

**SHAW ISLAND SCHOOL DISTRICT NO 10
2018-19 BUDGET HEARING AND
REGULAR MEETING OF THE BOARD OF DIRECTORS
TUESDAY, JULY 17, 3:10 PM**

BUDGET HEARING

Chair Jon Shannon and Vice Chair Gigi Allaway were not present. In their absences, Jennifer Swanson was acting chair. Jennifer called the 2018-19 Budget Hearing to order at 3:16 PM. Present were Jennifer and board members John Bogert and Cari Miller and business manager Deanna Shannon. Jennifer noted that no community members were present at the hearing.

2018-19 BUDGET HEARING: The final budget was reviewed. Resolution 2018-4 Setting the 2018-19 Budget was presented. *John Bogert moved to approve Resolution 2018-4; Cari seconded the motion; the details of the motion were discussed; the resolution was approved unanimously.* The budgets were set as follows: General Fund \$416,021; Capital Projects Fund \$76,000; and ASB Fund \$2000.

ADJOURNMENT: Jennifer closed the Budget Hearing at 3:42 PM.

REGULAR MEETING

Acting Chair Jennifer Swanson called the regular meeting to order at 3:44 PM.

APPROVAL OF PREVIOUS MINUTES: June 12, 2018, regular meeting minutes: *Cari moved to approve the June 12, 2018, regular meeting minutes; John Bogert seconded the motion; the motion carried unanimously.* July 5, 2018, special meeting minutes: *John Bogert moved to approve the July 5, 2018, special meeting minutes; Cari seconded the motion; the motion carried unanimously.*

CHANGES OR ADDITIONS TO THE AGENDA: None.

STUDENT REPRESENTATIVE REPORT: None.

CONSENT AGENDA: *John Bogert moved to approve the following items on the consent agenda:*

Claims and Payroll:

The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment. In addition, payroll warrants in the amount of \$12,130.50 are also approved.

General Fund

Warrant numbers 201106 through 201122

Totaling \$6,868.72

Capital Fund:

Warrant number 201123 through 201124

Totaling \$109.37

***ASB Fund:
Warrant number 201125
Totaling \$9326.22***

***Payroll (June) warrant numbers 21802 through 21807 and 64501 through
64503
Totaling \$15,367.98***

Budget Status Report

Cari seconded the motion; the motion carried unanimously.

HEARING OF INDIVIDUALS OR GROUPS ON NON-AGENDA ITEMS: None.

CORRESPONDENCE & COMMUNICATION: None.

TEACHER REPORT: None

LEGISLATIVE REPORT: None.

SUPERINTENDENT AND COMMITTEE REPORTS:

- 1. Superintendent:** None.
- 2. Physical Plant:** John reported that a hole had been dug in the courtyard to try and determine where the copper water pipe ran.
- 3. Instructional Support:** Jennifer reported that she had met with both teachers and had mapped out what they would be working on throughout the summer: collaboration, professional development, ordering curriculum, and special projects. They would be meeting again in a month to check on progress. Jennifer stated that Diane's special project was to work on the emergency flip chart and to work on the ADA accessibility of the website. Toni's project was to develop a new upper grade report card that used letter grades rather than a 1 through 4 scale to be more in line with other middle school grading systems and to better prepare the students for high school grading systems.
- 4. Administration:** Deanna reported that audit assessment with the State Auditor's Office (SAO) had been completed and that a report would be published on the SAO website.

PROGRAM, CURRICULUM, AND ASSESSMENT: None.

PERSONNEL:

- 1. Approval of Professional Development:** A request for both teachers to attend the WAETAG (Washington Association of Educators of the Talented and Gifted) conference in October. ***John Bogert moved to approve \$792 for the WAETAG conference; Cari seconded the motion; the motion carried unanimously.***
- 2. Update on substitute custodian hire:** Deanna reported that Jacob Simmering had been hired to fill the open substitute custodian position.
- 3. Review of business manager 2017-18 hours:** Deanna stated that in November, the board had approved to increase her hours from .5 to .6. Deanna requested that more hours be approved to allow her to work throughout July. ***John Bogert moved that a maximum***

of 20 additional hours be approved for the month of July; Cari seconded the motion; the motion carried unanimously.

- 4. Approval of classified contracts:** The custodial and special program aide contracts were reviewed. Some language was changed. *John moved that the custodial and Special Program Aide-PE contracts be approved as revised; Cari seconded the motion; the motion passed unanimously.* The Special Program Aide-Music contract was tabled in order to clarify language in the contract.

BUDGET & FISCAL MATTERS:

- 1. Approval of contract with NWESD 189 for tech support and offsite backup services:** The contract had been emailed to the directors. *Cari moved that the contract with NWESD 189 be approved; John Bogert seconded the motion; the motion carried unanimously.*
- 2. Update on water project and approval of estimate of work:** The water project was discussed. Jon Shannon had emailed the board members stating that he had contacted five plumbers and had received one estimate from Jeff Morris Plumbing on Orcas. *John Bogert moved that up to \$5,000 be approved to replace the copper water pipes under the buildings and other pipes as may be accessible; Cari seconded the motion; the motion carried unanimously.*

GENERAL:

- 1. Review of Board Action Sheet:** Jennifer requested that unused personal days be added to the action sheet.

POLICY REVIEW: Final policy review was scheduled for the August meeting.

ADJOURNMENT: *Cari moved that the meeting be adjourned; John Bogert seconded the motion; the motion carried unanimously.* The meeting was adjourned at 5:49 PM.



Chair, Jon Shannon

Member, Jennifer Swanson



Member, Gigi Allaway

Recording Secretary, Cari Miller



Member, John Bogert

Superintendent/Secretary to the Board
Jennifer Swanson