

**SHAW ISLAND SCHOOL DISTRICT NO 10
REGULAR MEETING OF THE BOARD OF DIRECTORS
TUESDAY, APRIL 14, 2015 - 3:10 PM**

Chair Jennifer Swanson called the regular meeting to order at 3:15 pm. Board members present: Jennifer Swanson, Gigi Allaway, John Bogert, Jon Shannon, and Cari Miller. Staff present: business manager Deanna Shannon and teachers Diane Clifton and Rachael Brown. Student representatives present: Max Field and Sintayehu Shannon.

APPROVAL OF PREVIOUS MINUTES: One misspelling was corrected. *Jon moved that the March 17, 2015 regular meeting minutes be approved as corrected; Gigi seconded the motion; the motion carried unanimously.*

CHANGES OR ADDITIONS TO THE AGENDA: None.

STUDENT REPRESENTATIVE REPORT: Sintayehu explained “Beat the Calculator”, a math game played by the students in which one student uses only a calculator and the other student a pencil, paper, and brain. He challenged a board member to play. Jon took up the challenge and used the calculator. Sintayehu won. Sintayehu stated they had learned “fingers are not as fast as the brain”. Max presented “Understanding Your Train”, a poster explaining some facts about the transcontinental railroad and information on how the steam engines worked. The board was surprised to hear that the railway was being built at the same time the Civil War was taking place and that a large part of the workforce had been Chinese immigrants.

CONSENT AGENDA: *Gigi moved to approve the following items on the consent agenda:*

- *March 2015 Payroll in the amount of \$12,280.34*
- *General Fund Expenditures for the period ending March 17, 2015 in the amount of \$8,878.92*
- *Budget status report*

Jon seconded the motion; some questions about the budget report were discussed; the motion carried unanimously.

HEARING OF INDIVIDUALS OR GROUPS ON NON-AGENDA ITEMS: None.

CORRESPONDENCE & COMMUNICATION: Deanna presented the ballot from OPALCO. A consensus of who to vote for was reached and Jennifer completed the ballot.

TEACHER REPORT: Diane updated the board on the upcoming field trip. She reported that she had been taking a class on teaching students how to read scientific text. Rachael reported that upper grade students had culminated their section on the Great Depression by making a cake with ingredients that would have been available during the Depression; she provided samples of their cake made without dairy or eggs. She stated that the students would begin studying FDR’s New Deal next. She stated that the younger grades were studying state and national governments. She stated that in Language Arts the 5th – 7th graders were studying Greek Mythology.

LEGISLATIVE REPORT: Jennifer reported that the Superintendent of Public Instruction had released a complete plan to fully fund basic education.

SUPERINTENDENT AND COMMITTEE REPORTS:

1. **Superintendent:** Jennifer reported that Diane Ball had sent Rachael's evaluation.
2. **Physical Plant:** Jon Shannon stated that the committee had met; he submitted a written report. (See attached). The committee had worked on employee evaluations, reviewed day-to-day custodial activities, and discussed future improvements and capital projects. John Bogert reported that he had contacted Doug Poole from Sage Building Solutions about an energy audit. The scope of work would include improving the ballroom and checking the classrooms. John stated there was no cost for the audit, but that the desire of the board to move forward should be determined. It was the consensus of the board that improvements to the ballroom needed to be done and that the health of the classrooms was important. John should move forward with having the audit done so that funding for improvements could be discussed. John reported that he had confirmed with Linda Lyshall from the Solar for Schools Initiative that Shaw School was on their agenda for the solar program. John suggested that the support structure be constructed as a volunteer community project.
3. **Instructional Support:** Jennifer reported that the focus of the committee had been preparations for the upcoming field trip.
4. **Administration:** Jennifer reported that the new website www.shawislandschool.org was now up and that there was a link to the website on the Shaw Islanders, Inc. website. Deanna reported that the Shaw School foundation had matched the total funds raised at the March 17th Bingo Night fundraiser. The \$743 from bingo and the \$743 from Shaw School Foundation would be used to fund the upcoming field trip. Gigi would write a thank you to Shaw School Foundations and Diane would have the students make a card after the field trip.

PROGRAM, CURRICULUM, AND ASSESSMENT:

1. **Review possible 2015-16 school calendars:** Deanna submitted two calendar drafts which were reviewed and discussed. *Jon moved that draft 1 be adopted as the District's 2015-16 school year calendar; Gigi seconded the motion; the motion carried unanimously.*

PERSONNEL:

1. **Follow-up discussion of classified staff evaluations and contracts:** The status of evaluations was discussed.
2. **Discussion of opening for backup custodian:** Having a backup custodian was discussed. Deanna was directed to place an ad for an opening for a backup custodian. John stated that a community member had expressed concern that the school was using non-certificated persons to substitute. Deanna stated that the person currently subbing did have an emergency substitute certificate from OSPI. She also stated that the District's substitute teacher list was outdated and that she would be working on building a new list.

BUDGET & FISCAL MATTERS:

1. **2015-16 school year budget:** Deanna distributed budget worksheets. She stated more budget information was needed from the state. Committees should review budgetary needs and submit numbers to Deanna.

2. **Approval for Business Manager to attend Records Management Implementation Strategies on May 14, 2015 in Anacortes and records retention classes in Burlington on June 23, 2015:** Deanna stated that the first course was a condensed version of Records Management 101 and would be given at the ESD in Anacortes. The June classes included Records Management 101 and classes on transferring records to the archives and electronic records management. Deanna stated that the classes were free so costs included travel and work time at the class. She stated that the District would be sharing the costs of the June classes with the Shaw Fire District as the information would also be helpful for her contract position with the Fire District. *Gigi moved to approve Deanna attending the records retention classes on May 14th and June 23rd; Jennifer seconded the motion; the motion carried with Jon abstaining.*

GENERAL: None:

ADJOURNMENT: *Jon moved that the meeting be adjourned; Gigi seconded the motion; the motion carried.* The meeting was adjourned at 6:01. It was noted that the next meeting would be May 12th, no April 14th as stated on the agenda.

Chair, Jennifer Swanson

Recording Secretary, Gigi Allaway

Member, Jon Shannon

Member, John Bogert

Member, Cari Miller

Superintendent/Secretary to the Board
Jennifer Swanson