

# **Shaw Island School District Board of Directors**

## **Agenda**

Date: Tuesday, February 10, 2026

Time: 2:30 PM

Location: Shaw Island School, Shaw Island, Washington

### **Regular Board Meeting**

#### **1. Opening Items**

- 1.1. Call to Order.
- 1.2. Changes or Additions to the Agenda.
- 1.3. Approval of Agenda (Action).
- 1.4. Board Appreciation:
  - 1.4.1. Superintendent Bell and Proclamation From Governor
  - 1.4.2. Student Presentation

#### **2. Hearing of Individual or Groups on Agenda and Non-Agenda Items**

#### **3. Superintendent Report and Discussion**

#### **4. Business and Operations**

- 4.1. Consent Agenda (Action). The superintendent recommends approval of the following items on the consent agenda:
  - 4.1.1. Minutes from Previous Meeting: January 13, 2026 Regular Meeting and February 7, 2026 Board Retreat
  - 4.1.2. January 2026 Accounts Payable and Payroll.
  - 4.1.3. Donations Since Previous Meeting: None.
  - 4.1.4. December 2025 Budget Report: Final report not available.
- 4.2. Review of 2026-27 Academic Calendar for Approval in March.

#### **5. Unfinished Business**

- 5.1. Teacher Housing Project Update and Discussion.
  - 5.1.1. Discussion/Approval of Change Order or Additional Work Limit?
  - 5.1.2. Teacher Housing Financial Update.
  - 5.1.3. Other Updates and Discussion.

#### **6. School Board**

- 6.1. School Board Director's Reports (Information).

#### **7. Adjournment**

Next meeting: March 17, 2026

**Shaw Island School District Board of Directors Regular Meeting and Budget Hearing**  
**Tuesday, January 13, 2026**

The open public meeting was held at Shaw Island Elementary School, 44 Hoffman Cove Road, Shaw Island, Washington.

Directors Present: Shirley Lange, Jon Shannon, Shannon Klohr, and Carol Criss (Carol was present via Zoom online platform). Director Teresa Mason was not present.

Administration Present: Superintendent Becky Bell and Office Administrator Deanna Shannon.

Guests: Philip Burkhardt from PBW Architects was present via Zoom online platform. Mr. Burkhardt exited the meeting at 2:59 after item 6.1. Teacher Housing Project Update and Discussion.

**Minutes**

**1. Opening Items:**

- 1.1. Call to Order: The meeting was called to order at 2:30 PM by Chair Shirley Lange.
- 1.2. Changes or Additions to the Agenda: None.
- 1.3. Approval of Agenda: **Director Shannon moved to approve the agenda as presented; Director Klohr seconded the motion; the motion carried unanimously.**

**2. Hearing of Individuals or Groups on Agenda and Non-Agenda Items: None.**

**3. Superintendent Report and Discussion: Superintendent Bell reported on the following:**

- The time for the board retreat on February 7<sup>th</sup> was 9:30 to 12:30. She asked if the board would agree to extend the retreat until 1:30 in order for the board to continue discussion after NWESD Superintendent Vivanco left. Consensus was to extend the retreat until 1:30
- She and Deanna Shannon had been brainstorming staffing for the following school year.
- She was beginning to work on the San Juan County mental health grant for the following school year.
- There would be a community contra dance in the evening on Friday, January 23<sup>rd</sup>. The caller would be working with the students during the day.
- January 19<sup>th</sup> was a school holiday for MLK Day.

**4. Business and Operations:**

4.1. Consent Agenda: Items under the Consent Agenda are considered by the board to be routine and subject to one motion and vote. **Director Shannon moved to approve the consent agenda; Director Klohr seconded the motion; the motion passed unanimously.**

- Minutes from previous meetings (December 16, 2025 Regular Meeting).
- Claims and Payroll: the following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment. In addition, payroll warrants in the amount of \$26,065.93 are also approved.

**General Fund 6361:**

Warrant numbers 250245 through 250254, 250257 through 250258, and 250259  
Totaling \$9,044.54

**Capital Fund 6367:**

Warrant numbers 250244 and 250255 through 250256  
Totaling \$20,082.95

Payroll (December):  
ACH numbers 9000000075 through 9000000081  
Totaling \$13,460.09 and  
Warrant numbers 250260 through 250264  
Totaling \$12,605.84

- Donations since previous meeting: Teacher Housing Project for \$2,700.
- No December 2025 Budget Report was available.
- Review of 2024-25 F-196 Financial Report.
- Review of 2024-25 Performance Report.

**5. Personnel**

5.1. Approval of Personal Contract with Dr. Tim Kopet for Psychologist Services: Superintendent Bell stated the contract with Dr. Kopet was for Special Education evaluations. *Director Klohr moved to approve the contract with Dr. Kopet; Director Shannon seconded the motion; the motion carried unanimously.*

**6. Unfinished Business:**

6.1. Teacher Housing Project: Superintendent Bell stated that Philip Burkhardt and Project Manager John Bingham had met with Swal'lech Construction at the site on January 5<sup>th</sup>. Philip updated the board on the meeting: the excavation subcontractor was at the meeting and would be bringing in machinery and breaking ground at the end of the month; Swal'lech would like San Juan Surveying to locate the build site; San Juan Surveying would do the work that Thursday; the board could discuss having the excavator dig the septic while doing the other work; while the electrical trenches were open an extra 2" conduit would be put in for future use. Philip shared a Gantt chart that Swal'lech had created for the project schedule.

Dr. Bell would talk with Swal'lech about parking and community interaction. Tree removal was discussed. The contract provided for the removal of 18 trees. Philip stated at least 8 trees would be removed for the current building site. She also requested that Director Shannon, as Shaw School maintenance, direct Swal'lech on where to stack the downed trees. Acquiring the possible donated house was discussed including its relation to the 3-bedroom, cost of moving, upgrades, and meeting zoning requirements. Dr. Bell wanted to keep the donated house on the radar of the board.

**7. School Board**

7.1. School Board Directors' Reports: Director Klohr reminded the board that the Talent Show was scheduled for the evening of February 7<sup>th</sup>. Director Shannon stated that he had spent an hour with the older students as part of their science unit on electricity. He wanted to acknowledge positive things going on at Shaw School and to acknowledge Diane Clifton's hard work.

9. Adjournment: *Director Shannon moved to adjourn the meeting; Director Klohr seconded the motion; the meeting was adjourned at 3:02 PM.*

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Shirley Lange, Chair

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Becky Bell  
Superintendent/Secretary to the Board

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Shannon Klohr, Vice Chair

Carol Criss, Director

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Teresa Mason, Director

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Jon Shannon, Director

## **Shaw Island School District Board of Directors Special Meeting**

**Saturday, February 7, 2026**

**9:30 AM - 1:40 PM**

The open public meeting was held at Shaw Island School, Shaw Island, Washington.

Directors Present: Carol Criss, Shirley Lange, Jon Shannon, Shannon Klohr, and Teresa Mason.

Administration Present: Superintendent Beck Bell and Office Administrator Deanna Shannon.

Guest: Dr. Ismael Vivanco, Superintendent NWESD 189.

### **Minutes**

1. Dr. Vivanco facilitated the following:

- 1.1. 9:30 – 10:00: Arrival & Welcome
- 1.2. 10:00 – 11:00: Budget Review: Current Status & 4-Year Outlook
- 1.3. 11:00 – 12:00: Board Roles, Responsibilities & Cultural Norms
- 1.4. 12:00 – 12:40: Lunch

Dr. Vivanco joined the board for lunch, then departed. Superintendent Bell facilitated the rest of the retreat.

- 1.5. 12:30 – 1:40: Housing Project Discussion
- 1.6. 1:40: The retreat ended

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Carol Criss, Chair

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Dr. Becky Bell, Superintendent/Secretary to the Board

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Teresa Mason, Director

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Shannon Klohr, Director

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Shirley Lange, Director

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Jon Shannon, Director

## AP Check Summary with Board Certification

Shaw Island School District

Warrant Date: 01/30/2026

### BOARD CERTIFICATION STATEMENT

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of February 10, 2026, the Board, by a \_\_\_\_\_ vote, approves payments, totaling \$12,724.80. The payments and/or voids are further identified in this document.

Total by Payment Type: BANK - AP & Payroll Warrants and ACH

**Warrant Numbers 250277 through 250281, totaling \$12,724.80**

Secretary	_____	Board Member	_____
Board Member	_____	Board Member	_____
Board Member	_____	Board Member	_____

Check Number	Vendor Name	Check Date	Check Amount
250277	Department of Retirement Systems	01/30/2026	\$3,658.41
250278	HCA-SEBB Benefits	01/30/2026	\$4,257.00
250279	HCA-SEBB Flex Spend	01/30/2026	\$283.34
250280	Shaw Island School District #10	01/30/2026	\$4,469.09
250281	The Standard Insurance Company	01/30/2026	\$56.96

5 Check(s) for a Total of: \$12,724.80

### Fund Summary

Fund	
10 - General Fund	\$12,724.80
<b>Total:</b>	<b>\$12,724.80</b>

## Payroll Check Summary

Payroll Run: 01/30/2026

Shaw Island School District

### BOARD CERTIFICATION STATEMENT

Payments have been audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090. Those payments have been recorded on a listing which has been made available to the board.

As of February 10, 2026, the Board, by a \_\_\_\_\_ vote, approves payments, totaling \$13,393.34, and/or voids (cancellations), totaling \$0.00. The payments and/or voids are further identified in this document.

Total by Payment Type: AP & Payroll Warrants and ACH

Direct Deposit Numbers 9000000082 through 9000000087, totaling \$13,393.34

Additional Direct Deposit amount, totaling \$0.00

Secretary \_\_\_\_\_ Board Member \_\_\_\_\_

Board Member \_\_\_\_\_ Board Member \_\_\_\_\_

Board Member \_\_\_\_\_ Board Member \_\_\_\_\_

## Pay Code Totals

Payroll Run: 01/30/2026

Pay Type	Count	Gross Amount
EX3 - Extra Pay 613	2	680.04
EX4 - Extra Pay 614	2	358.46
SAL3 - Salary 613	3	18,224.23
ST-NOHR - Stipend No Hours	1	250.00
SUB3 - Substitute Pay 613	1	400.00
<b>Totals:</b>	<b>9</b>	<b>19,912.73</b>

## Deduction Code Totals

Payroll Run: 01/30/2026

Deduction	Count	Amount
1FICA - FICA	6	1,181.36
1FIT - FEDERAL INCOME TAX	6	1,433.81
1FIT+ - FIT ADDITIONAL AMOUNT	1	120.00
1MED - MEDICARE	6	276.28
1WC - WORKERS' COMPENSATION	6	52.18
1WLTC - WA CARES LTC TAX	6	115.49
2E0 - SERS PLAN 0	2	0.00
2E2 - SERS PLAN 2	2	582.22
2T0 - TRS PLAN 0	1	0.00
2T3 - TRS PLAN 3	1	513.75
DCP - Deferred Compensation-457	3	1,168.00
HCFSA - Flexible Spending Arrangement	1	283.34
HEHSA - Health Equity HSA	1	400.00
LTD-B - Employee Paid LTD 50%	3	56.96
SEBB-T - SEBB Tobacco Surcharge	1	25.00
VAER - UMP ACHIEVE 2 EMP ONLY	1	135.00
VHSAE - UMP CDHP EMP ONLY	1	35.00
VUFR - UMP ACHIEVE 1 FULL FAMILY	1	141.00
<b>Totals:</b>	<b>49</b>	<b>6,519.39</b>

## Benefit Code Totals

Payroll Run: 01/30/2026

Benefit	Count	Amount
1FICA - FICA	6	1,181.36
1MED - Medicare	6	276.28
1PFML - WA PFML EE Premium paid by ER	6	160.74
1UC - Unemployment	6	50.62
1WC - WORKERS' COMPENSATION	6	103.23
1XPFML - Adj EE Taxable Gross Wage	6	160.74
2E0 - SERS Plan 0	2	0.00
2E2 - SERS Plan 2	2	599.16
2T0 - TRS Plan 0	1	0.00
2T3 - TRS Plan 3	1	795.28
3SEBB - SEBB ER Share	3	3,921.00
<b>Totals:</b>	<b>45</b>	<b>7,248.41</b>

## AP Check Summary with Board Certification

Shaw Island School District

Warrant Date: 01/20/2026

### BOARD CERTIFICATION STATEMENT

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of February 10, 2026, the Board, by a \_\_\_\_\_ vote, approves payments, totaling \$6,292.31. The payments and/or voids are further identified in this document.

Total by Payment Type: BANK - AP & Payroll Warrants and ACH

**Warrant Numbers 250265 through 250276, totaling \$6,292.31**

Secretary	_____	Board Member	_____
Board Member	_____	Board Member	_____
Board Member	_____	Board Member	_____

Check Number	Vendor Name	Check Date	Check Amount
250265	Banner Bank	01/20/2026	\$300.69
250266	Bell, Becky	01/20/2026	\$1,250.00
250267	Bingham, John W	01/20/2026	\$585.00
250268	CenturyLink/Lumen	01/20/2026	\$230.38
250269	Deanna Shannon, Shaw Island SD #10	01/20/2026	\$156.00
250270	Great American Financial Services	01/20/2026	\$103.09
250271	Northwest Educational Service District #189	01/20/2026	\$1,373.00
250272	OPALCO	01/20/2026	\$702.24
250273	Perkins Coie	01/20/2026	\$262.00
250274	San Juan County Treasurer	01/20/2026	\$644.31
250275	Washington State Ferries	01/20/2026	\$85.60
250276	Washington State School Directors' Association	01/20/2026	\$600.00
12 Check(s) for a Total of:			\$6,292.31

### Fund Summary

Fund	
10 - General Fund	\$5,310.91
20 - Capital Projects Fund	\$981.40
<b>Total:</b>	<b>\$6,292.31</b>

# SHAW ISLAND SCHOOL | 2026-2027 CALENDAR

<b>JULY '26</b>											
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<b>SEPTEMBER '26</b>											
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<b>JUNE '27</b>											
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