

**SHAW ISLAND SCHOOL DISTRICT NO 10
SPECIAL MEETING OF THE BOARD OF DIRECTORS
FRIDAY, JANUARY 24, 2020, 8:30 AM**

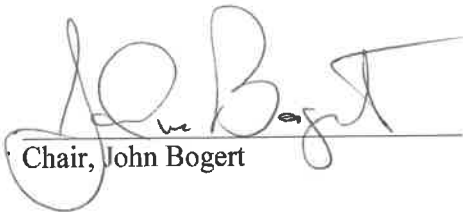
CALL TO ORDER: Acting Chair Jennifer Swanson called the meeting to order at 8:35 AM at the Shaw Island SD 10 upper grade classroom, Shaw Island, Washington. Board members present: Jennifer Swanson, Cari Miller, Shirley Lange, and Jon Shannon. (Jon left after item II on the agenda). Director John Bogert was not present. Also present was Office Administrator Deanna Shannon.

APPROVAL OF REVISED GUTTER REPLACEMENT ESTIMATE: The estimate approved at the previous meeting had been for the courtyard area only. Deanna presented an estimate from Alvin Garcia, Orcas Island Gutter Services. The estimate was reviewed. The estimate of \$7,259.18 was labor and materials to remove and replace gutters and downspouts, and to install gutter guards. Dump fees would be added. Fascia board repairs and replacement would be billed separately at \$55.00 plus labor. *Jon Shannon moved to approve the estimate from Orcas Island Gutter Services; Cari seconded the motion; the motion carried unanimously.* Jon left the meeting at 8:44.

BOARD STUDY SESSION: Review and revision of classified job descriptions.

District aide and paraeducator job descriptions and sample job descriptions were reviewed. Having two types of aide positions was suggested: the classroom aide position would assist the teacher and students in the classroom and monitor recess and lunch; the paraeducator position would work directly with students using the curriculum as directed by the teacher. There could be a crossover of duties depending on staff size. The group developed a working draft for the classroom aide position. A follow-up meeting was scheduled for February 7, 2020, from 8:30 to 10:00 AM.

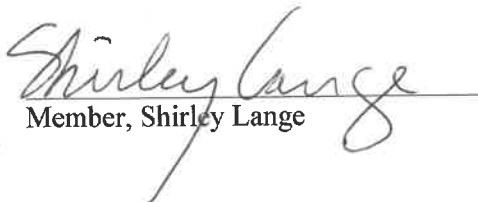
ADJOURNMENT: *Cari moved that the meeting be adjourned; Jennifer seconded the motion; the meeting was adjourned at 10:00 AM. .*


Chair, John Bogert


Recording Secretary, Cari Miller

Member, Jennifer Swanson


Member, Jon Shannon


Member, Shirley Lange

Superintendent/Secretary to the Board
Jennifer Swanson