

Shaw Island School District Board of Directors Regular Meeting and Budget Hearing

Tuesday, July 14, 2026

The open public meeting and budget hearing was held at Shaw Island Elementary School, 44 Hoffman Cove Road, Shaw Island, Washington.

Directors Present: Shirley Lange, Shannon Klohr, Teresa Mason, Carol Criss, and Jon Shannon (Director Shannon joined via Zoom online platform).

Administration Present: Superintendent Becky Bell and Office Administrator Deanna Shannon.

Guests: Philip Burkhardt from PBW Architects was present via Zoom online platform. Kara Moore and Angi Mozer from NWESD 189 were present via Zoom online platform.

Minutes

1. Opening Items:

- 1.1. Call to Order: The meeting was called to order at 2:30 PM by Chair Shirley Lange.
- 1.2. Changes or Additions to the Agenda: Superintendent Bell requested to add item 7.2. Lawson Proposal for Parking Lot under 7. Unfinished Business.
- 1.3. Approval of Agenda: ***Director Criss moved to approve the agenda as amended; Director Klohr seconded the motion; the motion carried unanimously.***

2. Hearing of Individuals or Groups on Agenda and Non-Agenda Items: None.

3. Budget Hearing for 2026-27 Fiscal Year:

- 3.1. The Budget Hearing was opened at 2:32.
- 3.2. Business Manager Kara Moore from NWESD 189 presented the budget.
- 3.3. There was no public comment.
- 3.4. The Budget Hearing was closed at 3:07.

4. Superintendent Report and Discussion: Superintendent Bell reported on the following:

- Dr. Bell was working with the new teacher and was planning a teacher professional development day for August. Teacher contracts would begin August 24th.
- Paving the parking lot would be discussed later in the meeting.
- The board calendar and meeting dates and times would be discussed at the next meeting.

5. Business and Operations:

- 5.1. Approval of Resolution 2026-1 Adopting the 2026-27 Budget: ***Director Klohr moved to adopt Resolution 2026-1; Director Mason seconded the motion; the motion carried unanimously.***
- 5.2. Consent Agenda: Items under the Consent Agenda are considered by the board to be routine and subject to one motion and vote. ***Director Criss moved to approve the consent agenda as amended; Director Klohr seconded the motion; the motion carried unanimously.***
 - Minutes from previous meetings (June 16, 2026 Regular Meeting).
 - Claims and Payroll: the following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment. In addition, payroll warrants in the amount of \$27,054.60 are also approved.

General Fund 6361:

Warrant numbers 250377 through 250390

Totaling \$8,716.17

Capital Fund 6367:
Warrant numbers 250391 through 250394
Totaling \$81,785.72

Payroll (June):
ACH numbers 9000000113 through 9000000120
Totaling \$14,086.17 and
Warrant numbers 250372 through 250376
Totaling \$12,968.43

- Donations since previous meeting: Teacher housing donations in the amount of \$5,703.00.
- June 2026 Budget Status Report.

6. Personnel:

- 6.1. Approval of Classified Contract for Anita Orne: ***Director Mason moved to approve the contract for Anita Orne; Director Klohr seconded the motion; the motion carried unanimously.***
- 6.2. Approval of Exempt Contract for Deanna Shannon: ***Director Criss moved to approve the contract; Director Klohr seconded the motion; Directors Lange, Criss, Mason, and Klohr voted to approved the contract; Director Shannon abstained.***

7. Unfinished Business:

- 7.1. Teacher Housing Project: Phillip Burkhardt updated the board on the progress of the construction. He stated that things were going well and that the project was relatively on schedule. There was one conflict to be brought to the board. An ERV (Energy Recovery Ventilator) system had been installed by a subcontractor at the house. He stated the ERVs were considered “best practice” as fresh air was brought into the home and stale air was removed. The cost of the ERV was included in the bid. However, it was not in the specs and technically should not have been installed. The board discussed options to deal with the issue which included accepting the installation of the ERV, removing the ERV, or negotiating a settlement of the situation. Adherence to the contract documents was discussed. The board directed Dr. Bell and Mr. Burkhardt to work with the contractor for a resolution.

Philip stated the concrete contractor would be pouring the concrete for the pumphouse slab the next day at his own cost.

The change orders indicated on that month’s payment were discussed.

- 7.2. Lawson Proposal for Parking Lot: Superintendent Bell stated that she had contacted five companies about chip sealing or paving the parking lot. The parking lot was in poor condition and needed to be paved, not chip sealed. Only Lawson Construction submitted an estimate of \$16,127. Additionally, two the companies contacted referred to Lawson Construction. ***Director Criss moved to approve Dr. Bell to engage Lawson Construction to pave the parking lot; Director Klohr seconded the motion; the motion carried unanimously.***

8. School Board

- 8.1. School Board Directors’ Reports: Director Klohr wanted to make sure that the concrete contractor was sent a thank you.

- 9. Adjournment: *Director Klohr moved to adjourn; Director Lange seconded the motion; the meeting was adjourned at 3:44 PM.***

Shirley Lange, Chair

Becky Bell
Superintendent/Secretary to the Board

Shannon Klohr, Vice Chair

Carol Criss, Director

Teresa Mason, Director

Jon Shannon, Director