

Shaw Island School District Board of Directors Regular Meeting

Tuesday, August 13, 2024

The open public meeting was held at Shaw Island Elementary School, 44 Hoffman Cove Road, Shaw Island, Washington.

Directors Present: Carol Criss, Jon Shannon, Shirley Lange, and Shannon Klohr. Director John Bogert was not present.

Administration Present: Superintendent Kari McVeigh and Office Administrator Deanna Shannon.

Guest: None.

Minutes

1. Opening Items:

- 1.1. Call to Order: The meeting was called to order at 2:29 PM by Chair Carol Criss.
- 1.2. Changes or Additions to the Agenda: None.
- 1.3. Approval of Agenda: **Director Shannon moved to approve the agenda as presented; Director Klohr seconded the motion; the motion carried unanimously.**

2. Hearing of Individuals or Groups on Agenda and Non-Agenda Items: None.

3. Superintendent Report and Discussion:

3.1. Superintendent McVeigh reported on the following:

- The official student count for the 2024-25 school year was 7. The first day of school was August 29th. Dismissal would be at noon followed by a family picnic. Board members were welcome to attend the picnic.
- The painter, John Kurtz, recommended using exterior paint with a sheen rather than the flat paint currently on the buildings. The paint upgrade would cost a little more, but would be easier to clean and more durable.
- Ms. McVeigh and Deanna Shannon met with NWESD (Northwest Educational Service District) staff via Zoom to discuss NWESD taking over the payroll and accounts payable (AP) for the district since the San Juan County Auditor's Office would no longer be providing payroll services and were limiting AP services. NWESD had not yet given a cost, but it would be more than the current approximately \$4,000 annually charged by the county. The benefit of having NWESD process payroll and AP was their understanding of school district finances. Ms. McVeigh and Deanna would be meeting with NWESD again in August.

4. Business and Operations:

4.1. Consent Agenda: Items under the Consent Agenda are considered by the board to be routine and subject to one motion and vote. **Director Lange moved to approve the consent agenda; Director Klohr seconded the motion; the motion passed unanimously.**

- Minutes from previous meeting (July 16, 2024 Regular Meeting).
- Claims and Payroll: the following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment. In addition, payroll warrants in the amount of \$22,359.16 are also approved.

General Fund 6361:

Warrant numbers 281764 through 281779

Totaling \$8,962.31

Capital Fund 6367:
Warrant numbers 781780,781781, and 782412
Totaling \$6,453.43

Payroll (July):
Warrant numbers 108221 through 108228
Totaling \$22,359.16

- Donations Since Previous Meeting: Teacher Housing Project \$2,300.

4.2. Approval to Hire Aidan Shannon as Paraeducator for the 2024-25 School Year. **Director Lange moved to approve Aidan Shannon for the 2024-25 paraeducator position; Director Klohr seconded the motion.** Superintendent McVeigh stated that two candidates had interviewed for the position and both were equally viable candidates. Having housing on Shaw and bringing a male presence to the school made Aidan the best choice. **The Chair called for the vote. Directors Lange, Klohr, and Criss voted to approve the hire. Director Shannon abstained.**

4.3. Approval of Employment Contracts and Agreements:

- **Director Klohr moved to approve Certificated Teacher Contract with Diane Clifton; Director Lange seconded the motion; the motion carried unanimously.**
- **Director Shannon moved to approve the supplemental contract for Diane Clifton; Director Lange seconded the motion; the motion carried unanimously.**
- **Director Lange moved to approve the classified contract with Deanna Shannon; Director Klohr seconded the motion; Directors Criss, Klohr, and Lange voted to approve the contract. Director Shannon abstained.**
- **Director Shannon moved to approve the Paraeducator Employment Agreement with Anita Orne; Director Lange seconded the motion. The motion carried unanimously.**
- **Director Klohr moved to approve the Paraeducator Employment Agreement with Aidan Shannon; Director Lange seconded the motion; Directors Criss, Klohr, and Lange voted to approve the contract. Director Shannon abstained.**

5. Unfinished Business:

5.1. Teacher Housing Project Update:

- Superintendent McVeigh stated she had contacted Pacifica Law Group about reviewing the construction contract when it was ready. It would cost about \$2,000 to \$3,000 to review the contract.
- Well drilling could take place at any time. After the well was drilled, the septic permit could be finalized. Septic installation could be done at any time after approval.
- Director Criss reported that the committee was continuing to focus on both houses being built at the same time as everything was connected, and it was more economical to build them both at the same time.
- The committee would call in pledges when the permit was ready.
- Anita Orne had told Director Criss that her band, JP and the OK Rhythm Boys, would perform a benefit concert for teacher housing fundraising.
- A GoFundMe page for fundraising was discussed. More information would be gathered.

6. School Board

6.1. School Board Directors' Reports: None.

7. Executive Session

7.1. Director Criss called a thirty minute executive session to discuss the superintendent. The board, and Deanna Shannon at the request of the superintendent, entered the executive session at 2:52. The session ended at 3:22. Chair Criss stated there was nothing to report.

8. Adjournment: ***Director Shannon moved to adjourn the meeting; Director Klohr seconded the motion; Chair Criss adjourned the meeting at 3:23 PM.***

Carol Criss, Chair

Kari McVeigh
Superintendent/Secretary to the Board

John Bogert, Director

Shirley Lange, Director

Shannon Klohr, Director

Jon Shannon, Director