

**SHAW ISLAND SCHOOL DISTRICT NO 10
REGULAR MEETING OF THE BOARD OF DIRECTORS
TUESDAY, FEBRUARY 14, 2017, 3:10 PM**

Chair Jon Shannon called the meeting to order at 3:10 PM at the Shaw Island Elementary School Lower Grade Classroom, Shaw Island, Washington. Board members present: Jon Shannon, Jennifer Swanson, Cari Miller, and John Bogert. Board members not present: Gigi Allaway. Staff present: teacher Diane Clifton and business manager Deanna Shannon. Others present until after the Student Representative Report: Sintayehu Shannon, Elena Swanson, and Chad Swanson.

APPROVAL OF PREVIOUS MINUTES: December 13, 2016 special meeting minutes: *Jennifer moved that the December 13, 2016 special meeting minutes be approved as presented; Cari seconded the motion; the motion carried unanimously.* January 17, 2017 regular meeting minutes: *Jennifer moved that the January 17, 2017 regular meeting minutes be approved as presented; John Bogert seconded the motion; the motion carried unanimously.* February 7, 2017 board retreat/work session minutes: *Jennifer moved that the February 7, 2017 board retreat/work session minutes be approved as presented; Cari seconded the motion; the motion carried unanimously.*

CHANGES OR ADDITIONS TO THE AGENDA: None.

STUDENT REPRESENTATIVE REPORT: Sintayehu and Elena reported on the use of a LabQuest device, a standalone and computer interface for the Vernier sensors the students use in science lab. It can be used to collect, graph, and analyze data. The students had used LabQuest to determine whether salt water or fresh would freeze faster. Sintayehu and Elena described the process and stated that with LabQuest they were able to see their results on their laptops and print out graphs. The school had received its first LabQuest the previous year in the renewable energy science kit received through the Solar 4R Schools program. A second LabQuest was purchased with technology funds; Sintayehu thanked the board for the technology purchase.

CONSENT AGENDA: *Jennifer moved to approve the following items on the consent agenda:*

- *February 2017 Payroll in the amount of \$11,137.68*
- *General Fund Expenditures for the period ending February 14, 2017 in the amount of \$300.00 and \$2,357.03*
- *Budget Status Report*

Cari seconded the motion; the motion carried unanimously.

HEARING OF INDIVIDUALS OR GROUPS ON NON-AGENDA ITEMS: None.

CORRESPONDENCE & COMMUNICATION: John Bogert reported that he had received an email from Jed Lengyel asking John that the board apologize for actions taken by the board in 2013 which concerned his daughter who was then a Shaw School student. John stated that he had forwarded the email to chair Jon Shannon and acting superintendent Jennifer Swanson. He had informed Jed of that action via email and had received a response from Jed. The chair requested the emails be filed with the minutes. No other action was taken.

TEACHER REPORT: Diane stated that LabQuest worked well and enabled the students to focus on the process while LabQuest processed the data and gave the students a visual readout. She stated that she would like to purchase another LabQuest in the future.

LEGISLATIVE REPORT: Jennifer stated that she had forwarded the WSSA legislative report to other board members.

SUPERINTENDENT AND COMMITTEE REPORTS:

1. **Superintendent:** None.
2. **Physical Plant:** None.
3. **Instructional Support:** Jennifer reported that there had been a field trip planning meeting followed by a parent meeting. A decision had been made to cancel the reservation at Camp Wittman in Idaho and to plan a field trip to Oregon. After reviewing the area around Camp Wittman, it was decided there were not enough activities around the camp to support the geology curriculum that tied to the field trip. Jennifer stated that she would be meeting with Diane Clifton and Elaine Griffin to discuss the current year's academic structure and what structure could work in the 2017-18 school year given the projected enrollment.
4. **Administration:** Deanna reported that the District was registered as a seller on PublicSurplus.com and that four surplus laptops had successfully sold in the first auction. Another auction would be ending February 28th.

PROGRAM, CURRICULUM, AND ASSESSMENT: None.

PERSONNEL: None.

BUDGET & FISCAL MATTERS: None.

GENERAL:

1. **Review of Board Action Sheet:** The action sheet was reviewed.
2. **Approval of 2016-17 School Improvement Plan:** The finalized plan was reviewed. *Jennifer moved to approve the 2016-17 School Improvement Plan; Cari seconded the motion; the motion carried unanimously. .*
3. **Board Self-Evaluation:** Deanna distributed an Individual School Director Standards handout. Conducting self-evaluations was discussed. Jennifer suggested evaluating how the standing committees were working. For the next board meeting each member should think of the strengths, weaknesses, and goals for discussion.
4. **Schedule Policy Review Meeting:** A one hour policy meeting would be held after the March 14, 2017 regular meeting.

ADJOURNMENT: *Jennifer moved that the meeting be adjourned; John Bogert seconded the motion; the motion carried unanimously.* The meeting was adjourned at 4:16 PM.

Chair, Jon Shannon

Recording Secretary, Cari Miller

Member, Jennifer Swanson

Member, John Bogert

Member, Gigi Allaway

Superintendent/Secretary to the Board
Jennifer Swanson