

**SHAW ISLAND SCHOOL DISTRICT NO 10
SPECIAL MEETING OF THE BOARD OF DIRECTORS
THURSDAY, JULY 18, 2019, 9:00 AM**

CALL TO ORDER: Acting Chair John Bogert called the meeting to order at 9:07 AM at the Shaw Island SD 10 lower grade classroom, Shaw Island, Washington. Board members present: Jennifer Swanson, Cari Miller, Shirley Lange, and John Bogert. Director Jon Shannon was not present. Also present was Office Administrator Deanna Shannon.

DISCUSSION OF PAINTING EXTERIOR OF BUILDING:

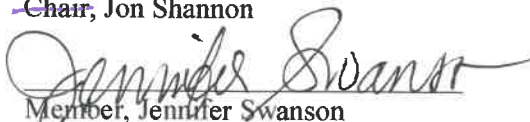
1. Gutters: The condition of the gutters was discussed, including replacing or repairing. John Bogert stated that the company that had given the District a bid of around \$16,000 for copper gutters had told him that extruded aluminum gutters would cost \$2,000 to \$3,000. That company was not interested in the job. John thought that if any fascia board needed to be replaced and painted a good estimate was \$5,000. John stated that he had not heard back from another company he was trying to contact. The timing of the gutter repair and the painting of the building exteriors was discussed. *Jennifer moved that up to \$5,000, excluding sales tax, be approved for gutter replacement or repairs; Shirley seconded the motion; it was reiterated that gutter repair should be coordinated with the exterior painting; the motion carried unanimously.*
2. Approval of the painting bid: One bid for painting the exterior of the building had been received in the amount of \$29,800. *Jennifer moved to accept the painting bid with the understanding that the timing of the repair or the replacement of the gutters be coordinated with the painting; Shirley seconded the motion; the motion carried unanimously.* John Bogert stated that he would meet with the painter who also did small repairs to look at the gutters.

BOARD STUDY SESSION FOR CLASSIFIED STAFF WAGES:

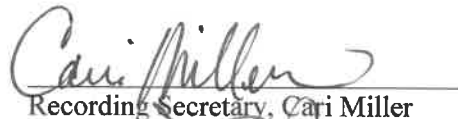
1. Review of information from previous special meeting: John Bogert asked if there were any questions concerning the materials from the previous meeting.
2. Approval of Office Administrator Salary Schedule: John reviewed where discussions with Deanna had left off and stated that no salary schedule had been set for the position. John Bogert presented setting a per hour wage for the Office Administrator for the 2019-20 school year based on a 3% increase over the current year along with the 2.8% COLA given to other classified staff. *Jennifer moved to approve a 3% step increase plus a 2.8% COLA for a total \$36.42 per hour rate; Shirley seconded the motion; the motion carried unanimously.*
3. Preliminary discussion of classified salary schedules: John Bogert reminded the board that consensus was to review the starting salaries and step increases for all classified positions. Discussion for a general step schedule for classified staff should be held at the August meeting when the full board would be present.

ADJOURNMENT: *Jennifer moved that the meeting be adjourned; Cari seconded the motion; the meeting was adjourned at 10:05 PM.*

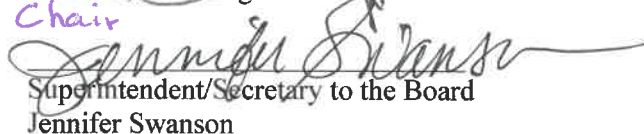
~~ABSENT~~
~~Chair, Jon Shannon~~


Member, Jennifer Swanson


Member, Shirley Lange


Recording Secretary, Cari Miller


~~Member, John Bogert~~
Chair


Superintendent/Secretary to the Board
Jennifer Swanson