

**SHAW ISLAND SCHOOL DISTRICT NO 10
REGULAR MEETING OF THE BOARD OF DIRECTORS
TUESDAY, SEPTEMBER 13, 2016, 3:10 PM**

Chair Jon Shannon called the meeting to order at 3:13 PM at the Shaw Island Elementary School Lower Grade Classroom, Shaw Island, Washington. Board members present: Jon Shannon, Jennifer Swanson, Cari Miller, John Bogert, and Gigi Allaway. Staff present: Diane Clifton (teacher) and Deanna Shannon (business manager).

APPROVAL OF PREVIOUS MINUTES: August 16, 2016 regular meeting minutes: One correction was made. *Jennifer moved that the August 16, 2016 regular meeting minutes be approved as corrected; John seconded the motion; the motion carried unanimously.*

CHANGES OR ADDITIONS TO THE AGENDA: None.

STUDENT REPRESENTATIVE REPORT: None.

CONSENT AGENDA: *Gigi moved to approve the following items on the consent agenda:*

- *September Payroll in the amount of \$7,179.04*
- *General Fund Expenditures for the period ending September 13, 2016 in the amount of \$3,535.46*
- *Budget Status Report*

Jennifer seconded the motion; the motion carried unanimously.

HEARING OF INDIVIDUALS OR GROUPS ON NON-AGENDA ITEMS: None.

CORRESPONDENCE & COMMUNICATION: Jennifer stated that she had sent an email to Jim Kowalkowski, Director Rural Education Center, inviting him to meet with the board to share some of Shaw School's struggles as a small school and how our struggles relate to other small schools and the legislative process; Jim had responded that he would check his schedule. He also suggested contacting Elyssa Dyson, an Onion Creek School District board member and WSSDA's Small School Task Force chair. Letters to WSSDA and state legislators concerning 100% immunization legislation were discussed.

TEACHER REPORT: Diane presented the color-coded class schedule she had developed for organizing this year's change from two to one multi-level classroom. Diane had organized the students into small groups working with either herself, with the Instructional Aide Jody Schmidt, or independently. Diane described the new schedule for music which included group time as well as 10 minutes of individual time for each student with music teacher Anita Orne. Diane stated that she would be implementing a running program for PE. Diane stated that Liz Stedman was volunteering 45 minutes to an hour 4 days a week to work one on one with students. Diane stated that Duolingo was being used to study Spanish with students working at their own pace during independent work times

LEGISLATIVE REPORT: No legislative report was given.

SUPERINTENDENT AND COMMITTEE REPORTS:

1. **Superintendent:** Jennifer reported that school had successfully opened on September 6th and that a family barbeque had been held at noon. Packets of annual paperwork had been sent out prior to the first day of school and handbook packets were handed out at the barbeque. A new addition to the packets was a daily schedule with a “first bell” to encourage families to have students to school in time to be ready to begin learning promptly at 8:30. As additional incentive to be on time, Diane would be using the ClassDojo app giving the students the opportunity to check in before 8:30 and earn points.
2. **Physical Plant:** John reported that a cleaning service had been hired to get deep cleaning done before school started.
3. **Instructional Support:** Gigi reminded the board of the resources for curriculum support through Western Washington’s SMATE (Science, Mathematics, and Technology Education) and GEMS (Great Explorations in Math and Science); Jon suggested the committee discuss how to best take advantage of the resources.
4. **Administration:** Deanna reported that she had been working with the State Auditor’s Office on the District’s annual audit assessment. One of the topics that came up with the auditor was the possible creation of an Associated Student Body for fundraising purposes. Deanna stated that the auditor also wanted to make sure that the board was aware of RCW 28A.315.225 concerning enrollment of fewer than five kindergarten through eighth grade pupils during the preceding three consecutive school years.

PROGRAM, CURRICULUM, AND ASSESSMENT: None.

PERSONNEL:

1. **Approval of 2016-17 Head Teacher Contract for Diane Clifton:** *John moved that the 2016-17 Head Teacher Contract for Diane Clifton be approved; Gigi seconded the motion; the motion carried unanimously.*
2. **Approval of 2016-17 60 Hour Supplemental Contract for Diane Clifton:** *Jennifer moved that the 2016-17 60 Hour Supplemental Contract for Diane Clifton be approved; Cari seconded the motion; the motion carried unanimously.*

BUDGET & FISCAL MATTERS: None.

GENERAL:

1. **Review of Board Action Sheet:** Items on the board action sheet were discussed.

ADJOURNMENT: *Gigi moved that the meeting be adjourned; John seconded the motion; the motion carried unanimously.* The meeting was adjourned at 4:23 PM.

Chair, Jon Shannon

Recording Secretary, Cari Miller

Member, Jennifer Swanson

Member, John Bogert

Member, Gigi Allaway

Superintendent/Secretary to the Board

