

Shaw Island School District Board of Directors Regular Meeting and Budget Hearing

Tuesday, October 14, 2025

The open public meeting was held at Shaw Island Elementary School, 44 Hoffman Cove Road, Shaw Island, Washington.

Directors Present: Carol Criss, Jon Shannon, and Shannon Klohr. Director Shirley Lange was present via Zoom online platform.

Administration Present: Superintendent Becky Bell and Office Administrator Deanna Shannon.

Guests: Terri Mason (Terri left at 3:30). Brian Krembs, John Bingham, and Shawn Kemna were present via Zoom online platform.

Minutes

1. Opening Items:

- 1.1. Call to Order: The meeting was called to order at 2:30 PM by Chair Carol Criss.
- 1.2. Changes or Additions to the Agenda: None.
- 1.3. Approval of Agenda: **Director Shannon moved to approve the agenda as presented; Director Klohr seconded the motion; the motion carried unanimously.**

2. Hearing of Individuals or Groups on Agenda and Non-Agenda Items: None.

3. Superintendent Report and Discussion:

- 3.1. Superintendent Bell introduced Brian Krembs. Dr. Bell had finalized the consultant agreement with San Juan County Health & Community Services for funding to provide a mental health consultant for the District. Mr. Krembs was the licensed mental health counselor whom Dr. Bell had interviewed to provide mental health services. Mr. Krembs introduced himself and gave information on his work experience, the needs of the district, and what he could provide. Board members asked questions. The contract with Mr. Krembs would be approved later in the meeting.
- 3.2. Superintendent Bell reported on the following:
 - School photos had been taken that day.
 - The students had gone to Waldron Island the previous week for Apple Day. The students' apple entries won first place for heaviest, largest girth, and weirdest. They came in second for tastiest and smallest.
 - The District was due for lead water testing October 2025, so water samples for lead as well as copper had been submitted for testing. The results were not yet back.
 - The report on emergency systems was completed. The questions were about what systems the District had in place. Dr. Bell responded "no" to most questions. Dr. Bell would look into a grant which was available to help districts get updated and in compliance with State requirements.
 - The first community member lunch with the students had been that day which had included a tour of Joe Town.

4. Interviews of Board Director Applicants: There was one applicant for the open board position. Terri Mason was interviewed by the board.

Director Shannon had a point of order. He moved to revise the agenda by switching item 5. Executive Session to Discuss Applicants with 8. Unfinished Business so that John Bingham and Shawn Kemna who were at the meeting for the teacher house discussion would not have to stay for the entire meeting; Director Lange seconded the motion; the motion carried unanimously

5. Unfinished Business

5.1. Teacher Housing Project

Update and Discussion of Teacher Housing Project: Superintendent Bell pointed out that Project Manager John Bingham and Shawn Kemna from PBW Architects were present via Zoom for a discussion on the three bedroom house which had been offered to the District. She and John Bingham had toured the house that day with the homeowner. Some points to consider were the age of the building, the foundation, electrical, having the home moved, permitting, roofing, site repairs, tree removal which could include a replanting program, the road considering width and load. An estimate from a mover would be needed. The condition of the house was discussed. Having more information on the donated house before voting on the bid for the new build was discussed. Consensus was for Dr. Bell to work with PBW to address questions about accepting the donated house before making a decision on the bid at a special meeting set for October 30th. Working on a continuing contract with PBW to move forward was also discussed, and Dr. Bell would address this with PBW. Dr. Bell reported on the finances: \$844,443 was currently in the Capital Project Fund for teacher housing; \$77,500 in pledges was due in. In addition, there was \$205,000 in the District's general fund investments. As previously discussed, the District also qualified for a small loan.

6. Business and Operations:

6.1. Consent Agenda: Items under the Consent Agenda are considered by the board to be routine and subject to one motion and vote. **Director Shannon moved to approve the consent agenda; Director Klohr seconded the motion; the motion passed unanimously.**

- Minutes from previous meetings (September 16, 2025 Regular Meeting and October 1, 2025 Special Meeting).
- Claims and Payroll: the following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment. In addition, payroll warrants in the amount of \$27,162.75 are also approved.

General Fund 6361:
Warrant numbers 250176 through 250195
Totaling \$19,784.77

Capital Fund 6367:
No expenditures

Payroll (September):
ACH numbers 9000000054 through 9000000061
Totaling \$13,244.94 and
Warrant numbers 250196 through 250200
Totaling \$12,928.33

- Donations since previous meeting: Teacher Housing Project for \$15,000.
- September 2025 Budget Summary.

7. Personnel: Approval of Personal Services Contract for Mental Health Service with Brian Krembs: **Director Shannon moved to approve the contract with Brian Krembs; Director Lange seconded the motion; the motion carried unanimously.**

8. Executive Session: Chair Criss called an executive session at 3:33 for 20 minutes to discuss the board director appointee applicant. The board exited the executive at 3:54.

Director Shannon moved to schedule a public decision and vote on the applicant at the special meeting on October 30th; Director Criss seconded the motion.

Director Lange made a motion to postpone the decision until the next regular meeting and that the board allow other applicants; the chair called for a second; there was not second and the motion was not considered.

Discussion on the original motion took place. It was asked if other applications could be accepted. Superintendent Bell stated that the application period had ended and that it would need to be reopened in order to accept new applicants. It was clarified that a public decision was not being made that day because it was not on the agenda, but that the application period had ended.

Chair Criss called the question. Directors Criss, Shannon, and Klohr voted in favor of the motion; Director Lange voted against the motion. Superintendent Bell would inform Terri Mason that the decision would be made at the meeting on October 30th.

9. School Board: Director Klohr reminded the board that the Shaw School Foundation cider pressing would be that Saturday from 11 to 1. Baked goods were also welcome as part of the fundraising.
6. Adjournment: **Director Shannon moved to adjourn the meeting; Director Klohr seconded the motion; the meeting was adjourned at 4:03 PM**

Carol Criss, Chair

Becky Bell
Superintendent/Secretary to the Board

Shirley Lange, Director

Shannon Klohr, Director

Jon Shannon, Director