

**SHAW ISLAND SCHOOL DISTRICT NO 10  
REGULAR MEETING OF THE BOARD OF DIRECTORS  
TUESDAY, APRIL 17, 3:10 PM**

Chair Jon Shannon called the meeting to order at 3:20 PM at the Shaw Island Elementary School Lower Grade Classroom, Shaw Island, Washington. Board members present: Jon Shannon, Jennifer Swanson, Gigi Allaway, John Bogert, and Cari Miller. Staff present: business manager Deanna Shannon and long-term substitute teacher Toni Willis.

**APPROVAL OF PREVIOUS MINUTES:** March 13, 2018 regular meeting minutes: *Gigi moved that the minutes be approved as presented; Jennifer seconded the motion; the motion carried unanimously.*

**CHANGES OR ADDITIONS TO THE AGENDA:** Fieldtrip approval was added under Program, Curriculum, and Assessment. The following was added under Personnel: Contracts for school psychologist and speech therapist. Teacher Report was moved before the consent agenda.

**STUDENT REPRESENTATIVE REPORT:** None.

**TEACHER REPORT:** Toni reported that 3<sup>rd</sup> through 8<sup>th</sup> grade students were preparing for the state Smarter Balanced tests. The upper grade students were preparing for the Washington, DC field trip by each researching a specific area they would be visiting and then creating a pamphlet that would be handed out on the trip; she presented a couple of pamphlets in progress. She stated that the students were studying artwork that they would be seeing at the Smithsonian American Art Museum (SAAM), specifically Frederick Church. Toni stated that she was trying Socratic Seminar with the students. John Bogert asked about the Smarter Balanced tests, and Toni gave more details on the assessment.

**CONSENT AGENDA:** *Gigi moved to approve the following items on the consent agenda:*

***Claims and Payroll:***

*The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment. In addition, payroll warrants in the amount of \$8,726.07 are also approved.*

***General Fund***

*Warrant numbers 197464 through 197477  
Totaling \$3763.23*

***Capital Fund:***

*Warrant number 197463  
Totaling \$115.77  
And warrant number 19794  
Totaling \$15,288*

***ASB Fund:***

*Warrant number 197462  
Totaling \$34.63*

*Payroll (March) warrant numbers 21528 through 21531 and 62962 through 62964 totaling \$8726.07.*

### ***Budget Status Report***

*Cari seconded the motion; the motion carried unanimously.*

**HEARING OF INDIVIDUALS OR GROUPS ON NON-AGENDA ITEMS:** None.

**CORRESPONDENCE & COMMUNICATION:** None.

**LEGISLATIVE REPORT:** Gigi stated that there was a wealth of information on the WEA (Washington Education Association) website; she has specifically been reviewing articles on salaries, the gun bill, and public disclosure.

### **SUPERINTENDENT AND COMMITTEE REPORTS:**

- 1. Superintendent:** Jennifer reported that she and Deanna had met with NWESD superintendent, Larry Francois, and three other ESD staff who visited the school on April 7th. NWESD would be visiting about a third of the districts in the region each year for the next three years. Some of the topics discussed at the meeting were a sick leave buyout fund, district created salary schedules, and special education. The group emphasized that their mission was to provide services to districts.
- 2. Physical Plant:** Deanna reported that the plumbing in the newly remodeled bathrooms was still not working properly. Deanna reported that the custodian had painted the trim in the upper grade classroom over spring break and that a water dispenser had been purchased and was located in the upper grade classroom. Jon Shannon recapped the discussion of the copper levels in the water for John Bogert who was not at the previous meeting.
- 3. Instructional Support:** None
- 4. Administration:** None.

**PROGRAM, CURRICULUM, AND ASSESSMENT:** A request for an all-school field trip to work with Sue Roberts, the ceramicist on Guemes Island where the students made the busts last fall. Gigi moved that \$888 be approved for the April field trip; Jennifer seconded the motion; the motion carried unanimously.

### **PERSONNEL:**

- 1. Approval to offer certificated contract to Diane Clifton based on a new salary schedule:** Salary changes based on new state legislation were discussed. Deanna presented a spread sheet with options for percentage increase over the state mandated base pay. Regular contracts and supplemental contracts were discussed. *Gigi moved that the district adopt a pay schedule with a 4% increase over the state mandated base for Diane Clifton's contract; Jennifer seconded the motion; Jon Shannon made a friendly amendment to roll Diane's regular contract and a head teacher contract together; Gigi allowed the amendment; the amendment was discussed; a vote for the amendment failed four to one with the Chair voting in favor of the amendment. The Chair called for a vote of the original amendment; the motion passed four to one with the Chair voting no.* Recap: A regular contract with a 4% increase over the state mandated amount

will be offered to Diane. The Head Teacher contract will be presented to Diane separately.

2. **Contracts for school psychologist and speech therapist:** A contract for a school psychologist and a contract for a speech therapist were discussed. *Jennifer moved that a limited contract for a school psychologist at \$90 per hour and a limited contract for a speech therapist at \$75 be approved; Cari seconded the motion; the motion carried unanimously.*

#### **BUDGET & FISCAL MATTERS:**

1. **2018-19 Budget Session:** The 2018-19 budget worksheet was reviewed and discussed. Creating a new position to encompass the business office and superintendent duties currently filled under the Business Manager position was discussed. An ad hoc committee was formed with John Bogert and Gigi as members. John and Gigi should conduct interviews with Jennifer, Deanna, and Diane, and they should research similar positions and compensation.
2. **Review of draft salary schedules:** Deanna presented a draft of a classified salary schedule which included an increased salary for the custodial and maintenance positions and the 1.9% cost of living increase that had been added to the certificated pay schedule added to the remaining classified positions. *Gigi moved to approve the classified salary schedule as presented; John Bogert seconded the motion; the motion carried unanimously.*

#### **GENERAL:**

1. **Action Sheet:** None. **Review of Board Action Sheet:** None.


#### **POLICY REVIEW:**

1. **Second Reading and public comment on the following policy and procedure:**


The following policy and procedure were reviewed:

1. 3510 Associated Student Bodies: *John Bogert move to approve the policy; Gigi seconded the motion; the motion carried unanimously.*
2. 3510P Associated Student Bodies Procedure: *Gigi moved to approve the procedure; John Bogert seconded the motion; the motion carried unanimously.*

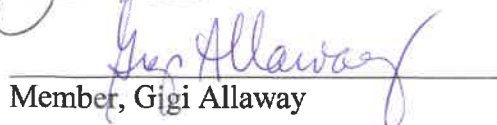
**ADJOURNMENT:** *Gigi moved that the meeting be adjourned; John Bogert seconded the motion; the motion carried unanimously.* The meeting was adjourned at 5:35 PM.

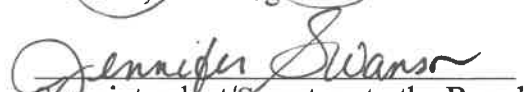
  
Chair, Jon Shannon

  
Recording Secretary, Cari Miller

  
Member, Jennifer Swanson

  
Member, John Bogert

  
Member, Gigi Allaway

  
Superintendent/Secretary to the Board  
Jennifer Swanson