

Shaw Island School District Board of Directors Regular Meeting and Budget Hearing

Tuesday, January 13, 2026

The open public meeting was held at Shaw Island Elementary School, 44 Hoffman Cove Road, Shaw Island, Washington.

Directors Present: Shirley Lange, Jon Shannon, Shannon Klohr, and Carol Criss (Carol was present via Zoom online platform). Director Teresa Mason was not present.

Administration Present: Superintendent Becky Bell and Office Administrator Deanna Shannon.

Guests: Philip Burkhardt from PBW Architects was present via Zoom online platform. Mr. Burkhardt exited the meeting at 2:59 after item 6.1. Teacher Housing Project Update and Discussion.

Minutes

1. Opening Items:

- 1.1. Call to Order: The meeting was called to order at 2:30 PM by Chair Shirley Lange.
- 1.2. Changes or Additions to the Agenda: None.
- 1.3. Approval of Agenda: **Director Shannon moved to approve the agenda as presented; Director Klohr seconded the motion; the motion carried unanimously.**

2. Hearing of Individuals or Groups on Agenda and Non-Agenda Items: None.

3. Superintendent Report and Discussion: Superintendent Bell reported on the following:

- The time for the board retreat on February 7th was 9:30 to 12:30. She asked if the board would agree to extend the retreat until 1:30 in order for the board to continue discussion after NWESD Superintendent Vivanco left. Consensus was to extend the retreat until 1:30
- She and Deanna Shannon had been brainstorming staffing for the following school year.
- She was beginning to work on the San Juan County mental health grant for the following school year.
- There would be a community contra dance in the evening on Friday, January 23rd. The caller would be working with the students during the day.
- January 19th was a school holiday for MLK Day.

4. Business and Operations:

- 4.1. Consent Agenda: Items under the Consent Agenda are considered by the board to be routine and subject to one motion and vote. **Director Shannon moved to approve the consent agenda; Director Klohr seconded the motion; the motion passed unanimously.**

- Minutes from previous meetings (December 16, 2025 Regular Meeting).
- Claims and Payroll: the following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment. In addition, payroll warrants in the amount of \$26,065.93 are also approved.

General Fund 6361:

Warrant numbers 250245 through 250254, 250257 through 250258, and 250259
Totaling \$9,044.54

Capital Fund 6367:

Warrant numbers 250244 and 250255 through 250256
Totaling \$20,082.95

Payroll (December):
ACH numbers 9000000075 through 9000000081
Totaling \$13,460.09 and
Warrant numbers 250260 through 250264
Totaling \$12,605.84

- Donations since previous meeting: Teacher Housing Project for \$2,700.
- No December 2025 Budget Report was available.
- Review of 2024-25 F-196 Financial Report.
- Review of 2024-25 Performance Report.

5. Personnel

5.1. Approval of Personal Contract with Dr. Tim Kopet for Psychologist Services: Superintendent Bell stated the contract with Dr. Kopet was for Special Education evaluations. **Director Klohr moved to approve the contract with Dr. Kopet; Director Shannon seconded the motion; the motion carried unanimously.**

6. Unfinished Business:

6.1. Teacher Housing Project: Superintendent Bell stated that Philip Burkhardt and Project Manager John Bingham had met with Swal'lech Construction at the site on January 5th. Philip updated the board on the meeting: the excavation subcontractor was at the meeting and would be bringing in machinery and breaking ground at the end of the month; Swal'lech would like San Juan Surveying to locate the build site; San Juan Surveying would do the work that Thursday; the board could discuss having the excavator dig the septic while doing the other work; while the electrical trenches were open an extra 2" conduit would be put in for future use. Philip shared a Gantt chart that Swal'lech had created for the project schedule.

Dr. Bell would talk with Swal'lech about parking and community interaction. Tree removal was discussed. The contract provided for the removal of 18 trees. Philip stated at least 8 trees would be removed for the current building site. She also requested that Director Shannon, as Shaw School maintenance, direct Swal'lech on where to stack the downed trees. Acquiring the possible donated house was discussed including its relation to the 3-bedroom, cost of moving, upgrades, and meeting zoning requirements. Dr. Bell wanted to keep the donated house on the radar of the board.

7. School Board

7.1. School Board Directors' Reports: Director Klohr reminded the board that the Talent Show was scheduled for the evening of February 7th. Director Shannon stated that he had spent an hour with the older students as part of their science unit on electricity. He wanted to acknowledge positive things going on at Shaw School and to acknowledge Diane Clifton's hard work.

9. Adjournment: **Director Shannon moved to adjourn the meeting; Director Klohr seconded the motion; the meeting was adjourned at 3:02 PM.**

Shirley Lange, Chair

Becky Bell
Superintendent/Secretary to the Board

Shannon Klohr, Vice Chair

Carol Criss, Director

Teresa Mason, Director

Jon Shannon, Director