

Shaw Island School District Board of Directors Regular Meeting

Tuesday, April 16, 2024

The open public meeting was held at Shaw Island Elementary School, 44 Hoffman Cove Road, Shaw Island, Washington.

Directors Present: Carol Criss, Shannon Klohr, Jon Shannon, Shirley Lange, and John Bogert.

Administration Present: Superintendent Kari McVeigh and Office Administrator Deanna Shannon.

Guest: Teacher Housing Project Manager John Bingham.

Minutes

1. Opening Items:
 - 1.1. Call to Order: The meeting was called to order at 3:10 PM by Chair Criss.
 - 1.2. Changes or Additions to the Agenda: Item 4. Unfinished Business was moved before Item 3. Superintendent Report and Discussion. Item 5.1.4. March 2024 Budget Status Report was pulled off of the consent agenda for discussion.
 - 1.3. Approval of Agenda: **Director Bogert moved to approve the agenda as amended; Director Shannon seconded the motion; the motion carried unanimously.**
2. Hearing of Individuals or Groups on Agenda and Non-Agenda Items: None.
3. Unfinished Business:
 - 3.1. Grants: Superintendent McVeigh had met with representatives from Apollo Solutions concerning the first phase of the OSPI Modernization Grant.
 - 3.2. Teacher Housing Project:
 - Discussion and Possible Approval of Appraisal of Parcel: **Director Shannon moved to approve the appraisal of the parcel subject to discussion; Director Klohr seconded the motion.** The price of an appraisal (\$995) and the benefits of having an appraisal were discussed. **Chair Criss called for a vote. The motion to approve an appraisal for the teacher housing parcel failed unanimously.**
 - Discussion and Possible Approval of Driveway: **Director Bogert moved to approve the driveway subject to discussion; Director Shannon seconded the motion.** Clearing, grading, type of driveway, and access and pad for well drilling were discussed. **Chair Criss called for a vote. Yeas: Director Shannon. Nays: Directors Criss, Bogert, and Klohr. Abstentions: Director Lange. Director Shannon moved to direct Superintendent McVeigh to direct the project manager to get bids for building an access road for drilling the well; Director Klohr seconded the motion; the motion carried unanimously.**
 - Approval to Drill Well not to exceed \$15,000: Deanna Shannon reported that she had checked the L&I prevailing wage training status of the five local well drillers on the bid solicitation list. Only two of the companies had completed the training. She contacted those two companies and answered their follow-up questions. Only Mauldin Well Drilling submitted a bid at \$13,605 plus \$27 per foot over 400 feet. **Director Shannon moved to approve drilling the well not to exceed \$15,000; Director Lange seconded the motion; the motion carried unanimously.**
4. Superintendent Report and Discussion:
 - 4.1. Superintendent McVeigh reported on the following:
 - Ms. McVeigh had spoken with the painter, John Kurtz, and he was planning to paint the exterior in Mid-June.

- The IPD (Implicit Price Deflator) for the next fiscal year was 3.7. Ms. McVeigh would be recommending a 4.7% cost of living increase for staff.

5. Business and Operations:

5.1. Consent Agenda: Items under the Consent Agenda are considered by the board to be routine and subject to one motion and vote. **Director Shannon moved to approve the consent agenda; Director Klohr seconded the motion; the motion passed unanimously.**

- Minutes from previous meetings (March 12, 2024 Regular Meeting).
- Claims and Payroll: the following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment. In addition, payroll warrants in the amount of \$19,211.12 are also approved.

General Fund 6361:

Warrant numbers 277359 through 277364 and 277949 through 277954
 Totaling \$9,127.62

Capital Fund 6367:

Warrant number 277955
 Totaling \$455.00

Payroll (March):

Warrant numbers 105826 through 105834
 Totaling \$19,211.12

- Teacher Housing Project donations: \$15,725. Other donations: \$4,785.83.
- Resolution 2024-2 Declaring Property Surplus to the District.

5.2. Approval of 2024-25 School Year Calendar: **Director Shannon moved to approve the 2024-25 school year calendar as presented; Director Klohr seconded to motion; the motion passed unanimously.**

5.3. Approval to Hire Board Director Jon Shannon as Substitute Maintenance Person: Superintendent McVeigh stated that a substitute custodian had been hired, but that no candidates for the substitute maintenance person had come forward. Director Shannon was willing to come onboard as substitute maintenance person to work as needed. **Director Bogert moved to approve Director Shannon as Substitute Maintenance Person; Director Lange seconded the motion; Directors Criss, Bogert, Lange, and Klohr voted to approve the motion; Director Shannon abstained.**

5.4. Staffing Level for 2024-25 School Year: Discussion and Possible Action: Superintendent McVeigh stated that expected enrollment for the 2024-25 school year was 7 with 2 TK students, 2 Kindergarten, and 3 third graders. One teacher and one part-time paraeducator would be needed.

5.5. March 2024 Budget Status Report: Deanna Shannon stated that a correction had been made after the board meeting packet had been emailed to the board directors. The corrected budget report was distributed.

6. School Board:

6.1. School Board Directors' Reports:

- Director Klohr reported that Shaw School Foundation would be holding an open house at the school on Saturday, May 25th, from 10 – 12, the same day as a Shaw Library event.
- Director Criss thanked Director Klohr for the help in cutting the salal.

7. Adjournment: ***Director Bogert moved to adjourn the meeting; Director Klohr seconded the motion; Chair Criss adjourned the meeting at 3:57 PM.***

Carol Criss, Chair

Kari McVeigh
Superintendent/Secretary to the Board

John Bogert, Director

Shirley Lange, Director

Shannon Klohr, Director

Jon Shannon, Director