

**SHAW ISLAND SCHOOL DISTRICT NO 10
REGULAR MEETING OF THE BOARD OF DIRECTORS
TUESDAY OCTOBER 14, 2014 - 3:10PM**

Chair Jennifer Swanson called the regular meeting to order at 3:11 pm. Board members present were Jennifer Swanson, Jon Shannon, Gigi Allaway, John Bogert, and Cari Miller. Staff present were Diane Clifton, Rachael Brown, and Deanna Shannon. Also present was community member Jed Lengyel.

APPROVAL OF PREVIOUS MINUTES: *Jon moved to approve the minutes of the September 16, 2014 regular board meeting as received; Gigi seconded the motion; the motion carried unanimously.*

CHANGES OR ADDITIONS TO THE AGENDA: Cari noted that the September 16, 2014 meeting date was in the October agenda heading. *Jon moved to approve the October 14, 2014 agenda with the date correction; Cari seconded the motion; the motion carried unanimously.*

CONSENT AGENDA: *Jon moved to approve the following items on the consent agenda:*

- *October 2014 Payroll in the amount of \$13,029.82*
- *General Fund Expenditures for the period ending October 14, 2014 in the amount of 9,915.94*
- *September 2014 budget report*

Cari seconded the motion; the motion carried unanimously.

HEARING OF INDIVIDUALS OR GROUPS ON NON-AGENDA ITEMS: None.

CORRESPONDENCE & COMMUNICATION: None

STUDENT REPRESENTATIVE REPORT: Fourth grader Sintayehu Shannon reported that for PE the lower grade classroom was participating in the Presidential Challenge. They started with curl ups and were working on 12,000 steps per day. Each child had been given a pedometer. Sintayehu described the process the students had gone through to program the pedometers for individual students. Fifth grader Bella Miller reported on the color wheel art project the older class had been working on during a short art class on Fridays. Project results were on the bulletin board near Bella and she described the main color groups, the paint mixing process the students had used, and how students had designed their color wheels. Seventh grader Aidan Shannon reported on 4th through 7th grade Language Arts. The students divided into groups with one working on the English Grammar 101 computer program where students learned to spot and correct grammatical errors while the other group participated in Socratic Seminar, a discussion of a story or other piece read by the whole group. The two groups were then combined to work from an essay prompt to produce a 5 paragraph essay. Aidan stated that the essays were color coded to help the students see if they had included all parts of an essay.

TEACHER REPORT: Diane reported that on 10/16 at 10:16 the school would be participating in the Washington ShakeOut, a state-wide earthquake drill. The drill would consist of the students responding to an audio of an earthquake. Deanna stated that she had contacted Brendan

Cowan, the director of the San Juan County Department of Emergency Management (DEM) to request he come to Shaw School for an emergency response presentation.

Rachael reported that in history the younger class was working on Washington grown foods. They had made applesauce and were working with an online agricultural map of Washington. She reported that the older class was studying Mount St. Helens and that their first chapter test was coming up.

John asked how the teachers would characterize the student body this year. The replies included delightful, positive, helpful, and working together well in class. Jon asked how the breakdown of classes was working. Both teachers felt that the students had adjusted well to carrying their “bins” and moving from classroom to classroom.

LEGISLATIVE REPORT: None

SUPERINTENDENT AND COMMITTEE REPORTS:

1. **Superintendent:** None
2. **Physical Plant:** None
3. **Instructional Support:** Jennifer reported that the committee had met. Topics covered were acceptable ways to use and document professional development days, scheduling the November professional development ½ day for Monday, November 10th, and scheduling parent conference ½ days for November 19th and 20th.
4. **Administration:** Jennifer reported that the new server had been installed and was working well.

PROGRAM, CURRICULUM, AND ASSESSMENT: Jennifer reported that MAP testing had been considered as one of the Highly Capable Program assessment tools. However, the test was expensive and did not help teachers to understand individual student’s strengths and weaknesses. She stated that she and Diane would be attending the WAETAG (Washington Association of Educators of the Talented and Gifted) conference where they would be able to investigate other assessment options. Jennifer reported that she was continuing to work on contracting a teacher evaluator; teacher evaluations were discussed. It was requested that the person contracted to do the evaluations communicate his/her findings to the board.

PERSONNEL: None

BUDGET & FISCAL MATTERS

1. **Discussion of 2014-15 Budget Extension:** Deanna stated that the budget passed in July did not account for having two teachers and did not include the expenses for the roof. (The board had approved funds for the roof to be paid out of the 2013-14 budget, but the roof had not been completed by August 31st as expected). A budget worksheet was distributed. It was decided to hold the budget hearing in conjunction with the November regular meeting. The administration committee should finalize the budget extension for submittal to the board.

GENERAL

1. **WSSDA Model Policy Online Subscription vs WSSDA Policy Consulting Services:** Jennifer stated that the District’s policies did not align with WSSDA policies (which

reflected the current WACs and RCWs for Washington State) in their numbering system and that some policies were outdated. Jennifer presented information on the WSSDA Consulting Services and recommended the District contract with WSSDA for the Level 2 Full-Service Policy Manual Revision at a cost of \$6,000. John requested that other school districts that had used the service for a review of their experiences with the process. Gigi moved that the Administration Committee vet other districts on their experiences with WSSDA's Consulting Services and, if reviews merit it, to proceed with contracting with WSSDA for its Level 2 Full-Service Policy Manual Revision at a cost of \$6,000.

2. Review of Patron Request:

- a. Bylaws for recusal: Jennifer stated that she had contacted Jerry Jenkins at the ESD regarding this matter. She had been advised by Jerry that a policy on recusal could limit the board's ability to vote. He also advised that if the child of a board member were involved in an incident with another Shaw School child and if the incident made it to the board, that the board member parent must recuse him/herself. John stated that, in a situation of a conflict of interest, the other four board members would require the recusal of the fifth board member. Gigi requested that, in light of the motion above to revise the District's policy manual, the District use the policy revision actions to review recusal policies. Jennifer called for a motion to create a policy for recusal. No motion was made.
 - b. School handbook as definitive: Jon asked for clarification on "definitive". The handbook was discussed and determined to be a way to communicate policies and procedures to students, but that the handbook itself was not the official policy.
 - c. Disciplinary action post mortem: Jennifer read from the minutes from the previous meeting from Hearing of Individuals or Groups on Non-agenda Items 3) "the creation of a subcommittee made up of new board members, John Bogert and Cari Miller, to review actions taken last school year in the discipline actions for Dorothea Lengyel". Jennifer called for a motion to create a subcommittee, made up of board members John Bogert and Cari miller, to review actions taken last school year in the discipline actions for Dorothea Lengyel. No motion was made.
3. John asked if he could address board participation in the Solar Initiative. Jennifer allowed the request. John stated that he would like to see the board publically support the Solar Initiative, especially to emphasize the educational aspect of the program. The board requested John craft an announcement that could be made public through various outlets.

ADJOURNMENT: The meeting was adjourned at 5:15

Chair, Jennifer Swanson

Recording Secretary, Gigi Allaway

Member, Jon Shannon

Member, John Bogert

Member, Cari Miller

Superintendent/Secretary to the Board
Jennifer Swanson