

**SHAW ISLAND SCHOOL DISTRICT NO 10  
REGULAR MEETING OF THE BOARD OF DIRECTORS  
TUESDAY, OCTOBER 17, 2017, 3:10 PM**

Chair Jon Shannon called the meeting to order at 3:14 PM at the Shaw Island Elementary School Lower Grade Classroom, Shaw Island, Washington. Board members present: Jon Shannon, John Bogert, Jennifer Swanson, Gigi Allaway, and Cari Miller (Cari left at 4:15). Staff present: business manager Deanna Shannon and teacher Diane Clifton (Diane left after the Student Representative Report). Students present: Max Field and Leif Ellingson. Parents present: Stephanie Buffum, Matt Ellingson, and Amber Borner.

**APPROVAL OF PREVIOUS MINUTES:** September 12, 2017 regular meeting minutes: *Gigi moved that the minutes be approved as presented; Cari seconded the motion; the motion carried unanimously.*

**CHANGES OR ADDITIONS TO THE AGENDA:** None.

**STUDENT REPRESENTATIVE REPORT:** Max Field and Leif Ellingson explained that the students had participated in the Great Shakeout 2017, an annual, international earthquake drill that the school had participated in for the past three years. The boys stated that this year, the school had participated in a video competition focusing on earthquake safety preparedness. The boys showed the video produced by the upper grade students; the video focused on “drop, cover, hold on” and starred the whole school. The video was received with a round of applause.

**CONSENT AGENDA:** *John Bogert moved to approve the following items on the consent agenda:*

*Claims and Payroll:*

*The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment. In addition, payroll warrants in the amount of \$6,828.36 are also approved.*

*General Fund*

*Warrant numbers 191400 through 191426*

*Totaling \$6,910.16*

*Capital Fund: no expenditures*

*Payroll (September) warrant numbers 59874 through 59875 and 20963 through 20964 totaling \$8,176.70.*

*Budget Status Report*

*Gigi seconded the motion; the motion carried unanimously.*

**HEARING OF INDIVIDUALS OR GROUPS ON NON-AGENDA ITEMS:** Amber Borner presented research that she had done on the benefits of unstructured play verses structured play; she wanted to express her views in light of the recent change in which the formerly unstructured

noon recess had become a structured PE class four days a week. The Chair thanked Amber and asked that her comments be considered and that a response be given to Amber.

**CORRESPONDENCE & COMMUNICATION:** Deanna stated that she had forwarded the information received from K-20 regarding bandwidth usage. Gigi had received information on regional WSSDA (Washington State School Directors Association) meetings and would be attending one in Bellingham.

**TEACHER REPORT:** Diane reported that the students had gone to the beach along Blind Bay to work with Tina Whitman from Friends of the San Juans. The students helped to remove the angular rocks deposited from road work while leaving the naturally occurring rounded rocks; the sharp rocks prohibit feeder fish from being able to access the food in the underlying pea gravel. The students were able to meet with a crew from AmeriCorps who was also working on the project. Diane reported that Carl de Boor, a German-American mathematician who lives on Orcas, had come to the school to work with the upper grade algebra class, telling them about his life and his career. Diane reported that she had, once again, attended the WAETAG (Washington Association of Educators of the Talented and Gifted) conference.

**LEGISLATIVE REPORT:** Jennifer stated that she and Jon Shannon would be going to Lopez Island for a meeting with a representative from Kevin Ranker's office.

#### **SUPERINTENDENT AND COMMITTEE REPORTS:**

- 1. Superintendent:** Jennifer reported that she and Deanna had had a conference call with Larry Francois, the NWESD superintendent, concerning the implications of the state fully funding education beginning in the 2018-19 school year. Jennifer stated a large part of the state budget addressed salaries. She stated that the cost of living in a district was a component in determining what funding a district would get, and Shaw Island School District would be receiving an increase in funding.
- 2. Physical Plant:** John Bogert gave an update on the bathroom project reporting that the builder was reviewing the contract and that the project should be completed after Thanksgiving. Deanna reported that the new front door and locks obtained through the grant from the WSRMP (Washington Schools Risk Management Pool) had been installed. She stated that all the of the locks had been rekeyed as that had not been done since 1994; the cost of the rekeying was not covered under the grant. She also stated that a nonskid material had been applied the wooden perimeters of the playground toys. Jennifer reported that the school had received information concerning weather in the upcoming winter and suggested the school have the grounds evaluated for tree hazards; Jon should contact a tree service professional.
- 3. Instructional Support:** Jennifer reported that eight half days had been set to give Diane an opportunity for curriculum planning and to meet with aides to evaluate and plan. Jennifer reported that there had been a field trip for all students to Guemes Island where they worked with Sue Roberts, a local clay sculptor, to create personalized busts. The lower grade students had gone a field trip to Decatur Island where Shona Aitkin from Wolf Hollow gave a presentation on local birds and mammals. Jennifer reported that there had been numerous guest instructors: a robotics instructor had spent a day and a half working with the older students; the Miro Quartet spent an afternoon at the school working with the students; community member Brian Lynch was coming once a week to work on poetry with the older students; and an artist was coming the following week to work with the older students in the afternoon.

- 4. Administration:** Deanna reported that Andrea Ellingson had volunteered to be the ASB advisor and that the students were working on the constitution and elections. Deanna reported that she and Jennifer had started an office newsletter that would go out to parents and the board and be posted on the community kiosk with updates about what is going on at the school; it would be published on an “as needed” basis.

#### **PROGRAM, CURRICULUM, AND ASSESSMENT:**

- 1. Discussion of 8<sup>th</sup> grade projects:** Jennifer stated she and Diane were looking for direction from the board on the future of 8<sup>th</sup> grade projects. She stated that historically 8<sup>th</sup> grade projects were done by students and that they were not graded. After discussion, the consensus of the board was that 8<sup>th</sup> grade projects were an important way for students to give back to the community and that the projects should continue. They should be viewed as an opportunity for celebration and self-expression in an area that the student feels passionate about and should not be graded or need school supervision, but that students should work with a mentor
- 2. Update and approval of Washington, DC field trip:** Jennifer reported that planning for the field trip was going well. She stated that after looking at the number of participants and the costs, it was decided to not go through a tour company, but to do the tour independently which dramatically reduced the costs. It did, however, create more responsibilities for the staff and chaperones than in the past. Deanna provided a cost estimate of approximately \$1,600 per person with each person, except the teacher, contributing \$300 toward the trip; she requested the District cover a portion of the remaining chaperone costs. The consensus was that funds for the field trip had been budgeted, and that the District would cover the \$1,300 balance of the estimate for each chaperone with the chaperones paying any additional costs over the \$1,600 total. Students would be covered through ASB fundraising with the District paying any additional student costs.

#### **PERSONNEL:**

- 1. Certificated Contracts**
  - a. Approval of amendment to Diane Clifton’s 2017-18 base contract for LEAP schedule increase:** Deanna reported that Diane had submitted clock hours before the October 1<sup>st</sup> deadline which changed where she fell on the LEAP schedule and, therefore, increased her base pay. *Jennifer moved that the amendment to increase Diane’s base pay in her 2017-18 contract be approved; John Bogert seconded the motion; the motion carried unanimously.*
  - b. Approval of supplemental teaching contract:** A supplemental teaching contract for Diane Clifton for 60 hours was presented. *Jennifer moved that the supplemental teaching contract for Diane be approved; Cari seconded the motion; the motion carried unanimously.*
- 2. VEBA MOA:** Tabled.

#### **BUDGET & FISCAL MATTERS:**

- 1. End of Year Report:** The report was reviewed.
- 2. Budget extension discussion:** Deanna stated that the District had budgeted \$12,800 for the bathroom remodel and that the bid had come in over \$15,000. Additionally, the District had discussed painting the buildings, but no money had been budgeted. *Jon Shannon moved that up to \$30,000 be moved into the Capital Projects Fund; Cari seconded the motion; the motion carried unanimously.* A budget hearing should be scheduled for the November meeting.

**3. Discussion of visiting artist per diem:** Jennifer stated that she and Deanna had met to come up with a compensation schedule for the visiting instructors that the school would be bringing in throughout the year. She suggested a full-day rate of \$150 and a half –day rate of \$75; in addition, travel would be paid (in state) as well as compensation for planning and preparation. After discussion, consensus was that the full day rate should be \$200 and the half day rate \$100.

**4. New Printer:** Deanna reported that the large office color printer was no longer working and that replacement parts were either expensive or refurbished. She had gotten an estimate of approximately \$2,400 without tax for a comparable replacement. *Jennifer moved that up to \$3,000 be approved for a new color printer; Cari seconded the motion; the motion carried unanimously.*

**GENERAL:**

- 1. Review of Board Action Sheet:** None.
- 2. Approval of Agreement with Shaw School Foundation:** The agreement was reviewed. *Gigi moved to approve the agreement with the Shaw School Foundation; John Bogert seconded the motion; the motion carried unanimously*

**ADJOURNMENT:** *John Bogert moved that the meeting be adjourned; Gigi seconded the motion; the motion carried unanimously.* The meeting was adjourned at 6:42 PM.

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Chair, Jon Shannon

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Recording Secretary, Cari Miller

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Member, Jennifer Swanson

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Member, John Bogert

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Member, Gigi Allaway

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Superintendent/Secretary to the Board  
Jennifer Swanson