

Shaw Island School District Board of Directors Regular Meeting

Tuesday, September 17, 2024

The open public meeting was held at Shaw Island Elementary School, 44 Hoffman Cove Road, Shaw Island, Washington.

Directors Present: Carol Criss (via Zoom online platform), Jon Shannon (via Zoom online platform call in), Shirley Lange, and Shannon Klohr. Director John Bogert arrived at 2:59 during item 6. Unfinished Business.

Administration Present: Superintendent Kari McVeigh and Office Administrator Deanna Shannon.

Guests: Annette Smith and Amber Borner. (Annette and Amber left at 2:37 after item 3. Presentation of Shaw School History Sign.

Minutes

1. Opening Items:
 - 1.1. Call to Order: The meeting was called to order at 2:31 PM by Chair Carol Criss.
 - 1.2. Changes or Additions to the Agenda: None.
 - 1.3. Approval of Agenda: ***Director Klohr moved to approve the agenda as presented; Director Lange seconded the motion; the motion carried unanimously.***
2. Hearing of Individuals or Groups on Agenda and Non-Agenda Items: None.
3. Presentation of Shaw School History Sign: Annette Smith brought a full-size mockup of the sign that will be installed on the street side of the school's kiosk. The sign was viewed and discussed by the board.
4. Superintendent Report and Discussion:
 - 4.1. Superintendent McVeigh reported on the following:
 - The superintendents and board members from the four island districts attended a legislative meeting with representatives. Discussions focused on regionalization factors and other funding. Ms. McVeigh encouraged board directors to attend these legislative meetings, the next being on October 11th.
 - The legislature implemented some new requirements, including posting Department of Health safety items on websites and new civil rights mandates.
5. Business and Operations:
 - 5.1. Consent Agenda: Items under the Consent Agenda are considered by the board to be routine and subject to one motion and vote. ***Director Lange moved to approve the consent agenda; Director Klohr seconded the motion; the motion passed unanimously.***
 - Minutes from previous meetings (August 13, 2024 Regular Meeting and August 29, 2024 Special Meeting).
 - Claims and Payroll: the following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment. In addition, payroll warrants in the amount of \$18,475.66 are also approved.

General Fund 6361:

Warrant numbers 282571 through 282575 and 283083 through 283087

Totaling \$1,630.36

Capital Fund 6367:
Warrant numbers 282576 and 283088
Totaling \$51,291.10

Payroll (August):
Warrant numbers 108839 through 108845
Totaling \$18,475.66

- August 2024 Budget Status Report
- Donations Since Previous Meeting: Teacher Housing Project \$600.00 and donation from Shaw School foundation in the amount of \$1,285 for Washington, DC, final field trip expenditures.
- Resolution 2024-8 Declaring Property Surplus to the District.

5.2. Review and Discussion of NWESD 189 Business Manager Contract: Superintendent McVeigh stated that this should be an action item. **Director Lange moved to approve the Business Manager Contract with NWESD 189; Director Klohr seconded the motion.** The contract was explained and discussed. Two months ago, the San Juan County Auditor Natasha Warmenhoven informed the junior taxing districts in the county that the Auditor's Office would no longer process payroll for those districts beginning in January 2025. They would continue to process accounts payable warrants, but would not provide any services currently associated with accounts payable and budgeting. Superintendent McVeigh and Deanna Shannon met with NWESD 189 to discuss what services NWESD could provide to the district. NWESD could provide services for both payroll and accounts payable, with Deanna doing accounts payable duties as appropriate. The annual contracted amount would be \$16,044. There would also be a \$4,500 startup fee. Ms. McVeigh recommended approval of the contract citing that although the cost was higher than expected, NWESD was familiar with the needs of a school district, and using their system decrease the workload for the district as work currently done manually would be automatically generated. **The chair called for a vote and the motion carried unanimously.**

6. Unfinished Business:

6.1. Teacher Housing Project Update:

- The difficulty in getting a well driller to Shaw Island was discussed. Project Manager John Bingham would be working on getting a well driller as soon as possible.
- Fundraising was discussed. The finance committee was working with Shaw School Foundation about the possibility of a GoFundMe account in order to be able to fundraise more broadly.

7. School Board

7.1. School Board Directors' Reports: Director Klohr stated that Shaw School Foundation would hold its annual cider pressing fundraiser at the school on October 19th.

8. Adjournment: **Director Lange moved to adjourn the meeting; Director Klohr seconded the motion; Chair Criss adjourned the meeting at 3:07 PM.**

Carol Criss, Chair

Kari McVeigh
Superintendent/Secretary to the Board

John Bogert, Director

Shirley Lange, Director

Shannon Klohr, Director

Jon Shannon, Director