

Field Trips, Excursions and Outdoor Education

The board strongly supports the concept of field trips as an integral part of the Shaw Island curriculum. The expense, including transportation, will be borne by the district. Pursuant to Chapter 392-134 WAC this also includes part-time students.

Field trips are defined as travel away from school premises, under the supervision of a teacher, with an approved course of study, for the purpose of affording students a direct learning experience not available in the classroom. All students, including part-time, must meet the preparation requirements for the field trip by attending the necessary classroom activities as determined in the field trip request form submitted to the superintendent or board for approval.

Field trips that take students out of the state or keep students out of the district overnight must be approved in advance by the board. Outdoor education resident school plans will be presented to the board for annual approval. The superintendent has the authority to approve all other field trips.

The teacher(s) shall be responsible for the supervision and good order and discipline of students on field trips.

Field trips are to be planned as much in advance as possible and the appropriate notification and permission of parents shall be accomplished prior to the trip. Students requiring medication need to have a completed Parent's Authorization for Medication on file.

Parents shall be informed on the type of transportation to be provided on off-island field trips.

The superintendent will develop procedures for the operation of a field trip or an outdoor education activity which will ensure that the safety of the student is protected and that parent permission is obtained before the student leaves the school. Each field trip must be integrated with the curriculum and coordinated with classroom activities that enhance its usefulness. Private vehicles may be used to transport students if approval is obtained in advance from the superintendent or designee.

No staff member may recruit students for any privately arranged field trip or excursion without board permission.

Cross References: 6625 – Private Vehicle Transportation
 3520 – Student Fees, Fines, or Charges

Legal References: RCW 28A.330.100 (5) Additional powers of board
 RCW 67.20.020 Contracts for cooperation
 WAC 181-87-090 Improper remunerative conduct

Adoption Date: 12.12.06
Shaw Island School District
Classification: Priority
Revised Dates: 01.15.16