

**SHAW ISLAND SCHOOL DISTRICT NO 10
REGULAR MEETING OF THE BOARD OF DIRECTORS
TUESDAY, MAY 14, 2019 3:10 PM**

Chair Jon Shannon called the meeting to order at 3:10 PM. Present were Chair Jon Shannon and board members John Bogert, Cari Miller, and Shirley Lange. Board member Jennifer Swanson arrived at 3:27 during the discussion on preschool. Also present were business manager Deanna Shannon, lower grade teacher Diane Clifton, and parents Amber Borner, Ellen Jones, and Julie Buchanan. (Ellen and Julie left after the preschool discussion. Amber left after the facilities report).

APPROVAL OF PREVIOUS MINUTES: April 16, 2019, regular meeting minutes: *Cari moved to approve the April 16, 2019, regular meeting minutes as presented; John Bogert seconded the motion; the motion carried unanimously.*

CHANGES OR ADDITIONS TO THE AGENDA: There was a request to move 3. *Continued Discussion of Preschool on Shaw* under *General* to earlier in the meeting so that the parents could leave. The chair moved the preschool discussion to follow *Hearing of Individuals or Groups on Agenda & Non-Agenda Items*.

STUDENT REPRESENTATIVE REPORT: No students were present for a report. Deanna mentioned that the ASB Mocktail fundraiser had been a fun, successful event and that there were photos on the kiosk.

CONSENT AGENDA: *Cari moved to approve the following items on the consent agenda:*

Claims and Payroll:

The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment. In addition, payroll warrants in the amount of \$12,382.27 are also approved.

General Fund:

*Warrant numbers 213737 through 213754
Totaling \$3,581.88*

Payroll (April) warrant numbers 22856 through 22860 and 69790 through 69792

Totaling \$12,382.27

Budget Status Report

Shirley seconded the motion; the motion carried unanimously.

HEARING OF INDIVIDUALS OR GROUPS ON NON-AGENDA ITEMS: None.

CONTINUED DISCUSSION OF PRESCHOOL ON SHAW: Jon Shannon stated that it was the intention of the board to form a committee to explore in what capacity the District could be involved in the support of a preschool taking place on Shaw, whether in the form of materials, providing space, or providing funding. He asked the parents present if there was a role for the school in the process. A discussion followed. Parents and board members were in support of

working together via a committee to explore options. Points that were made included the difficulty in finding a teacher, keeping the process moving so that something would be in place by the time school started in the fall, and supporting young families on Shaw. The committee was formed to include Diane Clifton, Shirley Lange, Deanna Shannon, Jennifer Swanson, and a parent representative, with all parents welcome to the meetings.

CORRESPONDENCE & COMMUNICATION: Deanna stated that a letter had been received from SJC Elections concerning the Voter Pamphlet. Candidate submissions to the pamphlet were discussed.

TEACHER REPORT: Diane reported that the students were in the midst of the state's Smarter Balanced testing. She stated that for the first year since the online testing had begun, there had been no technical issues and the testing was going smoothly.

LEGISLATIVE REPORT: Shirley reported that she had reviewed an OSPI news release that Deanna had forwarded to the board. The news release talked about funds the legislature had approved for rural school facilities. She called OSPI for more information and was told that there were no details on the funding yet. Deanna reported that Governor Inslee had signed legislation which eliminated the personal exemption for the MMR (measles, mumps, and rubella) vaccine. She stated that more information concerning the impact of the bill would be coming from OSPI and the county health nurse.

SUPERINTENDENT AND COMMITTEE REPORTS:

1. **Superintendent:** Jennifer reported that the School Improvement Plan committee had developed end-of-year surveys for parents and students. The surveys were distributed to the board. Jennifer asked that the directors look the surveys over and get back to her with any input by the end of the week.
2. **Physical Plant:**
 - a. **Discussion of Building a Kiosk:** Deanna reported that the School Improvement Plan committee had discussed the possibility of placing a kiosk near the parking lot. She stated that Amber Borner and Shannon Klohr had worked on a plan and invited Amber to address the board. Sketches of kiosk ideas were distributed. Amber stated that one section of the front side would be for more permanent postings about the school that could be viewed by visitors. Another section of the front side would be a space where small fundraising items, such as postcards, could be sold on an honor system basis, and where donation envelopes for Shaw School Foundation (SSF) would be available. The backside of the kiosk would be an area for families where agendas, minutes, calendars, upcoming events, etc. could be posted. The idea was well received by the board, but details would need to be worked out between the school and the Shaw School Foundation (SSF). Consensus was for the School Improvement Plan committee to work on construction details. Amber stated that SSF would be meeting on June 8th and that she would take the proposal to their board.
 - b. **Update on Copper Levels in Water System:** Jon Shannon reported that the two classrooms still had copper levels that were above acceptable limits. Since removing exposed copper pipes, the upper grade class had dropped from 6 ppm to 3 ppm. The lower grade classroom was at 1.2 ppm. The acceptable level was .8 ppm. Jon was asked if anything was required of the District. He stated that, unlike lead, copper was a secondary contaminant and no remedial action was required by regulation. Jon suggested that the District had acted in the best interest of the

students by providing a water dispenser. He suggested annual or semiannual testing.

- c. **Landscaping:** Landscaping the front of the building was discussed including moving the National Registered Historical Place plaque, what and when to plant, and fencing. District staff and parent volunteers would continue to work on the project.
3. **Instructional Support:** Jennifer stated that she had talked to upper grade teacher Toni Willis about the possibility of going from two teachers to one teacher next year and that a Reduction in Force (RIF) letter had been given to Toni before the May 15 deadline. Jennifer stated that the District would be trying a new Washington State History curriculum for the remainder of the current year.
4. **Administration:** Deanna reminded the board of the upcoming visit from WSSDA and the Small Schools Committee.

PROGRAM, CURRICULUM, AND ASSESSMENT: Jennifer stated that the District would be moving forward with using Amplify, the science curriculum piloted by NWESD that Diane Clifton described at the April 2019 meeting, for the 2019-20 school year. The District would be ordering one unit through the NWESD science coop.

PERSONNEL:

1. **Approval of 2019-20 Certificated Contract for Diane Clifton:** The contract was reviewed. *John Bogert moved to approve offering the contract to Diane Clifton for the 2019-20 school year; Shirley seconded the motion; the motion carried unanimously.*
2. **Discussion of Classified Evaluations:** Classified evaluations were discussed. John Bogert and Jennifer would conduct evaluations for the classified staff.
3. **Discussion of Classified Staff:** Deanna suggested having a staff person rather than a parent volunteer to fill the role of ASB advisor. Augmenting Special Program Aide Andrea Ellingson's contract to include up to two hours per month for ASB advisor duties was discussed and consensus was to include the duties in the budget. Upcoming required training for paraeducators was discussed. Jennifer stated that Larry Francois, NWESD superintendent, had said that NWESD was looking into providing regional trainings. The current plan for the paraeducator position for the 2019-20 school year was to work from 8:00 to 12:30 four days a week.

BUDGET & FISCAL MATTERS:

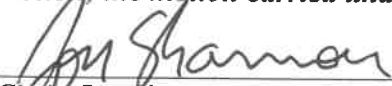
1. **Preliminary 2019-20 Budget Discussion (Capital Fund):** The 2019-20 budget worksheet was reviewed. Capital projects were discussed: making renovations in the upper grade classroom, including replacing the carpet with wood and changing the heating and lighting. John Bogert would gather more information on the projects.

GENERAL:

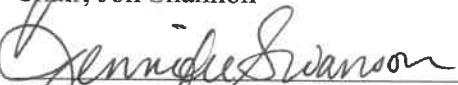
1. **Action Sheet:** None.
2. **Approval of 2019-20 school year calendar:** Deanna reported that the parents and staff had voted on the calendars that the board had reviewed at the April meeting and version one with a full week mid-winter break had been chosen unanimously. *John Bogert moved to approve the 2019-20 school year calendar; Cari seconded the motion; the motion carried unanimously.*
3. **Continued Discussion of Preschool on Shaw:** (See above).

POLICY REVIEW: None.

ADJOURNMENT: John Bogert moved that the meeting be adjourned; Shirley seconded the motion; the motion carried unanimously. The meeting was adjourned at 6:10 PM.



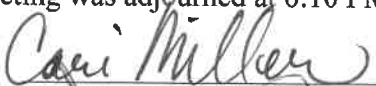
Chair, Jon Shannon




Member, Jennifer Swanson



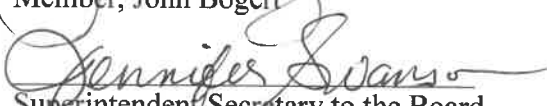
Member, Shirley Lange



Cari Miller



Member, John Bogert



Superintendent/Secretary to the Board
Jennifer Swanson