

Shaw Island School District Board of Directors Regular Meeting Tuesday, November 16, 2021

The open public meeting was held through a Zoom electronic meeting in accordance with Governor Inslee's proclamation 20-28.5.

Directors Present: John Bogert, Cari Miller, Jon Shannon, Carol Criss, and Shirley Lange (arrived 3:14).

Administration Present: Superintendent Kari McVeigh and Office Administrator Deanna Shannon.

Audience: Shannon Klohr.

Minutes

1. Opening Items

- 1.1. Call to Order: The meeting was called to order at 3:10 PM by Board Chair John Bogert.
- 1.2. Changes or Additions to the Agenda: None.
- 1.3. Approval of Agenda: **Director Shannon moved to approve the agenda; Director Miller seconded the motion; the motion carried unanimously.**
- 1.4. Approval of Minutes: October 12, 2021 Regular Meeting Minutes: **Director Criss moved to approval the October 12, 2021 minutes; Director Miller seconded the motion; the motion carried unanimously.**

2. Hearing of Individual or Groups on Agenda and Non-Agenda Items: None.

3. Superintendent: Superintendent McVeigh reported on the following:

- 3.1. Superintendent Report
 - Through her monthly "Coffee with Kari" meetings with parents, it was discovered that parents were interested in making sure that this year's graduating 8th grader had a big field trip. This group of upper grade students were not able to go to Washington, DC due to COVID. One suggestion was North Cascades Institute's Mountain School. However, due to COVID they were providing day programs only. The current plan was for upper grade teacher Abi Ellingson to lead a field trip where students would camp in the North Cascades and attend the Mountain School day programs. Planning would begin the following school year for a trip to Washington, DC in the 2023-24 school year.
 - COVID vaccines were available for ages 5 – 11.
 - Regular meetings with the other district superintendents (San Juan, Lopez, and Orcas) and Dr. Frank James, San Juan County Health Officer: Dr. James was cautiously optimistic that sooner rather than later there would be some sense of normalcy in schools with fewer restrictions. Masking and a 70-80% vaccination rate could affect changes to the restrictions.
 - The previous May, the state legislature implemented a requirements for every district to create a counseling and career education plan. The plan requirements were the same for all size districts, though there was some information that adjustments may be made for smaller districts. Kari would be working on the plan.
- 3.2. Approval of 2020-2021 Performance Report: **Director Lange moved to approve the 2020-2021 Performance Report; Director Criss seconded the motion; the motion carried unanimously.**

4. Business and Operations

4.1. Consent Agenda

Director Shannon moved to approve the following consent agenda; Director Lange seconded the motion; the motion carried unanimously.

- 4.1.1. Approval of Payroll: Warrant numbers 86924 – 86930, totaling \$17,972.32.

4.1.2. Approval of Claims: Warrant numbers 245999 - 246009, 246448 - 246453, and 246666, totaling \$12,062.53.

4.1.3. Budget Status Report

4.2. Approval of Emergency Preparedness Plan: The plan consisted of the following: Emergency Procedures Handbook, Exposure Control Plan (ECP), Continuity of Operations Plan (COOP) and Emergency Learning Plan. **Director Criss moved to approve the plan; Director Lange seconded the motion; Superintendent McVeigh stated that the plan would be on the website and that it would be reviewed annually;** Director Bogert added his thanks to Kari and the staff for their work on the plan; Director Shannon stated that the power outages the day before had affected operations and that a backup power source should be considered; **Chair Bogert called for a vote; the motion carried unanimously.**

4.3. Approval of the 2020-21 End of Year Report (F-196). Superintendent McVeigh stated that this was the final report for the 2020-21 fiscal year and that the board had seen this information previously in other end of year budget reports. **Director Shannon moved to approve the 2020-21 F-196; Director Criss seconded the motion; the motion carried unanimously.**

5. School Board

5.1. Director Criss asked if there had been feedback on Superintendent McVeigh's second letter to the community. Kari stated that Deanna had gotten positive remarks from a community member. Director Bogert brought up the per student funding mentioned in the letter. Director Shannon reported that during the severe rains the previous day, water was bubbling up through the chip seal in the parking lot. He thought that perhaps there was a utility trench under the parking lot and the continued water flow could compromise the parking lot. OPALCO should be called as a first step. Chair Bogert asked if the new kiosk was being used and about the possible addition of slots or drawers. Deanna Shannon stated that the bulletin board was being updated and that parents and visitor were looking at the information. Shannon Klohr stated that if drawers or slots were added to the kiosk, it would be done by Shaw School Foundation for fundraising purposes.

6. Adjournment: Director Shannon moved that the meeting be adjourned; Director Miller seconded the motion; the meeting was adjourned at 3:58 PM.

John Bogert, Chair

Kari McVeigh
Superintendent/Secretary to the Board

Carol Criss, Director

Shirley Lange, Director

Cari Miller, Director

Jon Shannon, Director