

**SHAW ISLAND SCHOOL DISTRICT NO 10
REGULAR MEETING OF THE BOARD OF DIRECTORS
TUESDAY, AUGUST 11, 2015 - 3:10 PM**

Acting Chair Jon Shannon called the meeting to order at 3:10 pm. Board members present: Jon Shannon, Cari Miller, John Bogert, and Gigi Allaway. Staff present: business manager Deanna Shannon.

APPROVAL OF PREVIOUS MINUTES: July 14, 2015 regular meeting: *Gig moved that the July 14, 2015 regular meeting minutes be approved as presented; John seconded the motion; the motion carried unanimously.* July 28, 2015 special meeting and 2015-16 budget hearing: *Gigi moved that the July 28, 2015 special meeting and 2015-16 budget hearing minutes be approved as presented; John seconded the motion; the motion carried unanimously.*

CHANGES OR ADDITIONS TO THE AGENDA: None.

STUDENT REPRESENTATIVE REPORT: None.

CONSENT AGENDA: *Gigi moved to approve the following items on the consent agenda:*

- *August 2015 Payroll in the amount of \$11,770.71*
- *General Fund Expenditures for the period ending August 11, 2015 in the amount of \$3888.77*
- *Budget status report*

Cari seconded the motion; the motion carried unanimously.

HEARING OF INDIVIDUALS OR GROUPS ON NON-AGENDA ITEMS: None.

CORRESPONDENCE & COMMUNICATION: None.

TEACHER REPORT: None.

LEGISLATIVE REPORT: None.

SUPERINTENDENT AND COMMITTEE REPORTS:

1. **Superintendent:** None.
2. **Physical Plant:** None.
3. **Instructional Support:** None.
4. **Administration:** None.

PROGRAM, CURRICULUM, AND ASSESSMENT:

1. **Approval of Canoe Island Field Trip:** Deanna presented a written request from Diane Clifton for a two night field trip to Canoe Island, September 21-23, in the amount of \$1,750.00. *Gigi moved to approve \$2000.00 for a two night all-school field trip to Canoe Island, September 21-23, 2015; John seconded the motion; the motion carried unanimously.*

2. **Approval of curriculum half day September 30th:** Deanna stated the teachers requested a curriculum half day on September 30th so that they could attend the Solar Initiative Curriculum Training. *Gigi moved to approve a professional development half day on September 30th; Cari seconded the motion; the motion carried unanimously*

PERSONNEL:

1. **Approval of classified contracts:** The 2015-16 contract for music teacher Anita Orne was presented. *John moved to approve the 2015-16 contract for Anita Orne; Gigi seconded the motion; Jon asked for clarification on the special program portion of the contract; the motion carried unanimously.* The 2015-16 contract for custodian Karl Miller was presented. Cari recused herself from the discussion of and vote on Karl's contract. *Gig moved to approve the 2015-16 contract for Karl Miller; John seconded the motion; the custodial salary schedule and apportionment was discussed; John, Gigi, and Jon voted to approve the motion; Cari abstained ; the motion carried.* The 2015-16 contract for instructional aide Jody Schmidt was presented. *John moved to approve the 2015-16 contract for Jody Schmidt; Cari seconded the motion; the motion carried unanimously.* A short-term special contract for Jody Schmidt for up to 20 hours from August 11, 2015 to October 31, 2015 to inventory the library and update the library data system was presented. *Gigi moved to approve the short-term contract for Jody Schmidt; Cari seconded the motion; the motion carried unanimously.* The 2015-16 contract for business manager Deanna Shannon was presented. Jon recused himself from the discussion of and vote on Deanna's contract. *Gigi moved to approve the 2015-16 contract for Deanna; Cari seconded the motion; Gigi, John, and Cari voted to approve the contract; Jon abstained; the motion carried.*
2. **Approval of contract for new certificated teacher:** The 2015-16 contract for Cheryl Opalski was presented. *Gigi moved to approve the 2015-16 contract for Cheryl Opalski; Cari seconded the motion; Jon asked for clarification on annual salary and the personal time without pay that Cheryl had requested; the language concerning annual pay and time off without pay was discussed; language to clarify the annual salary was added to the contract; John moved to approve the contract as amended; Gigi seconded the motion; the motion carried unanimously.*
3. **Approval of updated contract for Diane Clifton:** Diane's 2015-16 contract had been approved in May. In July, the Washington State Legislature approved a 3% salary increase for teachers. A contract reflecting the COLA for Diane was presented. *Gigi moved that the updated contract for Diane be approved; Cari seconded the motion; the motion carried unanimously.* A contract for a head teacher supplemental contract for Diane was presented. Deanna stated that no changes had been made from the contract offered to Diane the previous school year. *Gigi moved to approve the 2015-16 head teacher supplemental contract for Diane Clifton; John seconded the motion; the motion carried unanimously*

BUDGET & FISCAL MATTERS:

1. **Approval of WSSDA conference:** Deanna presented a worksheet of conference expenses including conference fee, lodging, mileage, and meals for three board members to attend the annual WSSDA conference. *Jon moved that up to \$3,000 be approved for Jennifer Swanson, Gigi Allaway, and Cari Miller to attend the 2015 WSSDA conference; Gigi seconded the motion; the motion carried unanimously.*

GENERAL:

- i. Approval of 2015-16 School Year Highly Capable Program (HCP) Plan:** The HCP Plan was presented and reviewed. *Gigi moved to approve the 2015-16 HCP Plan; Cari Seconded the motion; the motion carried unanimously.*
- ii. First Reading and public comment for the following 4000 series policies:** The result of the discussion of each policy is listed below:
 - i. Public Information Program 4000: no changes**
 - ii. Public Information Program 4000P Procedures: no changes**
 - iii. Confidential Communications 4020: no changes**
 - iv. Public Access to District Records 4040: no changes**
 - v. Public Access to District Records 4040P Procedures: no changes**
 - vi. Distribution of Materials 4060: no changes**
 - vii. Distribution of Materials 4060P: no changes**
 - viii. Citizen Advisory Committees and Task Forces 4110: no changes**
 - ix. Citizen Advisory Committees and Task Forces 4110P Procedures: no changes**
 - x. School support Organizations 4120: no changes**
 - xi. School support Organizations 4120P Procedures: no changes, but District must develop a fee schedule**
 - xii. Family Involvement 4129: no changes**
 - xiii. Family Involvement 4129P Procedures: specifics to the procedures needed to be developed**
 - xiv. Title I Parent Involvement 4130: no changes**
 - xv. Title I Parent Involvement 4130P Procedures: no changes**
 - xvi. Safe and Orderly Learning Environment 4200: insert operations hours 8:00 – 3:30**
 - xvii. Safe and Orderly Learning Environment 4200P Procedures: no changes**
 - xviii. Regulations of Dangerous Weapons on School Premises 4210: no changes**
 - xix. Use of Tobacco and Nicotine Products and Delivery Devices 4215: no changes**
 - xx. Complaints Concerning Staff or Programs 4220: no changes**
 - xxi. Complaints Concerning Staff or Programs 4220P Procedures: no changes**
 - xxii. Public Performances 4235: no changes**
 - xxiii. Contests, Advertising, and Promotions 4237: no changes**
 - xxiv. Use of School Facilities 4260: no changes**
 - xxv. Use of School Facilities 4260P Procedures: no changes**
 - xxvi. Community Education Program 4265: do not include in District policies**
 - xxvii. District Relationship with Law Enforcement and Other Government Agencies 4310: no changes**
 - xxviii. Notification of Threats of Violence or Harm 4314: no changes**
 - xxix. Notification of Threats of Violence or Harm 4314P: no changes**
 - xxx. Release of Information Concerning Sexual and Kidnapping Offenders 43145: no changes**
 - xxxi. Cooperative Program with Other Districts, Public Agencies, Private Schools, and Daycare Agencies 4320: no changes**
 - xxxii. Election Activities 4400: no changes**
 - xxxiii. Election Activities 4400P Procedures: no changes**

ADJOURNMENT: *Gigi moved that the meeting be adjourned; Cari seconded the motion; the motion carried.* The meeting was adjourned at 5:07.

Chair, Jennifer Swanson

Recording Secretary, Gigi Allaway

Member, Jon Shannon

Member, John Bogert

Member, Cari Miller

Superintendent/Secretary to the Board
Jennifer Swanson