

# Shaw Island School District Board of Directors Regular Meeting and 2023-24 Budget Hearing

Tuesday, August 15, 2023

The open public meeting was held at Shaw Island Elementary School, 44 Hoffman Cove Road, Shaw Island, Washington.

Directors Present: Carol Criss, John Bogert, Shirley Lange, and Jon Shannon. Director Shannon Klohr was not present.

Administration Present: Superintendent Kari McVeigh and Office Administrator Deanna Shannon.

Audience: Alex McLeod.

## Minutes

### 1. Opening Items:

- 1.1. Call to Order: The meeting was called to order at 3:07 PM by Chair Carol Criss.
- 1.2. Changes or Additions to the Agenda: None
- 1.3. Approval of Agenda: **Director Shannon moved to approve the agenda as presented; Director Bogert seconded the motion; the motion carried unanimously.**

### 2. Hearing of Individuals or Groups on Agenda and Non-Agenda Items: None.

### 3. Superintendent:

#### 3.1. Superintendent McVeigh reported on the following:

- Island superintendents and board members had met with local and state legislative representatives at NWESD 189 in Anacortes.

### 4. Business and Operations:

#### 4.1. Consent Agenda: Items under the Consent Agenda are considered by the board to be routine and subject to one motion and vote. **Director Shannon requested to remove the field trip to Washington, D.C., for discussion and moved to approve the consent agenda; Director Bogert seconded the motion; the motion passed unanimously.**

- Minutes from previous meeting (July 18, 2023 Regular Meeting & Budget Hearing).
- Claims and Payroll: the following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment. In addition, payroll warrants in the amount of \$20,740.52 are also approved.

General Fund 6361 and ASB Fund 6368:  
Warrant numbers 268834 through 268845 and 269147  
Totaling \$6,312.36

Payroll (July):  
Warrant numbers 100152 through 100158  
Totaling \$20,740.52

- July 2023 budget status report.
- Approval of Resolution 2023-2 Declaring Property Surplus to the District.
- Approval of \$100 private donation for Transition to Kindergarten materials and \$2,160.42 donation from Shaw School Foundation for the spring field trip to Eastern Washington.

4.2. Approval of Field Trip to Washington, D.C., for older students, May, 2024, approximate cost \$18,000: Director Shannon stated he had pulled to item off of the consent agenda to learn more about the funding of the project. Funding was discussed. Each participant would be paying \$300 toward the trip. The Shaw School Foundation had earmarked up to \$7,000, the District had earmarked \$7,000 from the REAP grant, and the ASB had budgeted to spend up to \$7,000. The ASB currently had about \$4,500 with more fundraising planned for the next school year. **Director Shannon moved to approve the field trip to Washington, D.C., in May 2024; Director Bogert seconded the motion; the motion carried unanimously.**

4.3. Teacher Housing Project:

4.2.1. Update from Teacher Housing Finance Committee: Superintendent McVeigh reported that she had given an update on the Shaw School at the Shaw Inc. annual meeting and had spoken about the need for teacher housing. \$125,000 had been pledged for the project and \$20,000 was available from a donor for the following agenda item if the board decided to move forward. A community "Ice Cream Social" at the school was planned for Friday, September 8<sup>th</sup>. A sandwich board with a thermometer tracking donations and a banner would be put up on the district's property on Blind Bay. The goal of current fundraising was to get as close as possible to the final cost by approaching possible anchor donors personally and then to look into low interest loans that could be covered by rental income. A fundraising letter would also be sent out through the Shaw Inc. mailing list that week.

4.2.2. Approval to spend up to \$20,000 on the creation of a Permit and Construction Set by PBW Architects with funds from private donor: Committee member Willy Borner believed moving forward with the project would help in getting anchor donors. To that end, he would donate up to \$20,000 on permitting and construction plans. Superintendent McVeigh stated that the \$24,000 previously approved by the board for PBW Architects had a balance which PBW would be applying to the permitting process. That meant that the bulk of the \$20,000 donation could be used for the construction plans. Director Lange asked if contact had been made with the Shaw Island Library concerning sharing septic and well systems. Both Director Bogert and Director Shannon had been in communication with Shaw Library Board President Doug Crosby about the possibility. Director Shannon stated that the best investment at this time would be the water well as other permits were contingent on its placement. Driveway access, water well, and septic systems were discussed. It was mentioned that those items would all add value to the property. **Director Shannon moved to approve spending up to \$20,000 on permitting and construction plans from PBW Architects; Director Bogert seconded the motion; it was clarified at the request of Director Bogert that moving forward with these items would be paid through the donation and that the district would not incur any costs beyond that donation; Directors Shannon, Criss and Bogert voted to approve the motion; Director Lange abstained from the vote.**

4.2.3. Approval to move forward with bids for tree removal and driveway construction for teacher housing construction site: Director Shannon volunteered to do the access permit if needed. Director Criss stated that depending on the bids, she and her husband Jason would donate the funds for the tree removal and driveway construction. How to move forward was discussed, including the bidding process, what would be included in the construction plans from PBW, and details on the driveway placement and the septic and water systems. Director Bogert suggested tabling the item. Chair Criss tabled moving forward with tree removal and driveway construction until the board had more information.

5. School Board:

5.1. School Board Directors' Reports: None.

6. Adjournment: ***Director Criss adjourned the meeting at 4:03 PM.***

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Carol Criss, Chair

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Kari McVeigh  
Superintendent/Secretary to the Board

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John Bogert, Director

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Shirley Lange, Director

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Shannon Klohr, Director

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Jon Shannon, Director