

# Shaw Island School District Board of Directors Regular Meeting and Budget Hearing

Tuesday, February 10, 2026

The open public meeting was held at Shaw Island Elementary School, 44 Hoffman Cove Road, Shaw Island, Washington.

Directors Present: Shirley Lange, Jon Shannon, Shannon Klohr, Teresa Mason, and Carol Criss.

Administration Present: Superintendent Becky Bell and Office Administrator Deanna Shannon.

Guests: Teacher Diane Clifton, Paraeducator Adam Bates, and students Niko Borner, Angus Jones, Thatcher Wilson, Bennett Jones, and Isla Hogue were present for item 1.4. Board Appreciation. Philip Burkhardt from PBW Architects was present via Zoom online platform. Mr. Burkhardt exited the meeting at 3:11 after item 5.1. Teacher Housing Project Update and Discussion.

## Minutes

### 1. Opening Items:

- 1.1. Call to Order: The meeting was called to order at 2:31 PM by Chair Shirley Lange.
- 1.2. Changes or Additions to the Agenda: None.
- 1.3. Approval of Agenda: **Director Shannon moved to approve the agenda as presented; Director Criss seconded the motion; the motion carried unanimously.**
- 1.4. Superintendent Bell and Proclamation from Governor:
  - Dr. Bell read a proclamation from Governor Bob Ferguson designating January 2026 School Board Recognition Month.
  - The students thanked the board directors for their service and distributed handmade cards.

### 2. Hearing of Individuals or Groups on Agenda and Non-Agenda Items: None.

### 3. Superintendent Report and Discussion: Superintendent Bell reported on the following:

- Dr. Bell was reviewing updated health policies which would be on the agenda at the next regular meeting. She could also bring a sample of the minimum fund balance policy which the District did not have.
- Dr. Bell reported she was working on gathering School Improvement Plan (SIP) data for pre and post outreach scores.
- Dr. Bell was researching ways to use local United Way funding. The District had not been supported with that funding in the past. She would look into using the funds for playground equipment.

### 4. Business and Operations:

- 4.1. Consent Agenda: Items under the Consent Agenda are considered by the board to be routine and subject to one motion and vote. **Director Klohr moved to approve the consent agenda; Director Criss seconded the motion; the motion passed unanimously.**
  - Minutes from previous meetings (January 13, 2026 Regular Meeting and February 7, 2026 Board Retreat).
  - Claims and Payroll: the following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment. In addition, payroll warrants in the amount of \$26,118.14 are also approved.

General Fund 6361:

Warrant numbers 250265 through 250266, 250268 through 250272, and 250274 through 250276

Totaling \$5,310.91

Capital Fund 6367:

Warrant numbers 250267 and 250273

Totaling \$981.40

Payroll (January):

ACH numbers 9000000082 through 9000000087

Totaling \$13,393.34 and

Warrant numbers 250277 through 250281

Totaling \$12,724.80

- Donations since previous meeting: None.
- January 2026 Budget Report was not available.

4.2 Review of 2026-27 Academic Calendar for Approval in March: The calendar was reviewed and would be on the agenda at the next regular meeting.

## 5. Unfinished Business:

### 5.1. Teacher Housing Project Update and Discussion:

- Discussion/Approval of Change Order or Additional Work Limit: Two current change orders were discussed. One to add conduit in power trench for \$3,413.03 and one to add bury box outside structure for second dwelling tie in for \$1,516.90. **Director Shannon moved to approve both change orders; Director Criss seconded the motion; costs and benefits of the change orders were discussed; the motion carried unanimously.** How to move forward so that change orders could be approved in a timely manner was discussed. **Director Shannon moved to approve up to \$50,000 in contingency authority for the superintendent to use at her discretion for change orders on teacher housing construction.** Discussion on change orders continued. **Chair Lange called for a vote and the motion carried unanimously.**
- Teacher Housing Financial Update: Director Criss, as board director on the teacher housing finance committee, gave a financial update. She stated that once invoices began coming in, there would be a running summary of costs. Director Criss stated that the committee was purchasing 100 Shaw School pins which would be on a card with the donation QR code and would be available for visitors to take and give a suggested donation of \$10.
- Other Updates and Discussion: Superintendent Bell stated she would be putting out an updated message on teacher housing to the community.

Dr. Bell informed the board that she had received a message from Project Manager John Bingham that he would be “re-retiring” and no longer be able to provide project manager support. Dr. Bell stated that she and Mr. Burkhardt had spoken, and he would be able to move forward as the one to check invoices with work done as part of the current contract with PBW.

Dr. Bell stated that she wanted to keep the septic completion on the board’s radar. Director Shannon wanted to talk about the wellhouse and the possibility of adding the concrete slab for the well house to the construction contract as a change order. Director Shannon stated an 8 x 12 foot pump house would accommodate the necessary water

system components. Dr. Bell said she would keep the board posted on the change order. Mr. Burkhardt gave a general update on the project.

6. School Board

6.1. School Board Directors' Reports: Director Criss gave a legislative update. Director Klohr reported that the talent show raised about \$750 for Shaw School Foundation.

7. Adjournment: ***Director Shannon moved to adjourn the meeting; Director Mason seconded the motion; the meeting was adjourned at 3:14 PM.***

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Shirley Lange, Chair

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Becky Bell  
Superintendent/Secretary to the Board

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Shannon Klohr, Vice Chair

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Carol Criss, Director

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Teresa Mason, Director

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Jon Shannon, Director