

Shaw Island School District

Student/Family Handbook 2026-2027

Shaw School Mission Statement

The mission of the Shaw Island School District is to work in partnership with families and community to:

Promote integrity, responsibility, and civility

Foster life-long learning

Nurture respect for others and the environment

SCHOOL DISTRICT DIRECTORY

Shaw Island School District 10
44 Hoffman Cove Road, PO 426
Shaw Island, WA 98286
www.shawislandschool.org

District Office

Phone: 360-468-2570 (reminder, teachers do not monitor this line)
E-Mail: dshannon@shaw.k12.wa.us

Classroom:

Phone: 360-468-4582
Absences: Email your student's teacher

SCHOOL PERSONNEL

Dr. Becky Bell, Superintendent	bbell@shaw.k12.wa.us
Deanna Shannon, Office Administrator	dshannon@shaw.k12.wa.us
Diane Clifton, Classroom Teacher	dclifton@shaw.k12.wa.us
Katie Pekar, Classroom Teacher	kpekar@shaw.k12.wa.us
Anita Orne, Special Program Aide-Music	aorne@shaw.k12.wa.us

SCHOOL BOARD MEMBERS (term end date in parentheses)

Director #1: Shirley Lange (2029)	slange@shaw.k12.wa.us
Director #2: Shannon Klohr (2029)	sklohr@shaw.k12.wa.us
Director #3: Terri Mason (2027)	tmason@shaw.k12.wa.us
Director #4: Jon Shannon (2027)	jshannon@shaw.k12.wa.us
Director #5: Carol Criss (2027)	ccriss@shaw.k12.wa.us

Parent-Teacher Communication: If a message must be conveyed to a teacher or student, please use the classroom phone at 360-468-4582 and not the office phone as the office is staffed on a part-time basis and your message may not be received in a timely manner. Please use discretion when calling in order to avoid unnecessary disruption of class time; if possible, send a note or email to limit classroom disruption. Arrangements beyond the afterschool plan should be made outside of school and relayed to the teacher via email as early in the day as possible but not later than noon. Students will not be allowed to use the school phone to make social plans.

GENERAL PROCEDURES AND INFORMATION

Absences and Tardies: Students should be in their seats ready to learn by 8:30 AM. Tardies will be noted on your child's report card. They are disruptive to the classroom and have an adverse effect on your child's educational progress. Please keep in mind that it takes time to take care of all the little things like taking off shoes and hanging up backpacks and jackets. It also takes time for students to mentally transition from a morning at home to a busy morning at school and to greet their classmates. Therefore, though we do not have an actual "first bell" like other elementary and middle schools, we request that students arrive at school between 8:15 and 8:25. Thank you for your cooperation in this matter. If students arrive after 10:15 a.m. it will constitute a half day absence, and if they leave school before 1:15 p.m., it will constitute a half-day absence.

Student absences and tardies have an adverse effect on your child's educational progress. When your child misses school, he or she misses out. Attendance guidelines follow state laws (RCW 28A.225.020). Attendance and tardies are being carefully monitored and tracked. Students should be on time daily and in school 95% of the time. We will schedule an attendance improvement conference with a parent/guardian, the student, teacher, and the superintendent after two unexcused absences or chronic tardiness. *Please review EXCUSED absences below.*

Absences are excused or unexcused.

EXCUSED absences include:

- school sponsored activities
- illness and off island medical appointments
- family emergency
- religious holiday
- parental-approved *planned* absence: Please note that these must be prearranged with school staff. District Policy (3122) requires that for a parental-approved activity to be EXCUSED, it must be agreed to by the Superintendent. This requires **at least a three-day notice** so that an educational plan can be written. Note: the educational plan will vary from the classroom learning activities. ***Please email your request to the teacher and cc the superintendent.***

UNEXCUSED absences are any absences that are:

- unverified or not approved by parent or guardian
- not defined as an excused absence
- any attempt by a student to forge a verification of an absence

Absences and tardies are recorded on report cards and are reported to OSPI (Office of Superintendent of Public Instruction).

State law requires a school district to notify county judicial personnel when a student has 15 unexcused school absences.

In the event of illness or family emergency, please notify the school by 8:15 AM if your child will be absent or late. ***Please call the classroom phone 360-468-4582 or email the teacher.*** If your child has been ill, please wait until they have been fever free without taking fever-reducing medication, and/or not vomiting for 24 hours before returning to school.

Request to leave school early: A request to leave school early should be given to the classroom teacher no later than the morning of the dismissal. The time and reason for leaving should be included in the request.

Please communicate with your child's classroom teacher upon your earliest knowledge of an upcoming absence or request to leave early.

After School Plan: Please be aware that students will not be supervised by school staff on the school grounds after dismissal at 3:00 PM. Students that remain on campus must be supervised by family-provided supervision and are required to follow school-day rules until the campus has closed for the day. As a courtesy to the teachers who are still busy with classroom duties and to ensure the safety of your child, please make sure that your student follows the after-school plan submitted by your family to the school. Please send a note or email for any change in the after-school plan.

For students that ride bikes to and from school, please note students must follow the legal San Juan County bicycling requirements and are highly encouraged to practice responsible riding including wearing helmets and stopping at intersections.

Alternative Learning Programs: The Board authorizes the creation of Alternative Learning Experience (ALE) courses (Policy 2255). Students who attend Shaw School from other islands or Shaw students who participate in off island activities and sports must have a teacher and parent approved alternative learning plan.

Wheeled Recreational Devices: Bicycles, scooters, skates, and skateboards may be used on the playground as a part of Physical Education (PE) under supervision of the teacher. Helmets are required. Pads and other safety gear are required. Other than during PE, use of these devices is not allowed during the hours campus is open.

Classroom visitation: Parents and legal guardians of Shaw School students are encouraged to visit the school for classroom observation and to review instructional materials and samples of their child's work. Visits should be scheduled in advance by consultation with the teacher(s), so that they can occur at a time that is reasonably convenient for both the teacher(s) and parent or guardian. Student guest visitations must be pre-arranged.

Conferences: Parent/teacher conferences will be scheduled twice a year in the fall and spring; however, additional conferences may be scheduled at any time initiated by either the teachers or parent/guardian.

Dress code: Student's attire needs to be safe and non-disruptive to the learning environment. Clothing and accessories should contain NO inappropriate pictures, liquor advertisements, sexually-suggestive messages, or smoking, vaping, drug-related, or weapon-related messages. NO exposed undergarments. Tummies need to be covered. Shoes need to be safe for running and playing. Students whose clothing is deemed inappropriate by school staff will be asked to call home for a change of clothing.

Drug, alcohol, tobacco education: Shaw School is a drug, alcohol, e-cigarette/vape, and tobacco free school.

Electronic information system: Parents and students are required to sign the Use of Electronic Devices and Electronic Information System Access form in order for a student to be permitted access to the internet and e-mail. The district has a filter on the system, but there is always some risk that a student may encounter offensive advertisements or access an inappropriate web page. It is the responsibility of the student to report any incident to the teacher. (Policy 2022). *Please see Guidelines for Technology Usage included in the Signature Packet.*

Electronic devices: Students are only allowed to bring personal technology devices (e.g. laptops, E-readers, tablets, cell phones, iPads, iPods, etc.) to school with a teacher's permission.

Emergency closures and late starts: In the event of an emergency school closure or late start, parents in the Shaw Island School District will be notified by text from a staff member. If we do not get acknowledgment from you when you receive your text, telephone contact will be attempted. Any school days missed will be made up on a date determined by the district.

Power outage: In the event of a power outage, school may take place in the community center as there is a generator located there. Please monitor your phones for updates.

Field trips: In the interest of providing a broad-based education, the school board encourages school staff to include field trips as part of the educational process. Because field trips are an integral part of the curriculum, it is expected that all students will participate unless arrangements are made in advance with school staff for alternate work to be completed by the student. Parents are needed as chaperones and some field trips require parent assistance for transportation. Early Entry Kindergarten students will require a parent chaperone for off island Field Trips (day or overnight) and Kindergarten students will require a parent chaperone for all overnight Field Trips. Field trips guidelines are outlined in Policy/Procedure 2320/2320P.

Grading and report cards: Report cards will be issued following a trimester system. Report cards are aligned with Common Core Standards. (Policy 2420/2420-P).

Harassment, Intimidation and Bullying Protection (HIB)

Our School Protects Students from Harassment, Intimidation, and Bullying (HIB). Schools are meant to be safe and inclusive environments where all students are protected from Harassment, Intimidation, and Bullying (HIB), including in the classroom, in school sports, and during other school activities. This section defines HIB, explains what to do when you see or experience it, and our school's process for responding to it. What is HIB? HIB is any intentional electronic, written, verbal, or physical act of a student that:

- Physically harms another student or damages their property;
- Has the effect of greatly interfering with another student's education; or,
- Is so severe, persistent, or significant that it creates an intimidating or threatening education environment for other students.

HIB generally involves an observed or perceived power imbalance and is repeated multiple times or is highly likely to be repeated. HIB is not allowed, by law, in our schools.

How can I make a report or complaint about HIB? Talk to any school staff member (consider starting with whoever you are most comfortable with!). You may use our district's reporting form to share concerns about HIB (www.shawislandschool.org. Resources & Forms. HIB: Report Form, but reports about HIB can be made in writing or verbally. Your report can be

made anonymously, if you are uncomfortable revealing your identity, or confidentially if you prefer it not be shared with other students involved with the report. No disciplinary action will be taken against another student based **solely** on an anonymous or confidential report.

If a staff member is notified of, observes, overhears, or otherwise witnesses HIB, they must take prompt and appropriate action to stop the HIB behavior and to prevent it from happening again. Our district also has a HIB Compliance Officer (Superintendent, Dr. Becky Bell) that supports prevention and response to HIB. What happens after I make a report about HIB?

What happens after I make a report about HIB? If you report HIB, school staff must attempt to resolve the concerns. If the concerns are resolved, then no further action may be necessary. However, if you feel that you or someone you know is the victim of unresolved, severe, or persistent HIB that requires further investigation and action, then you should request an official HIB investigation. Also, the school must take actions to ensure that those who report HIB don't experience retaliation.

What is the investigation process? When you report a complaint, the HIB Compliance Officer leading the investigation must notify the families of the students involved with the complaint and must make sure a prompt and thorough investigation takes place. The investigation must be completed within 5 school days, unless you agree on a different timeline. If your complaint involves circumstances that require a longer investigation, the district will notify you with the anticipated date for their response. When the investigation is complete, the HIB Compliance Officer or the staff member leading the investigation must provide you with the outcomes of the investigation within 2 school days. This response should include:

- A summary of the results of the investigation
- A determination of whether the HIB is substantiated
- Any corrective measures or remedies needed
- Clear information about how you can appeal the decision

What are the next steps if I disagree with the outcome?

For the student designated as the “targeted student” in a complaint:

If you do not agree with the school district's decision, you may appeal the decision and include any additional information regarding the complaint to the superintendent, or the person assigned to lead the appeal, and then to the school board.

For the student designated as the “aggressor” in a complaint:

A student found to be an “aggressor” in a HIB complaint may not appeal the decision of a HIB investigation. They can, however, appeal corrective actions that result from the findings of the HIB investigation.

For more information about the HIB complaint process, including important timelines, please see the district's HIB Policy [3207] and Procedure [3207P].

Our School Stands Against Discrimination

Discrimination can happen when someone is treated differently or unfairly because they are part of a **protected class**, including their race, color, national origin, sex, gender identity, gender expression, sexual orientation, religion, creed, disability, use of a service animal, or veteran or military status.

What is discriminatory harassment?

Discriminatory harassment can include teasing and name-calling; graphic and written statements; or other conduct that may be physically threatening, harmful, or humiliating. Discriminatory harassment happens when the conduct is based on a student's protected class and is serious enough to create a hostile environment. A **hostile environment** is created when conduct is so severe, pervasive, or persistent that it limits a student's ability to participate in, or benefit from, the school's services, activities, or opportunities.

To review the district's Nondiscrimination Policy 3210 and Procedure 3210-P, visit www.shawislandschool.org.

What is sexual harassment? Sexual harassment is any unwelcome conduct or communication that is sexual in nature and substantially interferes with a student's educational performance or creates an intimidating or hostile environment. Sexual harassment can also occur when a student is led to believe they must submit to unwelcome sexual conduct or communication to gain something in return, such as a grade or a place on a sports team.

Examples of sexual harassment can include pressuring a person for sexual actions or favors; unwelcome touching of a sexual nature; graphic or written statements of a sexual nature; distributing sexually explicit texts, e-mails, or pictures; making sexual jokes, rumors, or suggestive remarks; and physical violence, including rape and sexual assault.

Our schools do not discriminate based on sex and prohibit sex discrimination in all of our education programs and employment, as required by Title IX and state law.

To review the district's Sexual Harassment Policy 3205 and Procedure 3205-P, visit www.shawislandschool.org.

What should my school do about discriminatory and sexual harassment?

When a school becomes aware of possible discriminatory or sexual harassment, it must investigate and stop the harassment. The school must address any effects the harassment had on the student at school, including eliminating the hostile environment, and make sure that the harassment does not happen again.

What can I do if I'm concerned about discrimination or harassment? Talk to the Superintendent or submit a written complaint. To submit a written complaint, describe the conduct or incident that may be discriminatory and send it by mail, fax, email, or hand delivery to the superintendent. Submit the complaint as soon as possible for a prompt investigation, and within one year of the conduct or incident.

What happens after I file a discrimination complaint? The Superintendent will give you a copy of the school district's discrimination complaint procedure. The Superintendent must make sure a prompt and thorough investigation takes place. The investigation must be completed within 30 calendar days unless you agree to a different timeline. If your complaint involves exceptional circumstances that require a longer investigation, the Superintendent will notify you in writing with the anticipated date for their response.

When the investigation is complete, the school district superintendent or the staff member leading the investigation will send you a written response. This response will include:

- A summary of the results of the investigation
- A determination of whether the school district failed to comply with civil rights laws

- Any corrective measures or remedies needed
- Notice about how you can appeal the decision

What are the next steps if I disagree with the outcome?

If you do not agree with the outcome of your complaint, you may appeal the decision to the School Board and then to the Office of Superintendent of Public Instruction (OSPI). More information about this process, including important timelines, is included in the district's Nondiscrimination Procedure (3210P) and Sexual Harassment Procedure (3205P).

I already submitted an HIB complaint – what will my school do?

Harassment, intimidation, or bullying (HIB) can also be discrimination if it's related to a protected class. If you give your school a written report of HIB that involves discrimination or sexual harassment, your school will notify the Civil Rights Coordinator. The school district will investigate the complaint using both the Nondiscrimination Procedure (3210P) and the HIB Procedure (3207P) to **fully resolve your complaint**.

Who else can help with HIB or Discrimination Concerns?

Office of Superintendent of Public Instruction (OSPI)

All reports must start locally at the school or district level. However, OSPI can assist students, families, communities, and school staff with questions about state law, the HIB complaint process, and the discrimination and sexual harassment complaint processes.

OSPI School Safety Center (For questions about harassment, intimidation, and bullying)

- Website: ospi.k12.wa.us/student-success/health-safety/school-safety-center
- Email: schoolsafety@k12.wa.us
- Phone: 360-725-6068

OSPI Equity and Civil Rights Office (For questions about discrimination and sexual harassment)

- Website: <https://ospi.k12.wa.us/policy-funding/equity-and-civil-rights>
- Email: equity@k12.wa.us
- Phone: 360-725-6162

Washington State Governor's Office of the Education Ombuds (OEO)

The Washington State Governor's Office of the Education Ombuds works with families, communities, and schools to address problems together so every student can fully participate and thrive in Washington's K-12 public schools. OEO provides informal conflict resolution tools, coaching, facilitation, and training about family, community engagement, and systems advocacy.

- Website: www.oeo.wa.gov
- Email: oeoinfo@gov.wa.gov
- Phone: 1-866-297-2597

U.S. Department of Education, Office for Civil Rights (OCR)

The U.S. Department of Education, Office for Civil Rights (OCR) enforces federal nondiscrimination laws in public schools, including those that prohibit discrimination based on sex, race, color, national origin, disability, and age. OCR also has a discrimination complaint process.

- Website: <https://www.ed.gov/>
- Email: ocr@ed.gov

- Phone: 800-421-3481

Our School is Gender-Inclusive

In Washington, all students have the right to be treated consistently with their gender identity at school. Our school will:

- Address students by their requested name and pronouns, with or without a legal name change
- Change a student's gender designation and have their gender accurately reflected in school records
- Allow students to use restrooms and locker rooms that align with their gender identity
- Allow students to participate in sports, physical education courses, field trips, and overnight trips in accordance with their gender identity
- Keep health and education information confidential and private
- Allow students to wear clothing that reflects their gender identity and apply dress codes without regard to a student's gender or perceived gender
- Protect students from teasing, bullying, or harassment based on their gender or gender identity

To review the district's Gender-Inclusive Schools Policy 3211 and Procedure 3211P visit shawislandschool.org If you have questions or concerns, please contact the Gender-Inclusive Schools Coordinator, Superintendent Bell.

For concerns about discrimination or discriminatory harassment based on gender identity or gender expression, please see the information above.

Highly Capable Program: Students may be nominated for the Shaw School District Highly Capable Program. Please see the flyer in the Handbook Packet. More information is also available on the school website. Nomination deadline is October 31st of the school year. Additionally, all students will be screened for Highly Capable placement in grades 2nd and 5th using multiple assessments which may include Cogat, SBAC, classroom based assessments, or work samples. Results will be shared with families.

Homeschool Enrichment Program: Homeschool families may participate in enrichment programs at Shaw Island School. All participation must be prearranged with school staff.

Illnesses: Out of respect for others, please keep sick children at home. Please keep children home until fever free and/or vomiting free for 24 hours without fever reducing medication.

Medication at school: Students may not carry prescription or over the counter medications unless they have filed information with the school nurse. Parents are responsible for administering the medication, or filling out the proper paperwork. ***School personnel are not allowed to dispense medicine except within an approved 504 or Health Care Plan, which requires parents to submit a written authorization accompanied by written instructions from a licensed physician or dentist.*** Please contact the office if your child needs medication at school.

Messages and phone calls: If a message must be conveyed to a teacher or student, please use the classroom phone at 360-468-4582 and not the office phone as the office is staffed on a part-time basis and your message may not be received in a timely manner. Please use

discretion when calling in order to avoid unnecessary disruption of class time; if possible, send a note or email to limit classroom disruption. Arrangements beyond the afterschool plan should be made outside of school and relayed to the teacher via email as early in the day as possible but not later than noon. Students will not be allowed to use the school phone to make social plans.

Non-discrimination: Shaw Island School District does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression or identity, disability, or the use of a trained dog guide or service animal and provides equal access to the Boy Scouts and other designated youth groups. Policy 3210/3210-P.

Snacks: Students are encouraged to bring nutritious/healthy snacks for their morning snack. Due to health concerns, students are not allowed to share food. Special occasion treats for the class may be allowed.

Student records: Parents have the right to review their child's school cumulative records (Policy 3231/3231-P). Please contact the school office if interested in reviewing the complete file. Parents are advised that student records will be released to another school where the student has enrolled or intends to enroll. Other districts shall be provided with records upon official request from the district. The enrolling school shall be provided with the student's academic record, immunization record, and disciplinary record.

Sexual Harassment: Students and staff are protected against sexual harassment by anyone in any school program or activity, including on the school campus, on the school bus, or off-campus, such as a school-sponsored field trip. (Policy 3205/3205-P).

State Testing: Each spring, students in grades 3 through 8 will participate in the ***Smarter Balanced (SBAC)*** testing which is mandated by OSPI (Office of the Superintendent of Public Instruction). Families will receive the results of the tests. Parents are welcome to speak with the teacher(s) for more information on the testing.

STUDENT RIGHTS AND RESPONSIBILITIES

The mission of the Shaw Island School District is to assure to all students the learning experiences needed to develop skills, competencies and attitudes fundamental to achieving individual satisfaction as responsible, contributing citizens: opportunity to acquire basic skills essential to a fulfilling life; safe and satisfactory classroom conditions to enable learning to take place; and support in developing habits that are physically, mentally, and morally healthful. These rules and regulations are established to protect and insure the rights of students to an optimum educational opportunity. Each pupil shall be encouraged to grow as a person and to properly express himself/herself as an individual.

The District shall respect the substantive and procedural due process guarantees of school children as provided by federal and state rules, regulations and statutes.

Because the district is an elementary school, its policies reflect the premise that students are minor-aged children.

All students who attend Shaw School shall comply with the policies, rules, and regulations of the District, shall pursue the required course of studies, and shall submit to the authority of the Superintendent and teacher(s), subject to such corrective action or punishment as the school officials shall determine. (Policy 3200).

Rules of Student Conduct

We are SHAW!

Support Others, Honor Differences, Aim High, Work Hard

1. A student shall comply with the directions of the superintendent/principal, the teacher, the substitute teacher, or any other designated staff person during any time the student is under the authority of school personnel.
2. The possession or use of tobacco products, electronic nicotine devices, alcoholic beverages, illegal drugs, or controlled substances on school property is prohibited.
3. There shall be no fighting on the school grounds or at any school related event.
4. No unexcused absences shall be permitted.
5. No littering shall be permitted on the school grounds.
6. The use of language or gestures generally regarded as profane or obscene is unacceptable. Students are expected to use appropriate language.
7. No motor vehicles will be allowed on the school grounds.
8. Prior approval of the teacher and/or superintendent needs to be given to bring pets into the classroom.
9. Students shall remain in school or on the school grounds from time of arrival until the close of school unless officially excused. Classrooms are open to children at 8:15 and dismissal is at 3:00.
10. A student may not intentionally cause substantial disruption of the school.
11. No dangerous weapons shall be allowed on the school grounds. (Policy 4210)
12. A student shall not intentionally cause, or attempt to cause, physical injury to another person; or intentionally behave in such a way as could reasonably cause physical injury to any person.
13. School property shall not be damaged, defaced or stolen.
14. Students shall not damage or steal private property either on school grounds or during school activity.
15. Roller skating or skate boarding is never allowed on the concrete sidewalks or steps.
16. School technology shall not be used to bully or harass other students.

Discipline

1. It is recognized that there is an unquestioned right and need for teachers and superintendents to be able to discipline pupils under their supervision for the purpose of maintaining order and control in the school and providing a sound educational environment. It is further recognized that all activities involved in and integral to the school's educational program are within jurisdiction of the District to regulate, including extra-curricular activities such as school-sponsored afterschool activities, sports, school visitations, and field trips.

2. A pupil may be disciplined for:

- a. Failure to comply with rules and regulations of the school district and state and federal rules, regulations and statutes.
- b. Failure to submit to reasonable disciplinary action by school authorities.

Forms of Discipline

Negative behavior that does not resolve through normal classroom or playground management strategies will be dealt with on a case by case basis. Possible actions that could be taken are the following:

- In-class or playground interventions.
- A special parent/teacher conference with a possible behavior plan.
- Exclusion from a single class, special event, field trip, or other school activity.
- An in-school suspension temporarily removing the student from the regular environment, but permitting the student to maintain his/her educational progress. Students who are assigned to the in-school suspension are granted this opportunity as a privilege and are expected to comply with the expectations of the staff.
- A pupil who is seriously disruptive may be sent home during the school day if the teacher and/or superintendent decides this is necessary for the safety of other students, or to restore order in the classroom. The teacher and/or superintendent shall attempt to reach the student's parents to inform them of disciplinary action taken and to request the parents come to school for their child. If the parents cannot be reached, the student must remain at the school until the close of the school day unless another adult is able to assume responsibility for the student.
- Suspension: the exclusion from school or individual classes for a specific period of time, after which the student has a right to return.
- Expulsion: the exclusion from school or individual classes for an indefinite period.

Discipline shall not affect specific academic grade, subject, or graduation requirements, so long as all required work is performed.

Nondiscrimination Statement

Shaw Island School District does not discriminate in any programs or activities on the basis of sex, race, ethnicity, color, religion, creed, national origin, sexual orientation, gender identity, gender expression, homelessness, immigration or citizenship status, disability, neurodivergence, the use of a trained dog guide or service animal, age, and honorably discharged veteran or military status and provides equal access to the Boy Scouts and other designated youth groups. The following employee has been designated to handle questions and complaints of alleged discrimination:

Dr. Becky Bell
Civil Rights Compliance Coordinator,
Section 504/ADA Coordinator,
Title IX Coordinator
PO Box 426 Shaw Island, WA 98286
bbell@shaw.k12.wa.us
360-468-2570

The District's adopted policies and procedures can be found on the District's website: www.shawislandschool.org. Under "About Us" click on "District Policies". You can then click on the appropriate series (1000 through 6000) to find individual policies. You may also view a hard copy of the policies in the District Office. Some of the policies and procedures are referenced in "General Procedures and Information" below. (Please note that as of September 2024 the District is still working on getting all of the policies on to the web site. They will be there soon. Thanks for your patience!)