD
ending cash	4,311	41,074	beginning bal	70,398
ending investments	198,999	767,999	revenue	855,051
ending outstanding warrants		10,951	expenditures	385,325
Ending Cash & Investments	203,310	798,123	transfer out	20,000
			transfer in	10,000
			transfer to invest	500,000
			ending cash	30,124

beg cash less outstanding warrants

SUMMARY CAPITAL FUND

	23-24 Budget	5/31/2024	YTD	YTD
Beginning Cash CF 6367	0	67,178	beginning bal	7,730
deposits	0	5,400	revenue	103,136
transfer in	100,000		transfer in	20,000
warrants redeemed		853	expenditures	59,141
warrants outstanding	100,000	0	ending balance	71,725
Ending Cash CF 6367	0	71,725		

SUMMARY ASB FUND

	23-24 Budget	4/30/2024	YTD	YTD
Beginning Cash ASB 6367	2,879	1,150	beginning bal	3,695
revenues	4,200	0	revenue	2,455
expenditures	7,000	0	transfer in	0
Ending Cash ASB 6368	79	1,150	expenditures	5,000
			ending balance	1,150

4.1.5 Counseling Plan

Comprehensive Counseling Program Plan Shaw Island School District #10 School Year 2023-2024

Board Approved _____

INTRODUCTION

During the 2021 legislative session, the Legislature passed Substitute Senate Bill 5030 which requires districts to develop and implement a comprehensive school counseling program plans for all schools that addresses students' social/emotional, academic and career development in alignments with the American School Counselor Association (ASCA) National Model.

The district plans must include:

1. Related state and national learning standards of: **Social/Emotional Development** strategies and activities to support and maximize each student's ability to manage emotions, learn and apply interpersonal skills, and maintain positive mental health; **Academic Development** strategies and activities to support and maximize each student's ability to think critically and creatively, engage in their learning, access rigorous coursework, and make informed decisions; **Career Readiness** strategies and activities to support and maximize each student's ability to understand the connection between school and the world of work.
2. Provide a process for identifying student needs through a multi-level school data review and analysis including data on program results (instruction delivered and impact of students served) and data regarding communication with staff, parents and students.
3. Establish an annual review and assessment process for the plan that includes staff and parents.

Although the intent of the legislature was to have school counselors deliver most of the plans as appropriate, in small districts such as ours the bulk of this plan will be handled by our two teachers with support from the district office. This will require additional training to ensure that our teachers are prepared to understand and support students' social/emotional learning.

4.1.5. Counseling Plan

PART 1:

Social/Emotional Development

Because we know that creating social/emotionally healthy students starts with a great foundation of skills and strategies to help students manage emotions and apply interpersonal skills to maintain a positive mental health, all student will participate in the Second Step Curriculum. This program included four full units of weekly, age-appropriate lessons for each grade. Lesson plans include scripting and support for our teachers to guide student conversations and well as downloadable handouts to promote student engagement. The interactive, teacher led units include five 15–30-minute lessons. The last lesson of each unit is a performance task in which students demonstrate evidence of their learning. Teachers will select appropriate lessons and grade levels based on the needs of their students. (See Appendix A for full scope and sequence)

Because we believe that all educators need to understand and support students' social-emotional learning, staff will participate in online professional learning to assist teachers in developing their social-emotional learning support capacity. Such online opportunities may consist of the following classes:

- OSPI SEL modules
- OSPI Confident Action and Referral by Educators (CARE) online training

The school's School Improvement Plan will be in the area of improving Social-Emotional Learning and student health. At that time, further specifics will detail new teacher/staff learning.

Academic Development

We will implement strategies on an individual student basis based on **ASCA's Student Mindsets and Behaviors Standards** (See Appendices B and C). Use of these standards will help teachers pick appropriate lessons/activities from the Second Step curriculum to tailor specific activities for each student. With only a few students per teacher, differentiation of activities and strategies to meet students unique learning needs and support each student in reaching their academic goals will be provided.

4.1.5. Counseling Plan

Career Readiness

We will implement strategies and activities to support and maximize each student's ability to understand and think about the connections between school and the world of work. We will provide opportunities for students to explore careers and the preparation needed to have different careers. We will also offer opportunities for students to age-appropriately explore their interests, talents and the relationship between these and a variety of careers.

In the primary grades students will have opportunities to look at a host of careers and experience some of these careers in age-appropriate activities. In the upper grades these explorations, such as field trips, interactions with a variety of professionals and artisans, and experiential career opportunities, will continue. Additionally in grades 5-8, students will participate in the **You Science Discovery** online program. This program uses brain games and interest inventories to help students to determine what their skills and interests are and helps them match these to a variety of career inventories.

PART 2: Multi-Tiered System of Supports (MTSS)

Because Shaw Island School is small, we are able to remain highly flexible and personal in our ability to meet the individual needs of our students. We see our work in meeting these needs as a full collaboration with the whole school staff in conjunction with ongoing collaboration with families.

We look at student academic and social-emotional needs in a tiered approach to a continuum of levels of support:

- **Tier 1:** This is general classroom good-teaching practices (universal supports) in communication with families. With our small teacher- student ratio, teachers have the opportunity to really know their students and such small learning communities allow increased opportunities for building on student strengths and providing differentiated supports based on student needs. Parents and teachers assume with some minor adjustments if needed, students will be successful. Most student needs are met with Tier 1 level of supports.
- **Tier 2:** In this tier or continuum of support, students may need much more specific evidenced-based interventions. Teachers, administration and families work to provide interventions with clearly defined exit criteria and regular progress monitoring to assess the effectiveness of the intervention. As students gradually master the skills, the interventions are removed. Increased communication with families is provided to ensure consistency of support in school and at home.
- **Tier 3:** Students who demonstrate significant risk or do not respond to Tier 2 interventions may receive Tier 3 intensive interventions that are individualize to meet

4.1.5. Counseling Plan

their needs. Interventions may be intensified through duration, alignment, dosage, attention to transfer and comprehensiveness.

- **Crisis Supports:** As part of Tier 2 and 3 supports, students who are in need of more serious supports through individual therapy may be referred to counseling services through a cooperative venture with Orcas Island School District. If appropriate, these students would be able to have six therapy sessions. For other immediate type crisis needs, Shaw Island School will reach out to other local districts and the San Juan County Trauma Team including Compass Health for short-term immediate help.

PART 3:

Assessment and Evaluation:

This plan will be assessed and evaluated on a yearly basis. Staff and families will be asked to weigh in. Additionally, each student will be assessed with the ASCA Mindsets & Behavior Planning Tool (See Appendix D) and this information will be shared with the families.

4.1.6. Resolution



Shaw Island School District 10

RESOLUTION NO. 2024-2

DECLARING CERTAIN PROPERTY OF SHAW ISLAND SCHOOL DISTRICT 10 SURPLUS TO THE NEEDS OF THE DISTRICT

WHEREAS, the following District owned items have served their useful life; and

WHEREAS, the Board of Directors of Shaw Island School District, San Juan County, Washington desires to declare such property surplus;

THEREFORE, BE IT RESOLVED by the Board of Directors of Shaw Island School District, San Juan County, Washington, that the following items are approved for sale, transfer, or disposal:

1 ImageClass MF4570dn fax machine

APPROVED this 18th Day of June, 2024.

Attest:

Kari McVeigh
Superintendent/Secretary to the Board

Carol Criss, Chair

John Bogert, Vice Chair

Jon Shannon, Director

Shirley Lange, Director

Shannon Klohr, Director

4.1.7 Donations

Donations for approval 6/18/2024		
Donor	Amount	Date Rec'd
Kelly Ingham and Brad Jones	500.00	5/13/2024
Page Crutcher	100.00	5/13/2024
misc cash donation	2.00	5/25/2024
Chad & Jennifer Swanson	200.00	5/25/2024
Jean Jones	200.00	5/25/2024
Glenn Halstead	300.00	5/25/2024
Kate & Jim Schuman	100.00	5/28/2024
Kathleen Turner & John Wedgwood	500.00	5/28/2024
Tina Echeverria & Joel Ecob	50.00	5/28/2024
Island Air: Jackie & Will Hamilton	1,000.00	5/28/2024
Timothy Sherck	500.00	5/28/2024
Doug Crosby & Terri Cable	500.00	5/28/2024

4.2. Capital Fund Extension

	sep	oct	nov	dec	jan	feb	mar	apr	may	jun	jul	aug	Total Exp
Teacher Housing													
Harriott Valentine	1,471.93	476.25	6,500.00	1,241.75									
PBW			700.00		2,223.65								
SJC septic and build perm							455.00	325.00	853.05	707.35			
John Bingham							455.00	325.00	853.05	707.35			
	1,471.93	476.25	7,200.00	1,241.75	2,223.65	0.00	455.00	325.00	853.05	707.35	0.00	0.00	14,953.98
other projects													
West Mechanical air lower	4,780.18												
West Mechanical heater upper	20,000.00												
West Mechanical heater upper	20,114.32												
	44,894.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	44,894.50
other projects													
already spent other projects	44,894.50												
fencing	5,000.00												
to spend painting estimate + 5%	68,181.83												
	<u>118,076.33</u>												
Cash & Revenue other projects	7,729.95												
beginning cash	40,114.32												
state grants	20,000.00												
transfer in from investments	<u>67,844.27</u>												
other projects over/under	-50,232.06												
Teacher Housing													
already spent housing	14,953.98												
John Bingham	3,000.00												
road	5,500.00												
well	15,000.00												
other misc	<u>5,000.00</u>												
	43,453.98												
Revenue Teacher Housing/Donations	71,574.00												
teacher housing over/under	<u>28,120.02</u>												
total cap fund spending	161,530.31												increase budget to \$170,000

4.3. Budget 2024-25

7/12/2022

shaw Island SD 10 2024-25 Budget 2023-24 Budgeted 2023-24 YTD 05/31/2024 2024-25 Proposed

General Fund 6361

EXPENDITURES

Program 01 - Basic Ed

500.01.20.0012	PFML	1,170	891	825
500.01.20.0027	Certified Salaries sub 10	194,040	160,822	117,920
	Certified Salaries sub 11	22,000		
500.01.30.0027	Classified Salaries	100	0	100
500.01.40.0027	Employee Benefits	78,000	48,474	42,260
500.01.50.0027	Instructional Supplies	3,000	598	3,000
500.01.70.0027	Contract Services	1,100	0	1,100
500.01.70.0029	Payments to Other Districts	7,000	4,584	6,400
500.01.70.0031	Professional Development	1,500	0	1,500
500.01.70.0034	Professional Learning	1,500	0	1,500
500.01.80.0027	Instructional Travel	1,200	916	1,200
500.01.90.0027	Capital Outlay	100	0	100
	Total Program 01	310,710	216,285	175,905

Program 21 - Special Education

500.21.20.0027	Classified Salaries	0		
500.21.40.0027	Employee Benefits	0		
500.21.50.0027	Instructional Material	0		
500.21.70.0027	Contract Services	0	1,431	
500.21.70.0031	Professional Development	0		
500.21.80.0027	Travel	0		
	Total Program 21	0	1,431	

Program 69 - Compensatory Other

500.69.70.0027	Capacity	40,000	0	40,000
	Total Program 60	40,000.00	0.00	40,000

Program 74 - Highly Capable

500.74.50.0027	Instructional Materials			
500.74.70.0027	Contract Services	360	336	125
500.74.80.0027	Instructional Travel			
	Total Program 74	360.00	336.37	125.00

Program 79 - REAP Grant & Local Fund 11

	PMFL	1,600	48	300
500.79.20.0027	certificated stipends & salaries	5,200	3,000	3,000
500.79.30.0027	classified salaries	6,500	5,628	35,380
500.79.40.0027	employee benefits	2,500	1,132	18,142
500.79.50.0022	Learning Resources	100	1,461	800
500.79.50.0027	Instructional Materials	100	170	800
500.79.70.0027	Contract Services	0	1,929	2,000

4.3. Budget 2024-25 cont'd

500.79.70.0031	Professional Development	0	290	500
	travel (field trips)	14,000	9,779	500
500.79.90.0027	Capital Outlay	0		
	Total Program 79	30,000.00	23,436.69	61,422

Program 97 - Districtwide Support

Board of Directors

500.97.70.0011	Contract Service	2,500	1,990	2,500
500.97.80.0011	Travel	1,000	0	1,000

Superintendent's Office

500.97.20.0012	PFML	700	477	700
500.97.30.0012	Certified Staff	45,000	33,750	45,000
500.97.40.0012	Employee Benefits	3,800	2,833	3,800
500.97.50.0012	Supplies			
500.97.70.0012	Purchased Services			
500.97.80.0012	Travel	400		400

Capital Expenditures

Business Office

500.97.30.0013	Classified Staff	62,920	47,182	65,869
500.97.40.0013	Employee Benefits	25,800	18,803	26,374
500.97.50.0013	Office Supplies	1,500	455	1,000
500.97.70.0013	Purchased Services	14,500	13,570	15,000
500.97.80.0013	Travel	100		100
500.97.90.0013	Capital Outlay	100		100

Operation of Plant

500.97.30.0063	Classified Staff	12,000	5,130	12,000
500.97.40.0063	Employee Benefits	1,320	543	1,320
500.97.50.0063	Supplies	1,400	1,369	1,500
500.97.70.0063	Contract Services	100	62	100

Maint. Of Plant & Equipment

500.97.50.0064	Supplies	1,000	1,308	2,000
500.97.70.0064	Contract Services	3,000	5,739	5,000

Utilities

500.97.70.0065	Contract Services	10,000	7,989	10,000
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Insurance

500.97.70.0068	Contract Services	2,640	2,638	2,800
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Total Program 97 189,780 143,837 196,563

Total 2024-25 Budget Expenditures 385,325 474,016

REVENUES

3100 State-General	377,630	319,009	358,200
3121 Special Ed			
410001 General Fund Projects (para)			500
4121 Special Ed			
4122 Speical Ed Infants & Toddlers			

7 students

4.3. Budget 2024-25 cont'd

4174	Highly Capable	230		125
2300	Interest	600	16,390	20,000
6100	Federal Grants	20,000	12,246	35,000
6109	Federal Funded TK Program			27,139
615201				1,000
2500	Other Gifts, Grants, and Donatio	850	507,406	1,000
3600	CAPACITY	40,000		40,000
6313	ESSER III	36,000		
Total 2024-25 Budget Revenues		475,310	855,051	482,964

Beginning Cash and Investments	380,000	700,000
Revenue	475,310	482,964
Expenditures	0	474,016
Transfer to Capital Fund		500,000
Ending Cash and Investments	855,310	208,948

7/12/2022

Shaw Island SD 10 2024-25 Budget

2023-24 Budgeted	2023-24 YTD 05/31/2024	2024-25 Proposed
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Capital Fund 6387

	Beginning Cash Balance	0	7,730	0
	Revenues: grants		40,114	50,000
	Revenues: donations		63,022	500,000
397.00.00.0000	Revenues: transfer in from cash	100,000	20,000	100,000
500.84.20.0069	Expenditures buildings	100,000	59,141	50,000
	Expenditures Teacher Housing			600,000
	Ending Balance	0	71,725	0

ASB 6368

	Beginning Balance	2140	0
389.30.80.0000	ASB Funds Schools Revenue	2000	
500.01.80.0027	Expenditures	2000	
	Ending Cash	2140	0

5.2.2. Driveway Estimate

Greenstone Excavation LLC

PO BOX 122
Shaw Island, WA 98286

Estimate

Date	Estimate #
5/14/2024	19-174

Name / Address
Shaw Island School District

Project

Description	Qty	Rate	Total
Shaw Island Teacher Housing Driveway/Well Access			
12" Plastic Culvert Per. Ft.	32	16.00	512.00T
2 1/2' Crushed Rock Per Ton	40	23.40	936.00T
Gravel Delivery Shaw	2	275.00	550.00T
Roller Hourly Rate	4	150.00	600.00T
Mini Excavator Hourly	20	125.00	2,500.00T
Tree Felling Hourly	1	100.00	100.00T
Hourly Labor	1	75.00	75.00T
		Subtotal	\$5,273.00
		Sales Tax (8.4%)	\$442.93
		Total	\$5,715.93

5.2.3. Agreement PBW

prentiss + balance + wickline
ARCHITECTS



5.27.2024

Kari McVeigh
Shaw Island Elementary School
44 Hoffman Cove Rd
Shaw Island, WA 98286

Kari,

This agreement letter outlines the scope of work and fee proposal to add the documentation and actions required for a public bid process for the Shaw Housing project.

SERVICES WE WILL BE PROVIDING

This Agreement is limited in scope to the services outlined below:

1. Advertisement – Creation and coordination of an advertisement in a newspaper of general circulation within the district. The proposed fee does not include the cost of publication.
2. Full Construction Specifications including general terms and conditions for the bid and construction process.
3. Forms/Documents – Creating forms and documents needed for the bidding process. These include, but are not limited to, an Instructions to bidders form, Funding requirements document, Bid form, Supplemental bidder responsibility form, if applicable and Bidder subcontractor list form.
4. Coordination with legal consultant (if available) of bid package
5. Coordination and attendance of public bid opening
6. “Responsible bidder” check prior to approval of contractor.

REIMBURSABLE EXPENSES

Any expenses incurred during the course of the process will be billed at cost to us.

COMPENSATION

We are proposing a fixed fee of \$5,000. We will bill you on a monthly basis for work completed during that month. We typically bill on or around the first of the month. The payment is due on receipt, with interest charged @1.5% for payments unpaid after 30 days.

Please review and send an email indicating approval by the board of the agreement when it occurs.

Dan Wickline, AIA
Principal

prentiss + balance + wickline
ARCHITECTS