

Shaw Island School District Board of Directors Regular Meeting and Budget Hearing

Tuesday, June 16, 2026

The open public meeting was held at Shaw Island Elementary School, 44 Hoffman Cove Road, Shaw Island, Washington.

Directors Present: Jon Shannon, Shannon Klohr, and Carol Criss (Director Lange and Director Mason were not present).

Administration Present: Superintendent Becky Bell and Office Administrator Deanna Shannon.

Guests: Philip Burkhardt from PBW Architects and Kara Moore from NWESD 189 were present via Zoom online platform. (Mr. Burkhardt and Ms. Moore left after Unfinished Business).

Minutes

1. Opening Items:

- 1.1. Call to Order: The meeting was called to order at 2:34 PM by Vice Chair Carol Criss.
- 1.2. Changes or Additions to the Agenda: None.
- 1.3. Approval of Agenda: **Director Klohr moved to approve the agenda as presented; Director Shannon seconded the motion; the motion carried unanimously.**

2. Hearing of Individuals or Groups on Agenda and Non-Agenda Items: None.

3. Superintendent Report and Discussion: Superintendent Bell reported on the following:

- The last interview for the certificated teacher had been that morning. The interview committee had someone to recommend to the board. Timing of approving the candidate was discussed. Dr. Bell recommended a special board meeting.
- ICOS (Information and Condition of Schools): The state would be paying for a team to evaluate District facilities.
- Dr. Bell was continuing to find an entity to resurface the parking lot.
- Scheduling a special meeting to approve the new teacher was discussed. **Director Shannon moved to schedule a special meeting to discuss teacher interviews on Wednesday, June 24, 2006, at 5 PM; Director Klohr seconded the motion; the motion carried unanimously.**

4. Business and Operations:

- 4.1. Consent Agenda: Items under the Consent Agenda are considered by the board to be routine and subject to one motion and vote. **Director Klohr moved to approve the consent agenda as amended; Director Shannon seconded the motion; the motion passed unanimously.**
- Minutes from previous meetings (May 12, 2026 Regular).
 - Claims and Payroll: the following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment. In addition, payroll warrants in the amount of \$25,807.05 are also approved.

General Fund 6361:
Warrant numbers 250352 through 250362
Totaling \$19,335.55

Capital Fund 6367:
Warrant numbers 250368 through 250371
Totaling \$125,349.90

Payroll (April):
ACH numbers 9000000107 through 9000000112
Totaling \$13,027.59 and
Warrant numbers 250363 through 250367
Totaling \$12,779.46

- Donations since previous meeting: Teacher housing donations in the amount of \$27,600.
- May 2026 Budget Status Report.
- 2026-27 School year overnight field trip to Canoe Island, September 16-18.
- End of Year SIP (School Improvement Plan) update.

4.2 Review and Discussion of 2026-27 Draft Budget Summary:

- District Business Manager Kara Moore reviewed the draft budget summary with the board. She stated that it was a high level summary and that more detail would be presented at the July meeting. Enrollment was discussed. Capacity was explained. Other revenue sources were explained. Expenditures were explained. The Capital Projects Fund was discussed.

5. Unfinished Business

- Teacher Housing Construction Updates: Philip Burkhardt from PBW Architects gave an update on the status of the build. He stated that it was almost exactly on schedule. Pouring the concrete for the well house was discussed. The prep work on the forms for the well house had been done through a change order. The concrete sub was planning to pour the concrete as a donation when next on Shaw.
- Discussion of Bids for Septic System and Pumphouse: Getting estimates and thresholds were discussed. Director Shannon would send Dr. Bell a list of septic companies who were approved for the proprietary system in the septic design. The pumphouse structure and the water system would be two different estimates. Kara Moore gave information on the thresholds: \$100,000 or less minimal competition processes could be used like quotes or small works roster. Between \$100,000 and \$350,000 small works roster or formal competitive bidding could be used. Above \$350,000 formal bidding was required. Dr. Bell was directed to begin getting estimates for the water and septic systems.
- Teacher Housing Finance and Fundraising Update: Director Criss, who serves on the committee, updated the board on the revenues and expenditures for the project. Fundraising was continuing. The possibilities of using general fund investments or obtaining a loan to complete the project were discussed.

6. Personnel

- 6.1. Executive Session for Superintendent Review 30 Minutes. Vice Chair Criss called an executive session to review the superintendent at 3:20. Dr. Bell and Deanna Shannon left the room. Dr. Bell was later called into the executive session. The executive session ended at 3:46.
- 6.2. Approval of Interlocal Agreement with South Whidbey School District (SWSD): **Director Shannon moved to approve the agreement with SWSD; Director Criss seconded the motion; the motion carried unanimously.**
- 6.3. Approval of Personal Services Contract with Dr. Becky Bell: **Director Shannon moved to approve the Personal Services Contract with Dr. Bell; Director Klohr seconded the motion; the motion carried unanimously.**

7. School Board

- 7.1. School Board Directors' Reports: None.

7.2. Set 2026-27 Budget Hearing Date: ***Director Shannon moved to set the Budget Hearing Date for the next regular meeting on July, 14, 2026; Director Criss seconded the motion; the motion carried unanimously.***

8. Adjournment: ***Director Shannon moved to adjourn; Director Klohr seconded the motion; the meeting was adjourned at 3:54 PM.***

Shirley Lange, Chair

Becky Bell
Superintendent/Secretary to the Board

Shannon Klohr, Vice Chair

Carol Criss, Director

Teresa Mason, Director

Jon Shannon, Director