

Shaw Island School District Board of Directors

Agenda

Date: Tuesday, March 14, 2023

Time: 3:10 PM

Location: Shaw Island School, Shaw Island, Washington

Regular Board Meeting

- 1. Opening Items**
 - 1.1. Call to Order
 - 1.2. Changes or Additions to the Agenda
 - 1.3. Approval of Agenda (Action)
- 2. Hearing of Individual or Groups on Agenda and Non-Agenda Items**
- 3. Superintendent**
 - 3.1. Superintendent Report (Information)
- 4. Business and Operations**
 - 4.1. Consent Agenda (Action)
 - 4.1.1. Minutes from Previous Meetings
 - 4.1.2. Approval of Payroll
 - 4.1.3. Approval of Claims
 - 4.1.4. Budget Status Report
- 5. School Board**
 - 5.1. School Board Director's Reports (Information)
- 6. Adjournment**

Next meeting: April 16, 2023

Shaw Island School District Board of Directors Regular Meeting

Tuesday, February 14, 2023

The open public meeting was held at Shaw Island Elementary School, 44 Hoffman Cove Road, Shaw Island, Washington.

Directors Present: Carol Criss, Shirley Lange, Shannon Klohr, John Bogert, and Jon Shannon.

Administration Present: Superintendent Kari McVeigh and Office Administrator Deanna Shannon.

Audience: Diane Clifton, lower grade teacher. Lower grade students Celie Weese-Burkhardt, Niko Borner, Angus Jones, and Thatcher Wilson.

Minutes

1. Opening Items:

- 1.1. Call to Order: The meeting was called to order at 3:12 PM by Chair Carol Criss.
- 1.2. Changes or Additions to the Agenda: None.
- 1.3. Approval of Agenda: **Director Shannon moved to approve the agenda as presented; Director Klohr seconded the motion; the motion carried unanimously.**

2. Hearing of Individual or Groups on Agenda and Non-Agenda Items: None.

3. Curriculum and Instruction:

- 3.1. Lower Grade Student Presentation: The lower grade students gave a PowerPoint presentation on their project on the neighboring San Juan Preservation Trust Property (Ellis Property). The students shared their nature journals and had the board look at salal leaves through a microscope.

4. Superintendent:

4.1. Superintendent McVeigh reported on the following:

- The server was aging and needed to be replaced. The cost would be approximately \$5,000 - \$6,000, and local funds could be used.
- The air exchange in the lower grade classroom had been turned off after wires had overheated. West Mechanical had been there that day and would be giving quotes for an improved air exchange system.
- The upper grade students would be planning and fundraising for a big trip to Washington, D.C., next year.
- The San Juan County Sheriff's Department was sending deputies from Orcas or Lopez to Shaw a couple of times a month.
- Staff was working on a timeline for the property where teacher housing would be built as well as a Q&A about the project.
- The San Juan and Orcas superintendents traveled to Olympia to meet with Senator Lisa Wellman to discuss increasing regionalization rates.

5. Business and Operations:

5.1. Consent Agenda: Items under the Consent Agenda are considered by the board to be routine and subject to one motion and vote. **Director Shannon moved to approve the following items on the consent agenda; Director Bogert seconded the motion; the motion carried unanimously:**

- Minutes from previous meetings (January 17, 2023 Regular Meeting and January 31, 2023 special meeting).

- January 2023 payroll in the amount of \$25,460.95.
- January 2023 claims: Warrants 262221 through 262236 in the amounts of \$4,078.32 (General Fund), \$9,302.30 (Capital Fund), and \$25.86 (ASB Fund).
- November 2022 budget status report (draft).

5.2. Review Scope of Ad Hoc Teacher Housing Business/Finance Committee: Kari reported that an initial meeting with herself, Director Criss, Director Klohr, and community member Jennifer Swanson had taken place. Community members Willie Borner and Caryn Buck had also agreed to serve on the committee which would include six or seven members. Ms. McVeigh stated the first two things the committee would be doing were #1 determine what the committee needs to know before looking for funding, and #2 determine how to get the information needed for #1. Changes to federal guidelines for affordable housing and speaking to former board members who had been involved in pursuing teacher housing were discussed.

6. School Board:

6.1. Director Bogert stated that he was up for re-election in the fall and that he would not run if someone wanted to run for the position.

7. Adjournment: ***The meeting was adjourned at 4:45 PM.***

Carol Criss, Chair

Kari McVeigh
Superintendent/Secretary to the Board

John Bogert, Director

Shirley Lange, Director

Shannon Klohr, Director

Jon Shannon, Director

EARNINGS SECTION				DEDUCTIONS SECTION			LEAVE SECTION					
Type	Hours/units	Rate	Amount Src	Plan	Base Wages	Deduction	Benefit/Cost	LvPlan	Accrued	Taken	Banked	Lost
Grand Totals				Employees: 11								
a			333.33	detemp	13,440.79	1,025.00		wastpt	0.95			
hsapeb			23,862.86	draw		1,000.00						
rf	364.25			flshc	556.81	34.51	34.51					
sr	47.00		1,054.25	flshe	803.60	37.42	37.42					
vr	2.00		47.88	flsha	3,750.00	232.50	232.50					
				flsht	15,767.86	977.50	977.50					
				flshw	4,510.94	278.68	278.68					
				fvf	22,745.06	2,740.91						
				hsajr	7,937.75	50.00						
				lshc	19.25	4.17	12.57					
				lshs	20.00	2.45	4.29					
				lsha	38.00	4.65	8.14					
				lshh	225.00	27.52	48.22					
				lshw	62.00	10.03	17.57					
				mdshc	556.81	8.07	8.07					
				mdsha	603.60	8.75	8.75					
				mdshh	3,750.00	54.38	54.38					
				mdshw	15,767.86	226.63	226.63					
				mdshw	4,510.94	65.41	65.41					
				pfml-d	25,718.31		150.86					
				seebj		242.00	3,078.00					
				sebsa		237.50						
				sera2	4,889.44		577.84					
				atird	20,886.10	380.20						
				bs	7,970.91	102.64						
				bs3	7,937.75	641.66	1,170.93					
				unemp	25,718.31	386.89	1,166.06					
Grand Totals	428.25		25,718.31			8,791.66	8,161.02					
								Gross:	25,718.31			
								Net:	16,826.65			

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the Shaw Island School District, and that I am authorized to authenticate and certify to said claim.

Linn McLaugh
Auditing Officer

2-14-23
Date

Board Authorization

I, the undersigned, do hereby certify that I concur with the review of the claims as just obligations against the Shaw Island School District.

Signed the _____ day of _____, _____.

Director

Director

Director

Director

Director

Bank : apbank BANNER BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
263299	2/15/2023	ace101	ACE HARDWARE OF ANACORTE	6722	1/25/2023	WATER	30.36	30.36
263300	2/15/2023	ban155	BANNER BANK	3204	2/1/2023	VARIOUS	524.06	524.06
263301	2/15/2023	cen657	CENTURYLINK	300521788	2/6/2023	UTILITIES	95.18	
				300523168	2/6/2023	UTILITIES	61.28	
				300521802	2/6/2023	UTILITIES	50.06	
				300523166	2/6/2023	UTILITIES	38.97	245.49
263302	2/15/2023	cri001	CRISS, CAROL	20230201	2/1/2023	BOARD TRAINING	95.12	
				20230202	2/1/2023	SUPPLIES OPERATIONS REIMB	13.05	108.17
263303	2/15/2023	dar900	DARVILLS BOOKSTORE, INC.	261547	1/20/2023	REAP: INSTRUCTIONAL SUPPOF	116.79	
				261997	1/27/2023	REAP: INSTRUCTIONAL SUPPOF	115.24	232.03
263304	2/15/2023	gre065	GREATAMERICA FIN SRVS CORP	33336957	1/30/2023	CONTRACT SERVICES OFFICE	103.05	103.05
263305	2/15/2023	klo155	KLOHR, SHANNON C.	20230127	1/27/2023	BOARD TRAINING REIMB	95.12	95.12
263306	2/15/2023	koe101	KOENIG, GORDON ROBERT	20230210	2/10/2023	VISITING INSTRUCTOR	150.00	150.00
263307	2/15/2023	orc830	OPALCO	3037000	1/30/2023	UTILITIES	832.44	832.44
263308	2/15/2023	orn065	ORNE, ANITA G	REG-1370600	12/18/2022	PROFESSIONAL DEVELOPMENT	25.00	
				REG-1370864	12/20/2022	PROFESSIONAL DEVELOPMENT	25.00	50.00
263309	2/15/2023	osp100	OSPI - AGENCY ACCOUNTING	23-200	1/27/2023	CONTRACT SERVICE OFFICE	1,500.00	1,500.00
263310	2/15/2023	pet524	PETTY CASH -SHAW SCHOOL	20230210	2/10/2023	PETTY CASH VARIOUS	11.24	11.24
263311	2/15/2023	san275	SAN JUAN SANITATION, INC	2904491	3/1/2023	UTILITIES	41.70	41.70
263312	2/15/2023	san280	SAN JUAN SCHOOL DISTRICT #1	22-12	11/16/2022	NON HIGH	4,204.50	4,204.50
263313	2/15/2023	wsf440	WASHINGTON STATE FERRIES	F114300/RK40334	1/31/2023	FERRY FEES	124.50	124.50
Sub total for BANNER BANK:							8,252.66	

apChkLst
02/15/2023 1:29:53PM

Final Check List
San Juan County

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15 checks in this report.

Grand Total All Checks: 8,252.66

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Expenditures GF 6361		2022-23 Budget	YTD 02/28/2023	Amount Remaining	Percent Spent
20	Certificated Salaries	176,780.00	87,835	88,945	49.69%
30	Classified Salaries	122,400.00	59,065	63,335	48.26%
40	Employee Benefits	85,650.00	47,331	38,319	55.26%
50	Supplies / Materials	8,100.00	4,344	3,756	53.63%
20	ESSER Salaries Certificated	18,800.00	8,605	10,195	45.77%
30	ESSER Salaries Classified	1,100.00	0	1,100	0.00%
40	ESSER Employee Benefits	4,600.00	2,397	2,203	52.11%
50	ESSER Supplies	5,500.00	9,969	-4,469	181.26%
90	ESSER Capital Outlay	6,000.00	0	6,000	0.00%
70	Purchased Services	30,000.00	14,597	15,403	48.66%
70	Purchased Services Capacity	40,000.00	0	40,000	0.00%
70	Payments to Other Districts	9,000.00	4,205	4,796	46.72%
70	Utilities	10,000.00	5,887	4,113	58.87%
80	Travel	2,200.00	2,957	-757	134.42%
90	Capital Outlay	2,200.00	0	2,200	0.00%
Totals		522,330	247,191	275,139	47.32%

Revenues GF 6361		2022-23 Budget	YTD 02/28/2023	Amount Remaining	Percent Received
3100	State-General*	377,630	191,208	186,422	50.63%
3121	Special Ed			0	
4121	Special Ed		0	0	
4122	Special Ed Infants & Toddlers		0	0	
4174	Highly Capable	230	166	64	72.34%
410001	Para Ed		478	-479	
415803			0		
2300	Interest	600	5,273	-4,673	878.76%
6100	Federal Grants	20,000	0	20,000	0.00%
6152	School Improvement		0	0	
	Compensation for Loss		0	0	
	Sale of Surplus		0	0	
2500	Other	850	1,579	-729	185.78%
3600	CAPACITY		0	0	
6113	ESSER	36,000	5,440	30,560	15.11%
	recovery	0	0	0	
Total Revenues		435,310	204,144	231,166	46.90%

ending cash	96,464	47,627
ending investments	298,999	298,999
ending outstanding warnats	11,604	5,814
Ending Cash & Investments	383,859	340,812

Expenditures CF 6367		2022-23 Budget	YTD 02/28/2023	Amount Remaining	Percent Spent
Buildings	-	60,500	16,665	43,835	
Beginning Cash CF 6367			42,020		
Ending Cash CF 6367			32,717		

Expenditures ASB 6368		2022-23 Budget	YTD 02/28/2023	Amount Remaining	Percent Spent
Beginning Cash ASB 6367			2,136		
revenues			142		
expenditures			26		
Ending Cash ASB 6368			2,252		