

**SHAW ISLAND SCHOOL DISTRICT NO 10
REGULAR MEETING OF THE BOARD OF DIRECTORS
TUESDAY, MARCH 16, 2021, 3:10 PM**

The March 16, 2021, board meeting was held via Zoom Meetings electronic platform due to COVID-19 restrictions put in place by Governor Inslee.

CALL TO ORDER: Chair John Bogert called the online regular meeting to order at 3:10 PM. Present were board directors John Bogert, Jennifer Swanson, Jon Shannon, Shirley Lange, and Cari Miller. Also present were Head Teacher Diane Clifton, Upper Grade Teacher Toni Willis, and Office Administrator Deanna Shannon. The following parents and community members were present: Shannon Klohr and Carol Criss.

APPROVAL OF PREVIOUS MINUTES: February 16, 2021, regular meeting minutes: *Jennifer moved to approve the February 16, 2021, regular meeting minutes as presented; Shirley seconded the motion; the minutes were approved unanimously.* March 9, 2021 special meeting minutes: *Jennifer moved to approve the March 9, 2021, special meeting minutes as presented; Shirley seconded the motion; the minutes were approved unanimously.*

CHANGES OR ADDITIONS TO THE AGENDA: Deanna requested that Mid-Year Review of Budget be added under XIII. Budget and Fiscal Matters.

STUDENT REPRESENTATIVE REPORT: None.

CONSENT AGENDA: *Jennifer moved to approve the following items on the consent agenda:*

Claims and Payroll:

The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment. In addition, payroll warrants in the amount of \$12,158.99 for February are also approved.

General Fund 6361:

*Warrant numbers 237997 through 238009
Totaling \$10,094.65*

*Payroll (February) warrant numbers 82103 through 82016 and 24200
Totaling \$12,158.99, and*

Budget Status Report

Cari seconded the motion; the motion carried unanimously.

HEARING OF INDIVIDUALS OR GROUPS ON NON-AGENDA ITEMS: None.

CORRESPONDENCE & COMMUNICATION: None.

TEACHER REPORT: Diane reported that students had returned on Friday, March 12th, for their first in-person, outdoor day back at school. All students came for the morning and while one group had music with Anita, the other group worked on a thank you card project. Diane reported that she had been working on setting up the outdoor classroom space. The following day, she would be receiving her second COVID vaccination. She had activities set up for a

substitute in case she did not feel well. Toni reported that she had been setting up the shelter for the return of the upper grade students. She had received her one-dose COVID vaccine. She had math and a St. Patrick's Day project planned for the following day, her first day back at school with her students. She reported that Anne Wysocki was working with the students on the Shaw Times which was expected to be published in April. Parent teacher conferences would take place the following week.

LEGISLATIVE REPORT: Shirley reported that the state was focusing on two bills concerning schools, one on funding to test water systems in all schools which had been installed before 2016, and one on a technology grant program with a 1:1 goal of students and electronic devices.

SUPERINTENDENT AND COMMITTEE REPORTS:

- 1. Superintendent:** Jennifer reported that the weekly calls with the other superintendents in the county and Dr. James, county health officer, were continuing. Governor Inslee had signed an emergency proclamation requiring in-person learning opportunities for public K-12 schools. Jennifer stated that Dr. James did not agree with the proclamation. Dr. James had also reported to the group that he had accepted doses of the Johnson & Johnson vaccine that had been turned down by other counties, that he was worried that new variant of COVID, three of which were in Washington, were more aggressive and deadlier, that there was more data on the Johnson & Johnson vaccine concerning variants. Dr. James had stated that with the vaccines, you could still get COVID-19, but the vaccine would prevent serious illness. Jennifer also brought up the generator, recess equipment storage, the leaching in the custodial/server room, and replacing the carpet in the upper grade classroom. Discussion of proceeding with the generator project was tabled until the April meeting so that board members could be given more information on the pros and cons of installing the generator. Solutions for moving the playground equipment from "ballroom" due to the musty odor were discussed. Seal coating in both basement rooms was discussed. The dehumidifier in the custodial/server room was helping and it was suggested that a dehumidifier could be plumbed in to drain outside.
- 2. Physical Plant:** John Bogert thanked Jon Shannon and Aidan Shannon for completing the gazebo over the previous weekend. He also thanked the parent volunteers that had helped out on Friday. It was reported that the gutters would be replaced soon.
- 3. Instructional Support:** Jennifer reported that the committee continued to have weekly meetings and was currently focusing on the return to in-person learning.
- 4. Administration:** Deanna reported that she had received information that the District could be receiving more ESSER (Elementary and Secondary School Emergency Relief) funds. The District had been approved for \$2,016 in phase I and was waiting to receive those funds. Funds for phase II and III were \$5,747 and an estimated \$13,000 respectively. The funds were to be used for expenses incurred due to COVID-19.

PROGRAM, CURRICULUM, AND ASSESSMENT:

- 1. Update on Return to In-Person Learning:** Deanna expanded on Jennifer's information above on the proclamation that Governor Inslee had signed. She stated that the proclamation required K-12 schools to provide a minimum of two days, which could be half days, of in-person learning. The District's current schedule exceeded the minimum requirement. During the first day back the previous Friday, there had been some minor logistical issues with pick-up and drop off and temperature taking. The students did great with mask wearing and distancing at 6 feet during recess. Jon asked if there was anything that the teachers needed. Diane stated a larger monitor music. Parents reported positive responses on recess.

PERSONNEL:

1. **Review and Approval of Upper Grade Certificated Teacher Job Description:** The final draft had been emailed to the board. *Jon Shannon moved to approve the job description; Jennifer seconded the motion; the motion carried unanimously.* Consensus was to cast a wide net to fill the position for the 2021-22 school year.

BUDGET & FISCAL MATTERS:

1. **Mid-Year Budget Review:** The budget status report was reviewed with emphasis on looking at lines that were over 50% or over budget. Most of the overages on single budget lines were due to COVID expenses. Total expenditures for the year were just under 50%.

GENERAL:

1. **Action Sheet:** Items on the Action Sheet were discussed above during the Superintendent Report.
2. **Update on Board Position Opening:** Consensus was to close the position March 26th, interview candidates at the April 13th regular meeting, and swear in the appointee at the May 18th regular meeting.
3. **Update on Superintendent Opening:** John Bogert reported Lopez Island School District (LISD) was in the process of hiring a new superintendent and that an exploratory committee met with the acting superintendent from Lopez and the chair of the Lopez School Board to discuss the possibility of sharing a superintendent. The committee would also be meeting with NWESD 189 Superintendent Larry Francois to discuss NWESD filling the District's superintendent needs.

POLICY REVIEW: None.

ADJOURNMENT: *Jon Shannon moved that the meeting be adjourned; Shirley seconded the motion; the motion carried unanimously.* The meeting was adjourned at 4:43 PM.

John m Bogert
John m Bogert (Apr 15, 2021 17:16 CDT)

Chair, John Bogert

Jennifer Swanson
Jennifer Swanson (Apr 16, 2021 08:25 PDT)

Member, Jennifer Swanson

Shirley Lange
Shirley Lange (Apr 16, 2021 09:09 PDT)

Member, Shirley Lange

Cari Miller
Cari Miller (Apr 19, 2021 07:54 PDT)

Member, Cari Miller

Jon Shannon

Member, Jon Shannon

Superintendent/Secretary to the Board
Jennifer Swanson












2021-03-16 minutes

Final Audit Report

2021-04-19

Created:	2021-04-15
By:	Deanna Shannon (dshannon@shaw.k12.wa.us)
Status:	Signed
Transaction ID:	CBJCHBCAABAAfd_N6q2XpCjRFdeNYaGOvONjBdOkbCSm

"2021-03-16 minutes" History


-  Document created by Deanna Shannon (dshannon@shaw.k12.wa.us)
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-  Document emailed to John m Bogert (jbogert@shaw.k12.wa.us) for signature
2021-04-15 - 7:35:32 PM GMT
-  Email viewed by John m Bogert (jbogert@shaw.k12.wa.us)
2021-04-15 - 10:16:05 PM GMT- IP address: 66.102.8.17
-  Document e-signed by John m Bogert (jbogert@shaw.k12.wa.us)
Signature Date: 2021-04-15 - 10:16:48 PM GMT - Time Source: server- IP address: 191.96.109.61
-  Document emailed to Jennifer Swanson (jswanson@shaw.k12.wa.us) for signature
2021-04-15 - 10:16:50 PM GMT
-  Email viewed by Jennifer Swanson (jswanson@shaw.k12.wa.us)
2021-04-16 - 3:25:06 PM GMT- IP address: 66.249.84.85
-  Document e-signed by Jennifer Swanson (jswanson@shaw.k12.wa.us)
Signature Date: 2021-04-16 - 3:25:34 PM GMT - Time Source: server- IP address: 207.32.163.135
-  Document emailed to Shirley Lange (slange@shaw.k12.wa.us) for signature
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-  Document e-signed by Shirley Lange (slange@shaw.k12.wa.us)
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-  Document emailed to Cari Miller (cmiller@shaw.k12.wa.us) for signature
2021-04-16 - 4:09:33 PM GMT

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2021-04-19 - 2:53:44 PM GMT- IP address: 66.249.84.79

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Signature Date: 2021-04-19 - 2:54:29 PM GMT - Time Source: server- IP address: 174.204.69.242

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2021-04-19 - 2:54:30 PM GMT

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2021-04-19 - 3:54:26 PM GMT- IP address: 172.58.43.98

 Document e-signed by Jon Shannon (jshannon@shaw.k12.wa.us)

Signature Date: 2021-04-19 - 3:54:49 PM GMT - Time Source: server- IP address: 172.58.43.98

 Agreement completed.

2021-04-19 - 3:54:49 PM GMT