

**SHAW ISLAND SCHOOL DISTRICT NO 10
REGULAR MEETING OF THE BOARD OF DIRECTORS
TUESDAY, NOVEMBER 13, 2018, 3:10 PM**

Chair Jon Shannon called the meeting to order at 3:10 PM. Present were Chair Jon Shannon and board members John Bogert, Cari Miller, and Jennifer Swanson. Also present were business manager Deanna Shannon, lower grade teacher Diane Clifton, and new board appointee Shirley Lange.

OATH OF OFFICE: Jennifer administered the oath of office to Shirley Lange appointing her to Director No. 1 position vacated by Gigi Allaway.

APPROVAL OF PREVIOUS MINUTES: October 16, 2018, regular meeting minutes: *Jennifer moved to approve the October 16, 2018, regular meeting minutes as presented; John Bogert seconded the motion; the motion carried unanimously.*

CHANGES OR ADDITIONS TO THE AGENDA: None.

STUDENT REPRESENTATIVE REPORT: There was no student report. Deanna reported that the ASB (Associated Student Body) had held a meeting and approved \$1,400 for the two field trips approved by the Board the previous month; the ASB would be submitting a request to Shaw School Foundation for matching funds. Deanna reported that the ASB had held elections the previous June for the 2018-19 school year. Officers were as follows:

Co-Presidents: Sophia Swanson and Sintayehu Shannon
Vice President: Leif Ellingson
Secretary: Elijah Miller
Treasurer: Elena Swanson
Jr. Class Rep: Clara Borner

CONSENT AGENDA: *John Bogert moved to approve the following items on the consent agenda:*

Claims and Payroll:

The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment. In addition, payroll warrants in the amount of \$12,355.58 are also approved.

General Fund

Warrant numbers 205688 through 205692

Totaling \$9,100.29

And warrant numbers 206388 through 206400

Totaling \$4,548.29

Capital Fund:

Warrant numbers 206322 through 206323

Totaling \$366.74

Payroll (October) warrant numbers 22298 through 22302 and 66602 through 66604

Totaling \$12,355.58

Budget Status Report

Jennifer seconded the motion; the motion carried unanimously.

HEARING OF INDIVIDUALS OR GROUPS ON NON-AGENDA ITEMS: None.

CORRESPONDENCE & COMMUNICATION: None.

TEACHER REPORT: Diane reported that the students had produced an earthquake safety video for the Great Washington Shakeout video competition and had won first place in the middle school division. That was the second year in a row that Shaw School had won. Deanna stated that the prize was \$300; last year the prize had been \$200, and the students donated the money. The ASB would be deciding what to do with the money. Diane reported that for the past two years, Shaw School students had participated in the Nautilus Expedition Patch Design Contest. She stated the winning designs were used in the patches worn by the crew members of the Corps of Exploration during the annual exploration cruises. The 2017 winner has been Sintayehu Shannon, and the 2018 winner had been Bella Miller. The students had just begun working on designs for the 2019 competition. Diane showed the board their work in progress and explained that they researched the trending topic and completed multiple drafts before finalizing the designs that would be submitted. Submissions also include a paragraph on a place the student would like to visit. Diane reported that the lower grade students were working on opinion essays and she pointed out the posters they had developed as a class to help the students recall the components of writing their essays.

John Bogert reported on the woodworking course he had provided for the older students at his workshop. John described the process they went through to create cutting boards including safety discussions in the classroom and workshop, planning the project, laminating different kinds of woods, and using power tools.

LEGISLATIVE REPORT: None.

SUPERINTENDENT AND COMMITTEE REPORTS:

- 1. Superintendent:** Jennifer reminded the board that she would be absent for the next three board meetings due to her extended trip to Peru. Having Jennifer fulfill her acting superintendent duties remotely or appointing an interim acting superintendent was discussed. Consensus was to contact NWESD Superintendent Larry François for a recommendation. If appointing an interim was recommended, consensus was to appoint Diane Clifton. Jennifer stated that Diane Ball, the principal at Friday Harbor Elementary school had, once again, been contracted to perform the teacher evaluations; she would be coming that month to conduct the first of two.
- 2. Physical Plant:** Jon Shannon reported that he would be retesting the water for copper levels by the following week. The air exchange system in the lower grade classroom was discussed. Maintenance should check the system to make sure the system was running and to see if there were filters that needed to be replaced.
- 3. Instructional Support:** Consensus was to have Shirley Lange replace Gigi Allaway on the Instructional Support Committee. Shirley stated that she would be interested in serving on the committee. Jon Shannon requested that Deanna review the by-laws concerning appointing subcommittees.

4. **Administration:** Deanna reported that she had looked into the funding possibilities for the Swanson girls while they are in Peru as they would be continuing to work with the upper grade teacher and classmates while away. Deanna stated that no type of funding was available because the determination for edibility for the District to claim students for apportionment was based on residency

PROGRAM, CURRICULUM, AND ASSESSMENT: None.

PERSONNEL: None.

BUDGET & FISCAL MATTERS:

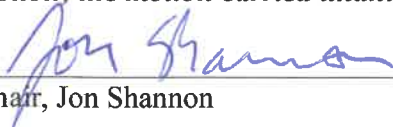
1. **Approval of Paid Family Leave Plan:** The assessment plans for the Paid Family Leave program for employers with fewer than 50 employees were reviewed and discussed. Employers with fewer than 50 employees were not required to pay an assessment, but employees were required to pay 63% or .252% of wages. Under Plan C, the employee would be responsible for the assessment. Under Plan D, the employer would pay the assessment on behalf of the employee. Under Plan E, the employee would pay the employee assessment and the employer would voluntarily pay the employer assessment required of employers with 50 or more employees. Jon Shannon moved that the District choose Plan D under which the District would pay the assessment on behalf of the employees; John Bogert seconded the motion; the motion carried unanimously.

GENERAL:


1. **Action Sheet:** None.
2. **Annual Review of School Safety Plan:** The recently updated emergency response flip chart was reviewed. Updating the master plan was discussed.
3. **Approval of Annual School Performance Report:** A draft of the annual report was reviewed. The final draft would be approved at the December meeting.
4. **Discussion of change of meeting date schedule:** Changing the earliest possible meeting date from the 11th of the month to the 12th of the month was discussed. Consensus was to move forward with the change by resolution at the following meeting.
5. **Approval of half-day December 21st:** A half-day before winter break was discussed. Jennifer moved to approved the half-day; John Bogert seconded the motion; fulfilling minimum basic education hours was discussed; the motion carried unanimously.

POLICY REVIEW: None.

ADJOURNMENT: *John Bogert moved that the meeting be adjourned; Cari seconded the motion; the motion carried unanimously.* The meeting was adjourned at 4:15 PM.

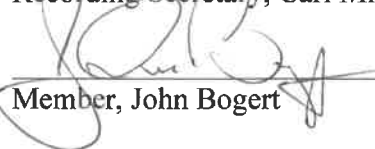


Chair, Jon Shannon



Recording Secretary, Cari Miller

Member, Jennifer Swanson



Member, John Bogert



Member, Shirley Lauge

Superintendent/Secretary to the Board
Jennifer Swanson