

**SHAW ISLAND SCHOOL DISTRICT NO 10
REGULAR MEETING OF THE BOARD OF DIRECTORS
TUESDAY, MAY 16, 2017, 3:10 PM**

Chair Jon Shannon called the meeting to order at 3:13 PM at the Shaw Island Elementary School Lower Grade Classroom, Shaw Island, Washington. Board members present: Jon Shannon, Jennifer Swanson, Gigi Allaway, John Bogert, and Cari Miller. Staff present: teacher Diane Clifton and business manager Deanna Shannon. Students present: Sintayehu Shannon, Sophia Swanson, and Elena Swanson. Also in attendance were instructional aide Jody Schmidt (Jody left after she spoke during Hearing of Individuals or Groups on Non-Agenda Items) and Mike Stamper from NWESD (Mike left after his report).

APPROVAL OF PREVIOUS MINUTES: April 18, 2017 regular meeting minutes: *Gigi moved that the April 18, 2017 regular meeting minutes be approved as presented; Jennifer seconded the motion; the motion carried unanimously.*

CHANGES OR ADDITIONS TO THE AGENDA: None.

STUDENT REPRESENTATIVE REPORT: Sintayehu, Sophia, and Elena reported on a learning extension they were able to do after finishing their regular classwork. Together they worked on Glogster to create a report on Yellowstone Park, each acting as a specific scientist. In his role as a geologist, Sintayehu talked about the massive hot spot under the park, the resulting mud pots and hot springs, and the Snake River Plain. Elena, in her role as a seismologist, talked about her study of earthquakes in the Yellowstone Park area. Sophia, the group volcanologist, presented her study of the consequences of a devastating volcanic eruption in the Yellowstone Caldera. She stated that supereruptions occur roughly every 600,000 years and that the last eruption had been approximately 630,000 years ago.

GUEST SPEAKER: Mike Stamper, Program Director from the NWESD Prevention Center, introduced himself. He stated that he was the coordinator for the newly formed NWESD School Safety Cooperative; he talked about what the cooperative could provide and its benefits and cost to the District. Mike stated that he had spent the afternoon at the school doing a CPTED School Safety Assessment and an in-service on bullying for the staff. He described the assessment process he had gone through to the board and stated that he would be submitting a written report to the District. Mike stated he had met with Diane Clifton, Jody Schmidt, Jennifer Swanson, and Deanna Shannon and discussed the school safety climate and strategies to mitigate problems that were appropriate to the school's unique situation.

CONSENT AGENDA: *Gigi moved to approve the following items on the consent agenda:*

- *May 2017 Payroll in the amount of \$10,263.97*
- *General Fund Expenditures for the period ending May 16, 2017 in the amount of \$2,637.02*
- *Budget Status Report*

John Bogert seconded the motion; the motion carried unanimously.

HEARING OF INDIVIDUALS OR GROUPS ON NON-AGENDA ITEMS: Jody, as playground supervisor, wanted to inform the board that the wooden perimeter around the

playground equipment became slippery in wet weather and that the netting around the “big toys” needed to be replaced. Consensus was to work on the playground issues during the summer.

CORRESPONDENCE & COMMUNICATION: None.

TEACHER REPORT: Diane reported that the state Smarter Balanced testing had begun. She stated that the problem of the computers shutting down during the practice testing had been resolved.

LEGISLATIVE REPORT: None.

SUPERINTENDENT AND COMMITTEE REPORTS:

1. **Superintendent:** Jennifer stated that the Spring Concert would be June 9th.
2. **Physical Plant:** The leaking hot water heater for the bathrooms was discussed; it should be turned off and drained. Remodeling both bathrooms, including replacing the hot water heater, was discussed. Consensus was to contract with Amy van Dongen from Craving Design for a one-time consultation session for advice on a scope of work, including ADA requirements, for the bathrooms.
3. **Instructional Support:** Jennifer reported that the county health nurse had recommended replacing the current growth and development curriculum used by the District with the FLASH curriculum which had been developed by Public Health Seattle-King County; the curriculum should be looked at by the curriculum committee. There were updates on the upcoming field trip and the hiring of guest teachers in the 2017-18 school year.
4. **Administration:** Deanna reported that the District’s contracted county health nurse had requested more hours to serve Shaw School from the NWESD School Nurse Corps due to increased workload for student medical services; the budgetary impact was not known at that time.

PROGRAM, CURRICULUM, AND ASSESSMENT:

1. **Review and approval of 2017-18 school calendar:** Deanna reported that two calendar drafts had been sent to parents: Choice A with school starting after Labor Day and Choice B with school starting before Labor Day. All votes submitted were for Choice A. *John Bogert moved that 2017-18 School Calendar Choice A be approved; Gigi seconded the motion; the motion carried unanimously.*
2. **Update on cost, fundraising, and logistical information for the 2018 Washington, DC field trip:** A field trip to Washington, DC, in the spring of 2018 was discussed. Deanna reported that she had contacted the tour company the District had used for the 2013 trip to Washington, DC, and had received a cost estimate from them. She stated she had contacted another company, but that they were unable to give a cost estimate because the number of people going fell below the minimum of 20 required by the company. Consensus was to continue to work with ACFE Tour Consultants since the previous trip had been successful, the cost estimate was reasonable, and the company was able to work with a small group.
3. **Update of ASB formation:** Deanna reported that she had not prepared a resolution to form an ASB as requested because as she had further researched ASB formation with WASBO (Washington Association of School Business Officials) who had put her in touch with two ASB committee chairs. A resolution to form an ASB was not required.

The next step would be for the students and an advisor to create a constitution and by-laws. The ASB would need to submit a budget to the board for approval. The budget and a budget resolution would be needed by the county treasurer and auditor to set up an ASB fund.

PERSONNEL:

- 1. Update on 2016-17 school year classified employee evaluations:** Jennifer reported that evaluations for the business manager, the instructional aide, and the music teacher had been completed and that rehire was recommended for all three. She stated that adjustments to the instructional aide position may be made concerning classroom duties and playground supervision duties. John Bogert reported that the evaluation for the custodian had been completed and that rehire had been recommended. Contracts should be prepared for the June meeting.

BUDGET & FISCAL MATTERS:


- 1. Approval of cost estimate for new office furniture:** Deanna reported that she had obtained a cost estimate for new office furniture as requested by the board at the previous meeting. She had obtained a price quote from Bay Shore Office Products in Anacortes for \$1,600. *Gigi moved that up to \$1,600 be approved for new furniture for the business office; Cari seconded the motion; the motion carried unanimously.*
- 2. Update on bathroom remodel:** See Facilities Report above.
- 3. Budget study session:** The worksheet for the 2017-18 budget was reviewed and discussed.

GENERAL:

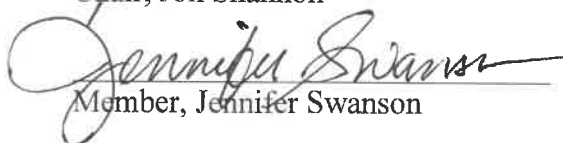
- 1. Review of Board Action Sheet:** None.
- 2. Discussion of June:** Deanna stated that, at the previous meeting, the June meeting had been changed to June 22 due to the field trip and quorum issues. However, she and Jon Shannon had a conflict on the 22nd and would not be on island. A date of June 23 was set.
- 3. Setting of special meeting date for continued policy review:** No date was set.

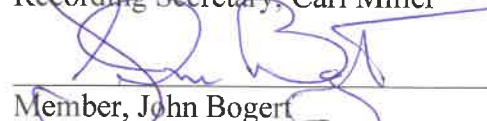
POLICY REVIEW: Policy review was tabled.

ADJOURNMENT: *Gigi moved that the meeting be adjourned; Jennifer seconded the motion; the motion carried unanimously.* The meeting was adjourned at 4:59 PM.



Chair, Jon Shannon


Recording Secretary, Cari Miller


Member, Jennifer Swanson


Member, John Bogert

Member, Gigi Allaway


Superintendent/Secretary to the Board
Jennifer Swanson