

**SHAW ISLAND SCHOOL DISTRICT NO 10  
REGULAR MEETING OF THE BOARD OF DIRECTORS  
TUESDAY, MAY 12, 2015 - 3:10 PM**

Chair Jennifer Swanson called the regular meeting to order at 3:21 pm. Board members present: Jennifer Swanson, Gigi Allaway, John Bogert, Jon Shannon, and Cari Miller. Staff present: business manager Deanna Shannon and teachers Diane Clifton and Rachael Brown. Student representatives present: Sophia Swanson, Dashia Ortega, and Cherie Miller. Shaw School Foundation board members present: Annette Smith and Jody Schmidt.

**APPROVAL OF PREVIOUS MINUTES:** *Jon moved that the April 14, 2015 regular meeting minutes be approved as presented; Gigi seconded the motion; the motion carried unanimously.*

**CHANGES OR ADDITIONS TO THE AGENDA:** None.

**STUDENT REPRESENTATIVE REPORT:** The students reported on the April field trip through a PowerPoint presentation. Sophia presented Fort Nisqually, Dashia presented Camp Seymour, and Cherie presented the Burke Museum. Because the Shaw School Foundation had matched the \$743 from student fundraising efforts for the field trip, the students presented Annette and Jody with a handmade thank you card highlighting activities from the field trip.

**PRESENTATION BY SHAW SCHOOL FOUNDATION:** Shaw School Foundation board members Annette Smith and Jody Schmidt distributed copies of the foundation's mission statement, talked about events sponsored in the past, and the future relationship with the school. It was explained that the foundation had an annual fundraiser, which had been the talent show in recent years; additionally, they collect and hold monies from student fundraisers until requested by the school.

**CONSENT AGENDA:** *Jon moved to approve the following items on the consent agenda:*

- *April 2015 Payroll in the amount of \$12,460.61*
- *General Fund Expenditures for the period ending April 14, 2015 in the amount of \$3,911.51*
- *Budget status report*

*Gigi seconded the motion; some questions about the budget report were discussed; the motion carried unanimously.*

**HEARING OF INDIVIDUALS OR GROUPS ON NON-AGENDA ITEMS:** None.

**CORRESPONDENCE & COMMUNICATION:** None.

**TEACHER REPORT:** Jennifer stated that it was teacher appreciation week. She acknowledged the hard work of the teachers and presented them with gift certificates from the board members. Rachael reported that her class had been using a "Burke Box" from the Burke Museum which was filled with artifacts for the students to do an archeological study. Diane reported that the students had been doing the Smarter Balanced math tests. Diane reported that Andrew Borner had shared his knowledge of Mason bees with the lower grade science class.

Diane had ordered 100 Mason bees and a house which had been installed at the Shannon residence. The students had an afternoon field trip to the Shannon's to install the bees with the help of Andrew.

**LEGISLATIVE REPORT:** Deanna reported that a cost of living increase for teachers was being discussed at the state level.

#### **SUPERINTENDENT AND COMMITTEE REPORTS:**

1. **Superintendent:** Jennifer reported that the policy review with WSSDA had begun. A quorum for the July board meeting and budget hearing was discussed.
2. **Physical Plant:** Jon Shannon stated that the annual septic inspection was due as well as the annual water test. John Bogert stated that the structure for the solar panels from the Solar for Schools Initiative needed to be completed by mid-June and that Linda Lyshall would be sending the dimensions. Having the schools contract with MRSC (Municipal Research and Services Center) for the small works roster was discussed.
3. **Instructional Support:** Jennifer reported that the committee had not met, but that Diane had determined curriculum needs for the 2015-16 school year and had submitted costs to Deanna for budgeting purposes.
4. **Administration:** Jennifer reminded the board that the filing deadline for running for office was at the end of the week. She also encouraged members to submit a candidate statement.

**PROGRAM, CURRICULUM, AND ASSESSMENT:** None

#### **PERSONNEL:**

1. **Update on backup custodian opening and substitute teacher list:** Deanna reported that there had been no applicants for the backup custodian position. She reported that she had contacted teachers on the old substitute teacher list, had placed an ad in local papers, and had posted a notice on the kiosk and on the website. As a result, the District had an updated substitute list with four certificated teachers and one with an emergency substitute certificate.
2. **Approval of teacher contracts for 2015-16 school year:** Jennifer reported that she had received a letter of resignation from Rachael Brown. *Jon moved to accept the resignation of Rachael Brown; Gigi seconded the motion; the motion carried unanimously. Jon moved to post a job opening for a K-8 grade teacher; John seconded the motion; hiring a new teacher was discussed; the motion carried unanimously.* The contract for Diane Clifton for the 2015-16 school year was reviewed. *Jon moved to approve the contract for Diane Clifton for the 2015-16 school year; Gigi seconded the motion; the motion carried unanimously.* Jennifer stated that Diane would be starting work on National Board Certification. The effect of the certificate on her salary was discussed: a yearly bonus funded through OSPI and a salary increase on the LEAP schedule from clock hours earned would be the salary impact of the certificate.
3. **Review of contract for HCP psychologist:** Deanna stated that the District was required to have a program in place to identify and serve highly capable students. The Highly Capable Program must have a multidisciplinary selection committee and a psychologist must serve on that committee. Since the District does not have a psychologist one must be contracted with. Deanna stated that she had reached out to other local districts, OSPI,

and NWESD 189. Dr. Tim Wittman was referred to the District by Shirley Cutshall, NWESD 189 Special Programs and Services Director. *Jon moved to approve the contract with Dr. Tim Wittman; Gigi seconded the motion; the motion carried unanimously.*

**BUDGET & FISCAL MATTERS:**

- 1. 2015-16 school year budget:** The 2015-16 budget was discussed.

**GENERAL:**

- 1. Discussion of alarm system:** Jon stated that the power unit on the fire alarm system had gone bad. Replacing the power unit and replacing the alarm system were discussed. A consensus was reached for John to spec out an updated alarm system.

**ADJOURNMENT:** *Jon moved that the meeting be adjourned; Gigi seconded the motion; the motion carried.* The meeting was adjourned at 5:55.

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Chair, Jennifer Swanson

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Recording Secretary, Gigi Allaway

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Member, Jon Shannon

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Member, John Bogert

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Member, Cari Miller

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Superintendent/Secretary to the Board  
Jennifer Swanson