

**SHAW ISLAND SCHOOL DISTRICT NO 10
REGULAR MEETING OF THE BOARD OF DIRECTORS
TUESDAY, DECEMBER 15, 2015 - 3:10 PM**

Chair Jennifer Swanson called the meeting to order at 3:12 pm. Board members present: Jennifer Swanson, Jon Shannon, Cari Miller, and Gigi Allaway. Staff present: business manager Deanna Shannon, teachers Diane Clifton and Cheryl Opalski (left after student report). Students present: Max Field, Bella Miller, and Cherie Miller.

A request was made to move the Student Representative Report to the beginning of the meeting. *Jon moved to move the Student Representative Report to the first item of the agenda; Jennifer seconded the motion; the motion carried unanimously.*

STUDENT REPRESENTATIVE REPORT: The students gave demonstrations on three of the technology based programs being used in the classrooms. Max introduced the work the students had been doing on climate using Doceri (The Interactive Whiteboard for iPad). He presented “Ethan and Myles’ News on Shaw” which showed the boys giving a news report on snow. Bella demonstrated IXL, the online learning program that the students use for math and language arts. Cherie demonstrated Glogster, a program for creating online multimedia posters. She showed three posters that had been done on Newton’s Laws of Motion.

OATH OF OFFICE: Jennifer and Jon had been re-elected. Cari and John Bogert had been elected after being appointed in September 2014. Jennifer administered the oaths of office to Jon and Cari. Jon administered the oath of office to Jennifer.

ELECTION OF OFFICERS: Jennifer nominated Jon as chairperson. Jon accepted the nomination. *Jennifer moved to elect Jon as chairperson; Gigi seconded the motion; the motion carried.* Jon nominated Gigi as vice chair. Gigi accepted the nomination. *Jon moved to elect Gigi as vice chair; Jennifer seconded the motion; the motion carried.* Jon nominated Cari as corresponding secretary. Cari accepted the nomination. *Jon moved to elect Cari as corresponding secretary; Jennifer seconded the motion; the motion carried.* Jon nominated John Bogert as legislative representative. John was not at the meeting. *Jon moved to elect John Bogert as legislative representative; Jennifer seconded the motion; the motion carried unanimously.*

APPROVAL OF PREVIOUS MINUTES: November 17, 2015 regular meeting: Jennifer made one correction. *Jon moved that the November 17, 2015 regular meeting minutes be approved as corrected; Gigi seconded the motion; the motion carried unanimously.*

CHANGES OR ADDITIONS TO THE AGENDA: Approval of Visiting Artist was added under Program, Curriculum & Assessment. Review of Enrollment Changes was added under Personnel.

CONSENT AGENDA: *Jon moved to approve the following items on the consent agenda:*

- *December 2015 Payroll in the amount of \$14,775.65*
- *General Fund Expenditures for the period ending December 15, 2015 in the amount of \$6159.63*
- *Budget status report*

Gigi seconded the motion; the motion carried unanimously.

HEARING OF INDIVIDUALS OR GROUPS ON NON-AGENDA ITEMS: None.

CORRESPONDENCE & COMMUNICATION: None.

TEACHER REPORT: Diane reported that an email had been received from Matt and Diana Miller stating that they would be moving over the winter break and their children would not be returning to Shaw School. Diane pointed out that the new blinds for her classroom had been received and some of them had been installed. Diane reported that as a result of the robotics club's challenge to reduce waste, the students had created a design for canvas shopping bags. Diane stated that 100 bags had been ordered and would be sold for \$15 as a fieldtrip fundraiser. The cream and blue canvas bags had been silkscreened in blue with the school logo and "Keep our islands tiptop, Use this bag when you shop". Diane reported that Andrew Borner had returned to her classroom and the students removed the Mason bee cocoons from the tubes. There were over 70 cocoons which then had to be refrigerated until spring when they would be placed outdoors in the Mason bee house.

LEGISLATIVE REPORT: It was noted that No Child Left Behind had ended when President Obama signed the Every Student Succeeds Act (ESSA) into effect. Of note for the District was that the new legislation eliminated the federal Highly Qualified Teacher (HQT) requirement. It was unknown if OSPI would retain an HQT requirement.

SUPERINTENDENT AND COMMITTEE REPORTS: Jennifer stated that she would like to discuss the make-up of the standing committees. Jon moved that the same board directors be appointed to the same committees for the following calendar year; Jennifer seconded the motion; keeping the committees the same was discussed; the motion carried unanimously.

1. **Superintendent:** Jennifer reported on the WSSDA conference. Working on a new school board calendar was discussed.
2. **Physical Plant:** Jon stated he had no report and that he would be asking John Bogert to chair the committee.
3. **Instructional Support:** Jennifer reported that she and the teachers had met and reviewed the curriculum cycle and how to revise the current cycle to better suit the unique needs of Shaw School. A new system would track individual students and the grade in which each student studied a topic rather than a general three year cycle. A big field trip for the 2016-17 school year had been discussed. The science curriculum that year would be earth science, so a possible trip would be to the Grand Canyon and the Southwest. Fundraising had also been discussed.
4. **Administration:** The admin committee~~e~~ would like to establish a regular meeting date.

PROGRAM, CURRICULUM, AND ASSESSMENT:

1. **Approval of curriculum half-day January 11, 2016:** Diane stated that she would be attending a TPEP (Teacher/Principal Evaluation Program) training in Anacortes that day. Cheryl would be working on her substitute plans for her time off in February. *Gigi moved to approve a curriculum half-day on January 11, 2016; Jon seconded the motion; the motion carried unanimously.*
2. **Approval of visiting artist:** Diane submitted a visiting artist request for Janice Veal to come to the school 3 times in February for 4 hours of art instruction. The total cost of the instruction and planning time, ferry fare, and supplies was \$668. Shaw School

Foundation would pay \$334.25 from funds earmarked for visiting artists. Diane requested that the District pay the other half of \$334.25. *Jon moved that \$334.25 be approved for the visiting artist; Gigi seconded the motion; the motion carried unanimously.*

PERSONNEL:

- 1. Review of enrollment changes:** As stated above, the Miller children, who accounted for 5.5 FTEs would not be returning after the winter break. How the loss of the FTEs affected staffing and the budget was discussed. Jennifer stated that upper grade teacher Cheryl Opalski had stated that she could be flexible in adjusting her contract. Changing Cheryl to a .8 FTE was discussed. Deanna presented some preliminary budget numbers with the change expecting to bring a \$20 to 25,000 shortfall. More information would need to be gathered.

BUDGET & FISCAL MATTERS:

- 1. Approval of purchase of new laptops:** A request to purchase ten new laptops with a cost of up to \$10,000 was submitted. The funds for the laptops would come from the technology REAP grant, not general revenue. The need for so many new computers in light of the declining enrollment was discussed. *Jon moved that up to \$5,000 be approved for the purchase of new laptops with the funds covering as many laptops as possible, including shipping and taxes; Gigi seconded the motion; the motion carried unanimously.*

GENERAL:

- 1. Review of Board Action Sheet:**
 - a.** Continued discussion of the District's policy on pocket knives: Deanna had submitted her research of other district's policies on pocket knives in the board packet. After discussion the consensus was that since neither the state nor the District specifically addressed pocket knives at this time, the appropriate carrying of pocket knives by a student would be a non-issue. Teachers would have discretion within their classrooms, on school property, and at school events to deal with misuse of a pocket knife or any sharp or dangerous object. The board would like to revisit the policy and handbook for greater clarification.
 - b.** Continued discussion of school's safety plan: The upcoming policy review of the 3000 series policies from WSSDA would address this issue. Consensus was to table the issue until after the policies had been approved.
 - c.** Other ongoing items: the Action Sheet was reviewed.
- 2. Approval of February board meeting date change:** Deanna stated that the regular meeting scheduled for February 16th fell during the mid-winter break. *Gigi moved that the regular meeting be moved to February 9th; Jon seconded the motion; the motion carried unanimously.*
- 3. Policy Review:** Jon moved to table the policy review due to the length of the meeting; Jennifer seconded the motion; the timetable for policy review was discussed; Jon amended his motion to include setting a special meeting for Friday, January 15, 2016, from noon to 3:00 for policy review; the motion carried unanimously.

ADJOURNMENT: *Jon moved that the meeting be adjourned; Cari seconded the motion; the motion carried unanimously.* The meeting was adjourned at 5:27.

Chair, Jon Shannon

Recording Secretary, Cari Miller

Member, Jennifer Swanson

Member, John Bogert

Member, Gigi Allaway

Superintendent/Secretary to the Board
Jennifer Swanson