

**SHAW ISLAND SCHOOL DISTRICT NO 10  
REGULAR MEETING OF THE BOARD OF DIRECTORS  
TUESDAY, AUGUST 16, 2016, 3:10 PM**

Chair Jon Shannon called the meeting to order at 3:10 PM at the Shaw Island Elementary School Lower Grade Classroom, Shaw Island, Washington. Board members present: Jon Shannon, Jennifer Swanson, Cari Miller, John Bogert, and Gigi Allaway. Staff present: business manager Deanna Shannon.

**APPROVAL OF PREVIOUS MINUTES:** July 13, 2016 Budget Hearing minutes and July 13, 2016 regular meeting minutes: *Jennifer moved that the July 13, 2016 Budget Hearing and regular meeting minutes be approved as presented; Cari seconded the motion; the motion carried unanimously.*

**CHANGES OR ADDITIONS TO THE AGENDA:** Resolution 2016-6 To Surplus Property was added under General.

**STUDENT REPRESENTATIVE REPORT:** None.

**CONSENT AGENDA:** *Gigi moved to approve the following items on the consent agenda:*

- *August 2016 Payroll in the amount of \$13,049.04*
- *General Fund Expenditures for the period ending August 16, 2016 in the amount of \$15,092.89*
- *Budget Status Report*

*Jennifer seconded the motion; the motion carried unanimously.*

**HEARING OF INDIVIDUALS OR GROUPS ON NON-AGENDA ITEMS:** None.

**CORRESPONDENCE & COMMUNICATION:** None.

**TEACHER REPORT:** None.

**LEGISLATIVE REPORT:** There was continued discussion of possible legislation requiring 100% immunization for school attendance and its impact on enrollment in small schools. Jennifer Suggested inviting Jim Kowalkowski, Director of Rural Education Center, to one of our board meetings.

**SUPERINTENDENT AND COMMITTEE REPORTS:**

1. **Superintendent:** Jennifer stated that Larry Francois, the new superintendent at NWESD 189, planned to visit all school districts. Consensus was that if he had not made arrangements to visit the District by the board retreat, an invitation would be extended for him to attend the retreat. Jennifer stated NWESD 189 was publishing a brochure of district superintendents and she would be submitting a photo.
2. **Physical Plant:** John reported that he had met with Karl to go over the list of jobs that needed to be completed before school started and it was determined that extra manpower

would be needed to complete the tasks. John proposed hiring someone short-term to complete 14 items on the list. A review of the budget status report showed that there were funds in the budget and that John should proceed with engaging a cleaning service.

- 3. Instructional Support:** Jennifer reported that the FOSS Kit had been picked up. Jennifer reported that Diane would be using the Singapore Math curriculum, which aligns with Common Core Standards, as a possible replacement for Saxon Math, which does not align with Common Core Standards. Gigi also recommended Western Washington's SMATE (Science, Mathematics, and Technology Education) and GEMS (Great Explorations in Math and Science) as curriculum resources.
- 4. Administration:** None.

**PROGRAM, CURRICULUM, AND ASSESSMENT:** None.

**PERSONNEL:**

- 1. Approval of 2016-17 classified contracts:** Contracts for Jody Schmidt, Instructional Aide; Anita Orne, Special Program Aide; Karl Miller, Custodian; and Deanna Shannon, Business Manager were reviewed. John moved that the classified contracts reviewed be approved; Gigi seconded the motion; the motion carried unanimously.

A supplemental Head Teacher contract for Diane was discussed. A contract should be prepared for approval at the September meeting.

**BUDGET & FISCAL MATTERS:**

- 1. Approval of estimate for play area gravel:** Deanna reported that she had pursued obtaining a second bid for the gravel as instructed by the board, but no other bids had been received. Jennifer moved to approve the bid from Hardy Schmidt Excavating for \$908.04 for pea gravel for the playground; Cari seconded the motion; the motion carried unanimously.

**GENERAL:**

- 1. Review of Board Action Sheet:** Items on the board action sheet were discussed. Reviewing the board calendar monthly was discussed.
- 2. Approval of School Board Calendar:** The calendar was reviewed and set for the 2016-17 school year.
- 3. Review of Annual Goals/Objectives Development:** Consensus to adopt goals as amended by John, Jennifer, and Gigi.
- 4. Discuss continued policy review:** A special meeting was set for policy review on September 23<sup>rd</sup>.
- 5. Review Highly Capable Plan:** Deanna presented the Highly Capable Plan. There were no significant changes over the previous years' plan so formal approval was not needed.
- 6. Resolution 2016-6 To Declare Surplus Property:** Resolution 2016-6 was reviewed. John moved to approve Resolution 2016-6; Jennifer seconded the motion; the motion carried unanimously

**ADJOURNMENT:** *Jennifer moved that the meeting be adjourned; Gigi seconded the motion; the motion carried unanimously.* The meeting was adjourned at 4:33 PM.

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Chair, Jon Shannon

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Recording Secretary, Cari Miller

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Member, Jennifer Swanson

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Member, John Bogert

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Member, Gigi Allaway

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Superintendent/Secretary to the Board  
Jennifer Swanson