

Shaw Island School District Board of Directors Regular Meeting

Tuesday, December 13, 2022

The open public meeting was held at Shaw Island Elementary School, 44 Hoffman Cove Road, Shaw Island, Washington.

Directors Present: Carol Criss, Shirley Lange, Shannon Klohr, and Jon Shannon. Director John Bogert was not present.

Administration Present: Superintendent Kari McVeigh and Office Administrator Deanna Shannon.

Audience: Diane Clifton, Doug Crosby, Jennifer Woodbridge.

Minutes

1. Opening Items:

- 1.1. Call to Order: The meeting was called to order at 3:13 PM by Chair Carol Criss.
- 1.2. Changes or Additions to the Agenda: None.
- 1.3. Approval of Agenda: **Director Shannon moved to approve the agenda as presented; Director Lange seconded the motion; the motion carried unanimously.**
- 1.4. Annual Board of Directors Organizational Meeting: Election of Officers. **Director Shannon moved to retain the current slate of officers; Director Criss seconded the motion; the motion carried unanimously.** Chair: Director Criss. Vice Chair: Director Bogert. Corresponding Secretary: Director Lange. Legislative Rep: Director Klohr.

2. Hearing of Individual or Groups on Agenda and Non-Agenda Items: None.

3. Superintendent:

3.1. Superintendent McVeigh reported on the following:

- Ms. McVeigh reported that Lopez Island School District and Orcas Island School District were considering revising their academic calendars to start earlier, end later, and have longer breaks during the school year.
- Ms. McVeigh reported that NWESD 189 Superintendent Francois and his team had visited the school the previous week and met with herself, Deanna Shannon, and Director Criss. One of the topics discussed was teacher housing, and Superintendent Francois suggested looking into state funding for local projects through the legislature. Ms. McVeigh followed up on the legislative funding, but a couple of the requirements make it improbable that the District would qualify. She would continue looking into the possibility of state funding for the teacher housing project and would be contacting the District's legislative representatives.
- Ms. McVeigh reported that emails concerning the cold, flu, RSV, COVID season had been sent to parents.
- Ms. McVeigh reported that PBW Architects had sent a payment schedule for the full set of plans for the teacher housing project. The cost came in at \$24,000, less than the previously estimated \$38,000. She noted that the fee of \$24,000 was at a significantly discounted rate of the firm's normal fees for the District.

- 3.2. Review of 2021-22 School Performance Report: Annual report required by OSPI was reviewed. The report would be available to the community at school events, at the kiosk, and on the District website.

4. Business and Operations:

- 4.1. Consent Agenda: Items under the Consent Agenda are considered by the board to be routine and subject to one motion and vote. **Director Shannon moved to approve the following items on the consent agenda; Director Lange seconded the motion; the motion carried unanimously:**
- Minutes from previous meetings (November 15, 2022 Regular Meeting, November 17, 2022 Special Meeting, December 9, 2022 Special Meeting).
 - November 2022 payroll in the amount of \$25,708.25.
 - November 2022 claims: General Fund Warrants 259795 through 259802 and 259804 through 259805 in the amount of \$3,792.11 and one Capital Fund Warrant 259803 in the amount of \$4431.70.
 - November 2022 budget status report.
- 4.2. Approval to hire PBW Architects to produce a full set of architectural plans for the teacher housing project. Plan cost not to exceed \$38,000: The plan submitted by the superintendent earlier in the meeting was reviewed. Director Shannon asked if any comments had been received from the community since this item had been tabled the previous Friday, at the December 9th special meeting. Superintendent McVeigh stated that the email from Alex McCleod which she had forwarded to the board was the only item received. **Director Shannon moved to accept the proposal dated December 12, 2022, from PBW Architects to produce a full set of plans for the teacher housing project for \$24,000. The proposal, the process and the timeline in the development of a major project, the price of the proposal, and community involvement were discussed. The chair called for a vote. The motion carried with Directors Criss, Shannon, and Klohr voting yes and Director Lange abstaining.**

(Superintendent McVeigh left the meeting at 3:50 in order to catch a ferry).

- 4.3. Approval to form a Teacher Housing Finance Committee: **Director Shannon moved to approve forming an ad hoc Teacher Housing Finance Committee whose purpose would be to work with Superintendent McVeigh and any community members serving on the committee to look at the financing and funding of the project; Director Criss seconded the motion. Forming a committee was discussed. Director Criss moved to amend the motion by renaming the committee the Teacher Housing Business Plan Committee. Director Shannon accepted the change to his motion. A vote was called for and the motion carried unanimously. As a matter of acting on the motion, Director Shannon nominated Director Criss and Director Lange to serve on the committee, they both agreed to serve and the nominations were approved by consensus.**
- 4.4. Discussion on How to Move Forward in Working with the Shaw Library on the Possibility of Shared Septic and Water Systems: It was clarified that the possibility of working with the library had passed at the special meeting on December 9, 2022. The current agenda item was to determine how to move forward in working with them. Consensus was that the ad hoc committee formed in the previous motion would move forward in working with the library at a time they determined appropriate.
5. School Board:
- 5.1. None.
6. Adjournment: **There was a motion to adjourn the meeting. Director Criss adjourned the meeting at 4:07 PM.**

Carol Criss, Chair

Kari McVeigh
Superintendent/Secretary to the Board

John Bogert, Director

Shirley Lange, Director

Shannon Klohr, Director

Jon Shannon, Director