

Shaw Island School District Board of Directors Regular Meeting and Budget Hearing

Monday, July 14, 2025

The open public meeting was held at Shaw Island Elementary School, 44 Hoffman Cove Road, Shaw Island, Washington.

Directors Present: Carol Criss, Shirley Lange, and John Bogert. Directors Shannon Klohr and Jon Shannon were not present.

Administration Present: Superintendent Becky Bell and Office Administrator Deanna Shannon.

Guests: None.

Minutes

1. Opening Items:

- 1.1. Call to Order: The meeting was called to order at 2:31 PM by Chair Carol Criss.
- 1.2. Changes or Additions to the Agenda: None.
- 1.3. Approval of Agenda: **Director Lange moved to approve the agenda as presented; Director Bogert seconded the motion; the motion carried unanimously.**

2. Hearing of Individuals or Groups on Agenda and Non-Agenda Items: None.

3. Budget Hearing for 2025-26 Fiscal Year

- 3.1. Open Budget Hearing: Chair Criss opened the Budget Hearing at 2:31.
- 3.2. Public Comment: Chair Criss stated no one from the public was in attendance.
- 3.3. Close Budget Hearing: Chair Criss closed the Budget Hearing at 2:31.

4. Superintendent Report and Discussion:

- 4.1. Superintendent Bell reported that she had been working on grants. The District would be receiving a \$9,000 mental health grant from San Juan County which would pay for a school counselor to come to the school once a month. A \$5,000 safety grant was available to the District from WSRMP (Washington Schools Risk Management Pool) which could be used to remove unsafe playground equipment. Dr. Bell had also applied to the state grant to fund services for unhoused or inadequately housed students in the District.
- 4.2. Superintendent Bell reported that she had been working on contracts. Next Level Speech Therapy would be coming to the school in the fall for Child Find screenings for speech therapy. Dr. Bell was also working on the interlocal agreement with SJISD (San Juan Island School District) for her services, and the District's contracts with NWESD 189 (Northwest Educational Service District).
- 4.3. Superintendent Bell was advocating with OSPI for TK (Transition to Kindergarten) funding for small districts even if they did not have TK students every year.
- 4.4. Superintendent Bell reported that interviews for the paraeducator position had taken place that day.

5. Business and Operations:

- 5.1. Approval of Resolution 2025-10 Adopting the 2024-25 Budget: Director Lange moved to approve Resolution 2025-10; **Director Bogert seconded the motion; the budget was discussed; Chair Criss called for the question and the motion passed unanimously.**
- 5.2. Consent Agenda: Items under the Consent Agenda are considered by the board to be routine and subject to one motion and vote. **Director Lange moved to approve the consent agenda; Director Bogert seconded the motion; the motion passed unanimously.**

5.2.1. Minutes from previous meeting (June 17, 2025 Regular Meeting).

5.2.2. Claims and Payroll: the following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment. In addition, payroll warrants in the amount of \$26,387.82 are also approved.

General Fund 6361:

Warrant numbers 2500119 through 250129 and 250131 through 250132

Totaling \$5,683.18

Capital Fund 6367:

Warrant number 250130

Totaling \$238.50

Payroll (April):

ACH numbers 9000000035 through 9000000042

Totaling \$13,667.81 and

Warrant numbers 250133 through 250137

Totaling \$12,720.01

5.1.3. Donations Since Previous Meeting: \$5,000.00 for Teacher Housing Project.

5.1.4. Review of June 2025 Budget Summary.

6. Unfinished Business:

6.1. Teacher Housing Project:

6.1.1. General Update: Superintendent Bell stated that the building permit had been approved. She wanted to make sure there was approval to pay the permit fee which was \$5,091.40. **Director Lange moved to approve paying the building permit fee; Director Bogert seconded the motion; the motion carried unanimously.** Superintendent Bell gave an update on the determination of residential prevailing wage versus commercial prevailing wage from Labor and Industry LNI). She had submitted a request to LNI for a determination. LNI responded that a determination would not be given as they had stated in previous communications (email documentation) that the project was residential. The bids would have the costs for both residential and commercial prevailing wage.

6.1.2. Determination of Bid Due Date and Opening: Superintendent Bell stated that because of the timing of the LNI response, consulting with the District's legal advisors, and PBW Architects waiting for a determination, the August 12th deadline for opening the bids was not feasible. The situation was discussed with August 26th as a target date. Dr. Bell should communicate with PBW to determine the soonest feasible date.

7. School Board

7.1. Director Criss stated that she had attended a Zoom from the State Auditor's Office on fraud risk and red flags that was informative. She would share information with staff.

8. Adjournment: **Director Bogert moved to adjourn the meeting; Director Lange seconded the motion; the meeting was adjourned at 3:25 PM**

Carol Criss, Chair

Becky Bell
Superintendent/Secretary to the Board

John Bogert, Director

Shirley Lange, Director

Shannon Klohr, Director

Jon Shannon, Director