

**SHAW ISLAND SCHOOL DISTRICT NO 10
REGULAR MEETING OF THE BOARD OF DIRECTORS
WEDNESDAY, FEBRUARY 10, 2016 AM**

Chair Jon Shannon called the meeting to order at 10:03 AM. Board members present: Jon Shannon, Jennifer Swanson, and Cari Miller. Staff present: business manager Deanna Shannon.

STUDENT REPRESENTATIVE REPORT: There was no student report, but Sophia and Elena Swanson delivered cards made by the students for each board member to thank them for serving on the board.

APPROVAL OF PREVIOUS MINUTES: January 12, 2016 regular meeting: *Jennifer moved that the January 12, 2016 regular meeting minutes be approved as presented; Cari seconded the motion; the motion carried unanimously.*

CHANGES OR ADDITIONS TO THE AGENDA: None.

CONSENT AGENDA: Deanna stated that there was no budget status report as financial reports had not been received from the county treasurer due to the early date of the meeting. *Jennifer moved to approve the following items on the consent agenda:*

- *February 2016 Payroll in the amount of \$10,412.39*
- *General Fund Expenditures for the period ending February 10, 2016 in the amount of \$22,376.75*

Cari seconded the motion; the motion carried unanimously.

HEARING OF INDIVIDUALS OR GROUPS ON NON-AGENDA ITEMS: None.

CORRESPONDENCE & COMMUNICATION: None.

TEACHER REPORT: None.

LEGISLATIVE REPORT: There was no legislative report. Mandated all-day kindergarten was discussed.

SUPERINTENDENT AND COMMITTEE REPORTS:

1. **Superintendent:** None.
2. **Physical Plant:** Jon gave an update on the upper grade classroom heating issues. The blower motor in the furnace had been replaced, but it was still not heating. A repairman was scheduled for the following Thursday; a thermostat problem in the lower grade classroom should also be checked by the repairman. The door closer on the lower grade classroom front door needed to be replaced.
3. **Instructional Support:** Jennifer reported that she, Diane Clifton, and Elaine Griffin had met. They had discussed next year's enrollment and the need for a classroom aide. Jennifer stated that a search needed to be done for a new science curriculum. A field trip to the Southwest next year had been discussed.

- 4. Administration:** Deanna reported that she and Jon had attended a school crisis planning class at ESD 189 in Anacortes. The school's plan was discussed. Deanna stated that the administrative committee had met and was working on the 2014-15 annual report for distribution to the parents and community. Surveys for the data collection for the 2016-17 School Improvement Plan would be distributed to families, students, and staff.

PROGRAM, CURRICULUM, AND ASSESSMENT: None.

PERSONNEL:

- 1. Approval of addendum to Cheryl Opalski's 2015-16 contract:** Jennifer had met with Cheryl to discuss changes in her contract due to the enrollment drop. Deanna had followed up with Cheryl to draft the addendum. The addendum was presented. *Jennifer moved to approve the addendum to Cheryl Opalski's 2015-16 contract; Cari seconded the motion; the motion carried unanimously.*
- 2. Approval of supplemental contract for Diane Clifton:** A supplement contract for the remainder of the year was presented. *Jennifer moved that the contract for 60 additional hours be approved; Cari seconded the motion; the motion carried unanimously.*

BUDGET & FISCAL MATTERS:

- 1. Approval of professional development for Diane Clifton:**

STEM Education Leadership Institute: Diane had submitted a professional development request in the amount of \$1668.20 for the class fee and travel to attend the course on implementing STEM requirements in the classroom. The fee for a group of five to attend the institute was \$6,000; however, Diane could attend for \$1,200. Deanna had spoken to Jacob Clark Blickenstaff at the Pacific Science Center. He encouraged obtaining financial help from local businesses and organizations and also stated that there might be some financial help for the program from Battelle. *Jennifer moved to approve \$1,668.20 for the STEM Education Leadership Institute; Cari seconded the motion; the board discussed looking for community assistance and requested Diane contact NMT to pursue support; the motion passed unanimously.*

GENERAL:

- 1. Review of Board Action Sheet:** None.

ADJOURNMENT: *Jennifer moved that the meeting be adjourned; Cari seconded the motion; the motion carried unanimously.* The meeting was adjourned at 11:10 AM.

Chair, Jon Shannon

Recording Secretary, Cari Miller

Member, Jennifer Swanson

Member, John Bogert

Member, Gigi Allaway

Superintendent/Secretary to the Board
Jennifer Swanson