

**SHAW ISLAND SCHOOL DISTRICT NO 10
REGULAR MEETING OF THE BOARD OF DIRECTORS
TUESDAY, APRIL 21, 2020, 3:10 PM**

The April 21, 2020 board meeting was held via a Zoom meeting due to COVID-19 restrictions put in place by Governor Inslee.

CALL TO ORDER: Chair John Bogert called the regular meeting to order at 3:11 PM, via Zoom. Present were board directors John Bogert, Jennifer Swanson, Shirley Lange, Cari Miller, and Jon Shannon. Head Teacher Diane Clifton and Office Administrator Deanna Shannon were present. Students Jasper Mahn, Clara Borner and Elijah Miller were present for the student report.

APPROVAL OF PREVIOUS MINUTES: February 11, 2020, regular meeting minutes: a correction was made to the minutes. *Jennifer moved to approve the February 11, 2020, regular meeting minutes as corrected; Cari seconded the motion; the minutes were approved unanimously.* February 28, 2020, special meeting minutes: *Jennifer moved to approve the February 28, 2020, minutes as presented; Cari seconded the motion; the minutes were approved unanimously.* March 4, 2020, special meeting minutes: *John Bogert moved to approve the minutes as presented; Cari seconded the motion; the minutes were approved unanimously.*

CHANGES OR ADDITIONS TO THE AGENDA: None.

STUDENT REPRESENTATIVE REPORT: Elijah Miller, Jasper Mahn, and Clara Borner gave a presentation on their distance learning program using Zoom screen share. Jasper talked about the four components that Diane and the students were using for distance learning: 1) Zoom, 2) email, 3) Google Drive, and 4) Google Classroom. Jasper demonstrated some of the aspects of Google Classroom. Clara talked about the art that the students were doing and showed examples of their Zentangle and photography projects. Elijah talked about their language arts program which consisted of tanka poems and memoir writing. Jasper talked about math and science and stated that they were making a video about what they had learned. The students each shared examples of their favorite tangles and photographs. The students were asked how they liked distance learning and how it compared to learning at school. Responses varied with “interesting”, “one method was not better than the other”, and “good”. Consensus was that recess was “not as fun”.

CONSENT AGENDA: Due to the cancellation of the March 17, 2020 regular meeting due to the COVID-19 outbreak, claims and payroll from both February and March were included in the consent agenda. *Shirley moved to approve the following items on the consent agenda:*

Claims and Payroll:

The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment. In addition, payroll warrants in the amount of \$9,834.35 for February and \$9,454.98 for March are also approved.

***General Fund 6361 (February):
Warrant numbers 225948 through 225958
Totaling \$3,273.43, and***

*General Fund 6361 (March):
Warrant numbers 227151 through 227161
Totaling \$5,199.70,*

*Payroll (February) warrant numbers 75277 through 75280 and 23773
through 23774
Totaling \$9,834.35, and*

*Payroll (March) warrant numbers 75825 through 75828 and 23845 through
23846
Totaling \$9,454.98, and*

Budget Status Report

Cari seconded the motion; the motion carried unanimously.

HEARING OF INDIVIDUALS OR GROUPS ON NON-AGENDA ITEMS: None.

CORRESPONDENCE & COMMUNICATION: None. John Bogert noted that Deanna had been forwarding pertinent COVID-19 information to the board

TEACHER REPORT: Diane reported that she had begun preparing for distance learning a couple of weeks before the governor closed schools and, therefore, was able to start distance learning right away. She stated that it had taken about three weeks for everyone to become efficient with the new process. Diane stated that having a document camera was crucial in enabling her to work effectively with the students. If distance learning were to continue into the fall, she wanted the District to consider purchasing inexpensive document cameras for the students. Diane stated that having the students do science at home had been a challenge until finding out about PBS/NASA interactive lessons. Diane reported that remote music was going well and even included musical guests. She stated that Jennifer and other community members were also “visiting” class via Zoom and reading to the students. Diane stated that she had applied for a summer professional development opportunity for language arts. It had been cancelled, but the provider was hoping to conduct the workshop online. She stated that the tuition for the class was \$850. She would like to attend if accepted and would submit a formal proposal to the board at the next meeting. Grant funds for professional development were available through OSPI and/or the REAP grant.

LEGISLATIVE REPORT: None.

SUPERINTENDENT AND COMMITTEE REPORTS:

- 1. Superintendent:** Jennifer noted that there was a lot of information being sent to the District concerning the COVID-19 outbreak and that she and/or Deanna were participating in a weekly partners call with San Juan County Health and Community Services Director Mark Tompkins.
- 2. Physical Plant:** It was noted that Amber Borner had planted daffodils and an apple tree in the bed in front of the school.
- 3. Instructional Support:** Ordering an Amplify curriculum for next year was discussed.
- 4. Administration:** Deanna reported that the calendar had been revised after polling the families. Spring Break week had been used to makeup school days that had been missed due to a snow day, a day missed due to an electrical outage, a prep day for distance learning, and to adjust the last day of school from June 15th to June 12th.

Deanna stated that Jennifer, in her role as superintendent, had approved an extra day of pay for Diane because the distance learning preparation day had gone beyond her 184 contracted days.

PROGRAM, CURRICULUM, AND ASSESSMENT: It was noted that state testing had been cancelled due to the COVID-19 outbreak.

PERSONNEL:

1. **Teacher Contract and May 15th Reduction in Force Deadline:** It was noted that the District would continue with one teacher for the 2020-21 school year and that a contract for Diane Clifton should be prepared for approval at the May board meeting.

BUDGET & FISCAL MATTERS:

1. **Discussion of Capital Improvements:** Capital improvement projects were discussed. The project worksheet from John Bogert was reviewed. John asked each director to prioritize the projects. He will collate the results and develop a plan for review at the next meeting.
2. **Preliminary 2020-21 Budget Discussion:** Budget parameters were discussed. Review will continue at the May meeting.

GENERAL:

1. **COVID-19 District Update and Open Discussion on Support of Students, Families, and Community:** The current COVID-19 situation was discussed.

POLICY REVIEW: None.

ADJOURNMENT: *Jennifer moved that the meeting be adjourned; Shirley seconded the motion; the motion carried unanimously.* The meeting was adjourned at 4:35 PM.

Chair, John Bogert

Member, Cari Miller

Member, Jennifer Swanson

Member, Jon Shannon

Member, Shirley Lange

Superintendent/Secretary to the Board

Jennifer Swanson