

## Shaw Island School District Board of Directors Regular Meeting

Tuesday, January 14, 2025

The open public meeting was held at Shaw Island Elementary School, 44 Hoffman Cove Road, Shaw Island, Washington.

Directors Present: Carol Criss, Jon Shannon, John Bogert, Shirley Lange, and Shannon Klohr.

Administration Present: Superintendent Becky Bell and Office Administrator Deanna Shannon.

Guests: Kara Moore, NWESD 189 Business Manager, via Zoom online platform.

### Minutes

1. Opening Items:
  - 1.1. Call to Order: The meeting was called to order at 2:31 PM by Chair Carol Criss.
  - 1.2. Changes or Additions to the Agenda: None.
  - 1.3. Approval of Agenda: **Director Shannon moved to approve the agenda as presented; Director Lange seconded the motion; the motion carried unanimously.**
2. Personnel:
  - 2.1. Welcome and Swearing-In of New Principal/Superintendent Becky Bell. **Chair Criss administered the Oath of Office to Principal/Superintendent Bell.**
  - 2.2. Approval of the Following Resolutions for Principal/Superintendent Becky Bell:
    - 2.2.1. Resolution 2025-1 Designation of District Agent: **Director Shannon moved to approve Resolution 2025-1; Director Lange seconded the motion; the motion carried unanimously.**
    - 2.2.2. Resolution 2025-2 Authorization of Warrant Signature: **Director Lange moved to approve Resolution 2025-2; Director Klohr seconded the motion; the motion carried unanimously.**
    - 2.2.3. Resolution 2025-3 Authorization to Invest Funds: **Director Klohr moved to approve Resolution 2025-3; Director Lange seconded the motion; the motion carried unanimously.**
    - 2.2.4. Resolution 2025-4 Designation of audition Officers: **Director Bogert moved to approve Resolution 2025-4; Director Klohr seconded the motion; the motion carried unanimously.**
    - 2.2.5. Resolution 2025-5 Appointment of District Claims Agent: **Director Lange moved to approve Resolution 2025-5; Director Shannon seconded the motion; the motion carried unanimously.**
    - 2.2.6. Resolution 2025-6 Certified Signature of District Personnel Authorized to Sign School Construction Project Documents: **Director Shannon moved to approve Resolution 2025-6; Director Lange seconded the motion; the motion carried unanimously.**
  - 2.3. Approval of the Following Resolution for Kara Moore, Scholl District Business Service Manager, NWESD 189: Superintendent Bell introduced NWESD School District Business Services Manager Kara Moore, who will be working with the District through its new Business Management Services Contract with NWESD 189 for payroll and accounts payable services. Kara stated that she is looking forward to a great working relationship with the school.
    - 2.3.1. Resolution 2025-7 Authorization to Invest Funds: **Director Shannon moved to approve Resolution 2025-7; Director Bogert seconded the motion; the motion carried unanimously.**
3. Hearing of Individuals or Groups on Agenda and Non-Agenda Items: None.

4. Superintendent Report and Discussion:

4.1. Superintendent Bell reported on the following:

- Ms. Bell welcomed Kara Moore.
- Ms. Bell stated that she had had her first “Bagels with Becky” meeting with parents.
- Ms. Bell had been able to meet Shaw community members at the Teacher Housing Project fundraiser concert the previous Saturday.
- Ms. Bell had been able to meet with former Superintendent Kari McVeigh for their approved mentorship meetings.
- Ms. Bell had attended the county-wide legislative group meeting which superintendents and board members attend. Director Bogart brought up the regionalization factors throughout the county, with Shaw having 18% and the other districts 12%.
- Ms. Bell stated that she was involved with the county early learning community and that she was going to stay involved since Shaw School had TK students.
- Ms. Bell stated that she was meeting weekly with the other island superintendents.
- Ms. Bell stated that she had checked her endorsements. Her principal endorsement would not expire for a long time, and her program administrator endorsement would not expire for a long time. Her superintendent endorsement had expired. While the endorsement was not necessary for her to do the job of superintendent, she was going to check into reinstating it.
- Ms. Bell stated that the students were collaborating with the other small island schools (Waldron, Decatur, and Stuart). Next month the other schools would be coming to Shaw Island for the Pacific Science Center Science Van. The event was funded by the Shaw School Foundation.

5. Business and Operations:

5.1. Consent Agenda: Items under the Consent Agenda are considered by the board to be routine and subject to one motion and vote. ***Director Shannon moved to approve the consent agenda; Director Klohr seconded the motion; the motion passed unanimously.***

- Minutes from previous meetings (December 17, 2024 Regular Meeting).
- Claims and Payroll: the following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment. In addition, payroll warrants in the amount of \$30,576.43 are also approved.

General Fund 6361:  
Warrant numbers 286908 through 286917  
Totaling \$6,069.46

Capital Fund 6367:  
Warrant number 286918  
Totaling \$455.00

Payroll (November):  
ACH numbers 111250 through 111256  
Totaling \$30,576.43

- December 2024 Budget Status Report (There was not report sent out because San Juan County had not closed out December before the meeting).
- Donations Since Previous Meeting: Teacher Housing Project donations in the amount of \$700.00.
- Review of Final 2023-24 Financial Report (F-196).

5.2. Approval of Resolution 2025-8 Changing the Date of the February 2025 Regular Meeting:  
***Director Klohr moved to approve Resolution 2025-8; Director Lange seconded the motion; the resolution would change the meeting from February 18<sup>th</sup> to February 11<sup>th</sup> due to the Mid-Winter Break; the motion carried unanimously.***

6. Unfinished Business:

6.1. Teacher Housing Project:

- Superintendent Bell had updates on the well from Project Manager John Bingham: There is no flow rate yet. The well driller had returned to drill deeper. The well driller did not charge the district an additional mobilization fee, just for an additional 100 feet of drilling. The well did have adequate recharge for the project, but storage might be recommended.
- Bids would be posted the following week.
- The total funds for the project to date, including pledges and donations received, was \$981,219. This included the benefit concert given by JP and the OK Rhythm Boys the previous Saturday which brought in approximately \$6,600.
- Ms. Bell stated she had reminded the architecture firm to communicate with her, and she would update the board as needed.

7. School Board

7.1. Director Criss stated she would also be attending the legislative meetings mentioned by Superintendent Bell in her report above. Director Criss stated that school funding had been discussed. Director Shannon asked if the other island small schools had TK. None did.

8. Adjournment: ***Director Shannon moved to adjourn the meeting; Director Lange seconded the motion; Chair Bogert adjourned the meeting at 3:03 PM.***

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Carol Criss, Chair

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Becky Bell  
Superintendent/Secretary to the Board

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John Bogert, Director

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Shirley Lange, Director

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Shannon Klohr, Director

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Jon Shannon, Director